

Community Project Round 5

Acquittal Form

Application PROJ500032 From Pomona & District Community House & Lawso
Shed

Welcome

This grant acquittal form provides feedback to Council about how your organisation has spent the grant in line with the funding agreement. Submitting this acquittal is a critical responsibility of grant recipients. Failure to do so will result in the organisation being ineligible for further Council grants.

It is a good idea to **Save your work** as you go. You can complete the form in several sessions. Once the form is submitted then no further changes can be made. Thoroughly check the form before you submit it.

If you **require any assistance** in the use of this form or how to answer the questions please contact the Grants Officer by email grants@noosa.qld.gov.au or phone 5329 6500.

Organisation update

* indicates a required field

Are there any changes to your organisation that Council should be aware of?

None

Please list any changes in the executive team, contact persons, email addresses, phone numbers, regular meeting times etc.

When is your next Annual General Meeting (AGM)? *

05/08/2017

How many members does your organisation have? *

23

How many volunteers does your organisation have? *

28

What insurances does your organisation have in place? *

- Public Liability Insurance
- Volunteer Insurance
- Building Insurance
- Content Insurance
- Other:

Any paid staff?

Do you employ any staff? *

Yes No

'Staff' includes paid employees, workers, personnel, hired hands, labourers, office workers, as opposed to paying fees for service, or contracting work.

Project information

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* indicates a required field

So how did your project go?

Project Title

Men's Shed Pomona building fit out and security

What date did your project start? *

11/07/16

What date did your project end? *

10/2/17

Describe the activities that took place leading up to, during and after the project. *

The project involved the installation of 5 Roof vents, supply of a 6 metre container, painting, laying gravel flooring, install disabled handrail in bathroom, Epoxy coating flooring in workshops, install wall fans in Kitchen, install pavers, install Compactus for storage of tools etc, install turf, hired and operated Kanga excavator to prepare ground for modifications, supply Water cooler, hire scaffolding and trailers,

List the specific activities that took place including where and when they took place.

What have been the outcomes of the project to this point? *

1. Installation of a 6 metre container allows us to store materials to be used for projects.
2. Installation of roof vents makes discharge of hot air in workshops
3. Painting of floors with epoxy resin makes it much easier to clean
4. Interior wall painting and insulation

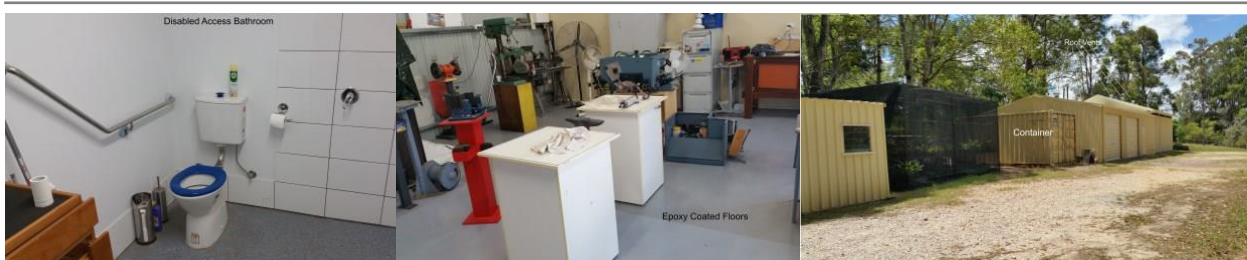
Describe three things the project has achieved in terms of benefits for participants and / or the community.

What were the key lessons your organisation learned while delivering the project? *

We found that sometimes your planning of layouts needs modification such as moving a garden shed that we moved from up the block, previously used by Parks and Wildlife, to beside the shed extension including construction of a concrete slab then purchasing a 6 metre container and placing it in the position of the garden shed and having to move the shed to another position.

Team work with happy blokes makes any job, whether it is messy or neat, a satisfying thing for all of us.

Upload any relevant photographs or other documents to demonstrate your achievements in delivering this project. *



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Financial and legals

* indicates a required field

**Did your organisation
spend all the Council
grant? ***

- Yes - complete the Statement of Expenditure below.
 No - upload a full explanation.

**Was the expenditure
eligible under the
Funding Agreement?**

- Yes
 No

Statement of Expenditure

List below the items of eligible expenditure relating to the project.

NOTE: it is not necessary to provide receipts and financial records with this acquittal, however Council may wish to see these.

| Expenditure items | \$ |
|------------------------------------|--------------------|
| 6m Container | \$3,300.00 |
| Paint and epoxy coating | \$1,500.00 |
| Excavation, turf laying, paving | \$1,500.00 |
| Assorted hardware, timber | \$2,000.00 |
| Hire of trailers, scaffolding etc | \$550.00 |
| Tools | \$500.00 |
| Paint Mural | \$1,000.00 |
| In Kind Labour 400 hours @ \$30.00 | \$12,000.00 |
| | Total: \$22,350.00 |
| | |

Acknowledge Council

It is a requirement of your agreement that your organisation [acknowledge](#) the funding support provided by Noosa Council.

How did you acknowledge Noosa Council's contribution to the project? *

- Annual report
- Social media
- Letters to supporters, members, participants etc.
- Media release
- Newsletters, flyers or brochures
- Promotional videos
- Signage
- Speeches
- Stickers

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- Website
- Other:

Upload examples of the acknowledgement here: *

Filename Tony Wellington.docx
File size 727.4 kB

Declaration

* indicates a required field

Privacy

Council will only use any personal information provided for the intended purpose and for remaining in contact with you. Council is authorised to collect this information in accordance with the Local Government Act 2009 and other Local Government Acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with Council's privacy policy.

Declaration

In affixing my name to this form my organisation is making the following declarations:

- We declare to the best of our knowledge that the statements made in this report are true.
 - We have recorded and retained original invoices and receipts in accordance with the Funding Agreement. We acknowledge that Noosa Council may audit the organisation to verify the accuracy of the information contained in this acquittal.
 - The information contained within the Statement of Expenditure or Explanation is complete and accurate and does not contain any misleading or fraudulent information.
 - Relevant statutes, regulations, by-laws and requirements on any Federal, State or Local Government have been complied with.
- Must be at least 4 choices selected

Name *

Brian Lawson
By typing my name here I am representing the organisation which is making the above declarations.

Position *

Men's Shed Treasurer and Project Manager

Date declared *

24/02/2017
Must be a date