

**Office Use:**

SITEID

**1. Cemetery Detail**

<input type="checkbox"/> Cooroy	<input type="checkbox"/> Pomona	<input type="checkbox"/> Tewantin
<input type="checkbox"/> Grave Site	Do you wish to have a future monumental headstone? Y/N	<input type="checkbox"/> Ashes site

**2. Applicant details**

**Details of applicant:**

Surname		Given names	
Date of birth	Place of birth		Male / Female
Residential/Postal address			
Suburb		State	Postcode
A/H phone		Mobile	
Email address			

**Details of 2<sup>nd</sup> occupant of site (if known):**

Surname		Given names	
Date of birth	Place of birth		Male / Female
Residential/Postal address			
Suburb		State	Postcode
A/H phone		Mobile	
Email address			

**3. Site selection and fees**

Burial - \$1109.00 <i>(Additional fees apply on date of Interment)</i>	Ashes - \$658.00 <i>(Additional fees apply on date of Interment)</i>
<input type="checkbox"/> Lawn <input type="checkbox"/> Monumental – only full monuments can be placed in a monumental section of the cemetery.	<input type="checkbox"/> Niche wall <input type="checkbox"/> Garden <input type="checkbox"/> Tree <input type="checkbox"/> Lawn
Do you wish to meet on site to select a position?	<input type="checkbox"/> Yes / No

**4. Declaration of applicant**

I have read and I understand the information provided to me on the attached information sheet.

Signed	Name	Date
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**5. Payment options**

<b>Internet</b>	<input type="checkbox"/> Please send me tax invoice via email to make payment – email address is as follows:
<b>In person</b>	<input type="checkbox"/> Noosa Council Tewantin office: 8.30 am to 4.30 pm Monday to Friday (excludes public holidays).
<b>By Mail</b>	<input type="checkbox"/> An invoice will be mailed to you and a cheque can be made payable to: Noosa Council

**OFFICE USE ONLY**

Application:	Amount Paid:	Receipt No:	Date:
Cemetery:	Section:	Row:	Site:

**Collection Notice - Council will only use the personal information collected for the intended purpose, to remain in contact with you regarding the application and for the associated functions and services of Council. Council is authorised to collect this information in accordance with the Local Government Act 2009 and associated laws. Access to your personal information will only be provided to appropriate Council employees and authorised officers. Your personal information will only be disclosed to third parties with your consent, or if required to do so by law. Your personal information is handled in accordance with Council's Privacy Policy.**

## Information Sheet – Application to reserve a grave or ashes site

### FREQUENTLY ASKED QUESTIONS

People have many questions when it comes to reserving a grave or ashes site in one of the Noosa Council cemeteries. The questions below represent the most frequently asked, however should you have a question or query not listed, please contact the Noosa Council on (07) 5329 6500 or email [mail@noosa.qld.gov.au](mailto:mail@noosa.qld.gov.au)

#### 1. RESERVATION FEE

The reservation fee holds the plot until the time of interment only. The reservation fee paid is a one off fee, and the fee is non-deductable from the interment fee. (Additional fees apply at time of interment).

#### 2. What does my site reservation cover?

Your site reservation covers the costs associated with reserving and maintaining the site until date of use only.

#### 3. Can I pre-purchase my grave or ashes site?

No. You can only reserve a grave or ashes site.

#### 4. Does my site reservation include the headstone or memorial?

No. At the time of interment there will be additional fees including interment fee and memorialisation fee.

#### 5. I would like my partner placed in the same site as myself, is this possible?

Yes, in most circumstances all interment positions are prepared for 2 burials. Some restrictions apply in certain cemeteries, but this is advised at the time of reservation. If required there will be a fee for additional burial/interment.

#### 6. Do I own my grave or ashes site?

No, you reserve the rights to that grave or ashes site, therefore, becoming the burial/ashes rights holder. The land remains in the administration of the Noosa Council, however, only the burial/ashes rights holder can authorise burials or ashes and memorial additions.

#### 7. Am I able to choose the location of my grave or ashes site?

Yes. A council officer can meet you onsite to discuss the available locations.

#### 8. Can I sell the rights of my grave or ashes position to another person?

No, your position may only be returned to council. You are not able to sell your position to another person.

#### 9. When I pass away what is required for my family to use my site?

At the time funeral arrangements are completed, a copy of the "Reservation Certificate" is required to be forwarded to the council office for verification. This can be done through your funeral director.

#### 10. Why should I reserve a grave or ashes site?

The reservation of a grave or ashes site removes the burden on your family to choose a location for your burial.

#### 11. Doesn't my prepaid funeral plan already cover this cost?

We cannot advise you regarding the numerous funeral plans available. You would need to contact the insurance company direct to confirm exactly what is covered by your individual plan.

#### 12. RSL site – I would like to reserve a site in the RSL section of the cemetery?

All RSL reservations must be applied for via the relevant RSL Sub Branch.