

8. Photography Permissions

By signing this form, I hereby permit Noosa Council to reproduce my image in its promotional material. I understand I have no interest in copyright of the image, which is the sole right of Noosa Council. I also understand that I am not entitled to financial reimbursement for participation in photographs and/or their subsequent publication.

9. Information Privacy and Confidential Information

Noosa Council collects and stores a variety of personal and confidential information in carrying out its functions as a local government.

Improper use or disclosure of confidential information accessible to persons in the public sector can be a criminal offence. Unauthorised access, disclosure or misuse of personal and confidential information at Council is not permitted under any circumstances.

Council has strict obligations under the *Information Privacy Act 2009*, which provides for the protection of personal information collected and held by Queensland Government agencies and outlines rules and obligations for what those agencies (including local government) must do with personal information.

By signing in the signature section below, the volunteer agrees to ensure compliance with respect to the *Information Privacy Act 2009* and Council's associated Policies and Procedures and accepts that those obligations will continue indefinitely beyond the scope of his/her engagement with the Noosa Council.

Confidential information means any information, data or know how, that is not in the public domain including but not limited to personal information, technical data, research, plans, services, inventions, processes, designs, drawings, commercially sensitive information, residential and financial data, finances, and strategy. Confidential information also includes Council's interpretation, analysis and application of general information in the public domain. Confidential information may be disclosed to a volunteer orally or in written or electronic form by Council during the course of the engagement. Confidential information does not need to be marked or confirmed explicitly by Council as '*confidential*' to warrant protection from improper use or unauthorised disclosure.

Improper use of personal or confidential information occurs when volunteer access information held by Council, which is not required to perform their normal lawful duties but rather for a private use and benefit, either for themselves or another person.

By signing the signature section below, the volunteer agrees to not disclose to unauthorised persons or improperly use any personal or confidential information that he/she may encounter during the course of the engagement with Council and agrees that this obligation continues indefinitely beyond the scope of his/her engagement with Noosa Council.

Confidential information may only be disclosed if required by law or other legitimate purpose where expressly authorised by an appropriately delegated Council Officer.

If you have any doubt regarding the nature of information that you are dealing with then you should query this with your supervising Council Officer.

10. Intellectual Property Rights

By signing the signature section below, the volunteer acknowledges and agrees that any intellectual property created by the volunteer during the course of his/her engagement at Council remains the property of Council. The volunteer acknowledges that any documentation created during the course of his/her engagement at Council remains the property of Council and will not be copied and/or distributed without prior consent of an appropriately delegated Council Officer.

The volunteer shall not in the performance of his/her engagement with Council knowingly infringe any copyright, patent, registered or unregistered design, trademark or name or other intellectual property right of Council or any other person/entity.

11. Declaration of Volunteer

I, the volunteer, declare that the above information is correct in all respects at the time of lodgement of this registration form with the Noosa Council. I also understand and accept my confidentiality obligations as described above. Should any of the details given in relation to this registration be changed in the future, the volunteer shall advise the Noosa Council in writing.

Applicant Signature (Name and Signature)			Date	
---	--	--	------	--

12. Parent/Guardian Approval (if volunteer is under the age of 18 at time of engagement)

I, the parent/guardian of the volunteer declare that the above information is correct in all respects at the time of lodgement and I give my permission for the volunteer to be engaged in council's volunteer program. Should any of the details given in relation to this registration be changed in the future, the volunteer or I shall advise the Noosa Council in writing prior to any such change being implemented. I also support the requirement for the volunteer to understand and accept their confidentiality obligations as described above.

Parent/Guardian Signature (Name and Signature)			Date	
---	--	--	------	--

OFFICE USE ONLY – Community Partnerships Officer to complete

Register completed <input type="checkbox"/> Yes <input type="checkbox"/> No	Volunteer registration no.	Coordinator Name
WHS Induction completed	<input type="checkbox"/> Yes <input type="checkbox"/> No	Induction date