



AGENDA

Infrastructure & Services Committee Meeting

Tuesday, 21 July 2015

commencing at 9.00am

Committee Room, 9 Pelican Street, Tewantin

Committee: Crs Sandy Bolton (Chair), Bob Abbot, Frank Pardon, Noel Playford

“Engagement with our community to protect and enhance our lifestyle”

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PLANNING & INFRASTRUCTURE DEPARTMENT REPORTS*(Infrastructure Services only)***1 PLANNING & INFRASTRUCTURE DEPARTMENT UPDATE - 4TH QUARTER 2014-15**

Author	Director, Planning & Infrastructure, Martin Drydale Planning and Infrastructure Department
Index	Subject/Branch Management/Internal Departmental Meetings/Planning & Infrastructure
Attachments	Nil

EXECUTIVE SUMMARY

Not applicable.

RECOMMENDATION

That Council note the report by the Director, Planning and Infrastructure to the Infrastructure and Services Committee Meeting dated 21 July 2015 providing an update on operations of the Planning and Infrastructure Department for the period 1 March 2015 to 30 June 2015.

REPORT

The Planning and Infrastructure Department consists of the following Branches and teams:

- Planning & Environment
- Strategic Land Use Planning
- Infrastructure Planning & Design (including Asset Management Planning)
- Civil Operations
- Building & Plumbing Services

This following table provides an update on the activities undertaken in the Planning and Infrastructure Department during the quarter March to June 2015.

Information is also provided on activities that are currently being worked on and provides an indication of future activities to be undertaken.

PLANNING & INFRASTRUCTURE SERVICES DEPARTMENT

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Planning & Environment</p>	<ul style="list-style-type: none"> • Pest Management Plan endorsed by Council in May 2015 • Environment Levy Guideline completed • Your Say Noosa consultation undertaken for Koala Policy • Audit of Businesses in Noosaville Industrial Area and Register completed • Report to Council on Environmental Offsets • Agreement with DTMR to undertake Cooroy-Curra offsets in Noosa • Recovered \$25,000 in DEHP application fees for prescribed tidal works 	<ul style="list-style-type: none"> • Application for Weyba Creek Bank Stabilisation project • Drafting of Land Conservation Plan • Preparation of Information Pack for next community jury on Noosa River Management • Development of LGIP (i.e. update PIP) consistent with state Statutory Guidelines • Review of applicant's response to Council's Information Request for application to extend Noosa Civic • Coordinate a Hosted Property visit for Voluntary Conservation Areas – July • Identify suitable land for Koala Habitat offset relating to Settlers Cove financial settlement • Environment advice on Council's capital works projects • Drafting of Koala Policy 	<ul style="list-style-type: none"> • Implementation of Service Review recommendations • Implementation of Pest Management Plan actions • Develop Environment Profile web pages • Development of more detailed trading activity reports for Council • Commence Audit of Stormwater Detention Basins • Review of current water quality testing for Noosa's waterways • Development of internal guideline for use of Infringement Notices and compliance procedures • Kin Kin quarry compliance action
<p>Strategic Land Use Planning</p>	<ul style="list-style-type: none"> • Ministerial signoff on planning scheme amendments received following a protracted State Interest Review • Resolution on koala habitat protection • Reported on Qld Planning Reform and made submissions • Community Profile reported to Council and factsheets published on website • Review of Economic Profile completed for feedback to consultant 	<ul style="list-style-type: none"> • Planning scheme amendments to be advertised and community engagement project undertaken • Finalisation of Council's Policy Framework, Sustainability Principles and measurable targets • Finalisation of Business Distribution and Land Needs study (first draft reviewed) • Agriculture and Agricultural Lands Study nearing completion • Housing Needs analysis commencing with profile of dwelling approvals for 1 Jan 2014 – 30 June 2015 	<ul style="list-style-type: none"> • New Planning legislation implications • Next SEQ Regional Plan • Strategies to inform next planning scheme • Identify priorities for climate change planning across Council

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
Strategic Land Use Planning (cont.)		<ul style="list-style-type: none"> • Noosa River Hydrodynamic modelling to be tendered • Flood management strategy • Assistance with Social Plan • Assistance with Local Economic Plan • SEQ Regional Planning Committee GIS review including consistent templates and processes 	
Asset Management Planning	<ul style="list-style-type: none"> • Implementation of the Technology One (T1) mobility system for Revetment Wall inspections. • Finalisation of the capital works budget development for 2015/16 • Asset condition assessment of the sealed road network is completed and data is currently being loaded into pavement management system for development of a reseal programme. 	<ul style="list-style-type: none"> • Asset management plan development continues. • Further implementation of mobility capability across other asset classes and business areas • Development of reporting capabilities within the T1 asset system and time-sheeting by Work Order. • Development of a 10 year capital programme. 	<ul style="list-style-type: none"> • Further development of work order management system to improve asset management outcomes • The development of a storm-water asset renewal and pipe relining programme.
Infrastructure Planning & Design	<ul style="list-style-type: none"> • Designs and documentation of new Noosa style bus shelters • Tender awarded for supply and installation of new Noosa style bus shelters • Gibson Road – design & documentation • Cooroy Noosa Road Stage 1 – design and documentation • Wallace Park Shared Pathway – detailed design, documentation & construction • Tewantin Park Shared Pathway – detailed design, documentation & construction 	<ul style="list-style-type: none"> • Supply & installation of Noosa style coastal bus shelters • Finalisation of PTAIP 2014/15 – bus stop disability compliance (now confirmed) • Design and documentation of Dr Pages Road • Survey, design, consultation and documentation of Park Road Boardwalk • Design and documentation of Cooroy Noosa Road Stages 2-6 • William Street geotechnical investigation, design and documentation • Ben Lexcen Drive school crossing improvements design & documentation 	<ul style="list-style-type: none"> • Development of new rural bus shelter prototype • Planning and design of PTAIP 2015/16 bus stop disability compliance • Planning and design of 2015/16 capital works programme • Road directional signage review • Hilton Terrace and Ernest Street (Goodchap St) intersection planning and design • Standard Drawings review

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
Civil Operations	<ul style="list-style-type: none"> • 2015/16 Budget development • Delivery of significant road works projects including resurfacing on Gibson Road, Noosaville; Cooroy-Noosa Road, Tewartin and David Low Way, Sunrise Beach • Fire Management Plan for Noosa Shire. • Remediation of heritage fig tree in Poinciana Ave fronting RSL Park, Tewartin 	<ul style="list-style-type: none"> • Develop 2015/16 Road Reseal & Rehabilitation Programme • Commence works identified in the Fire Management Plan for Noosa Shire. • Implementation of recommendations from both the Natural Areas and Parks Service Reviews • New tender/panel arrangements for expiring materials and services contracts • Recruitment of Parks and Natural Areas Co-ordinator 	<ul style="list-style-type: none"> • Development of Noosa Tree Policy guidelines • Develop a Fire Management Strategy for Bushland Reserves and Road Reserves • Delivery of 2015/16 Renewal Programmes including: Gravel Road, Re-sheeting Road Surfacing & Rehabilitation, Stormwater Pit Replacement • Review the strategic direction and associated structural arrangements within the Civil Works and Maintenance section
Building & Plumbing Services	<ul style="list-style-type: none"> • Met legislative time frames for Plumbing approvals. • Met response timeframe for plumbing information request. (legislative requirement 10 days) • Met response timeframe Referral Agency Building. (legislative requirement 10 days) • Preparations for transfer of Building and Facilities Functions and Resourcing 	<ul style="list-style-type: none"> • Compliance Certificates received and processed within two business days. (average turnaround = 1 day) • Compliance Permits received are being process within twenty days (average turnaround = 7 days) • Referral Agency Buildings being processed within 6 days (decision and/or request for info) • Installation of Fire control system at Council Noosaville Depot • Introduction of the new electronic access system to Council's Administration Building and Noosaville Depot 	<ul style="list-style-type: none"> • Maintain legislative time frames with existing resources • Development of more detailed trading activity reports for Council • Certification sign off (QFRS) of Council's electrical fire system • Development and implementation of new access system to Council Libraries.

Previous Council Consideration

Nil.

Finance & Risk

All the activities identified are covered under the approved budget for the Planning and Infrastructure Department.

Consultation

External Consultation - Community & Stakeholder

Nil.

Internal Consultation

Nil.

Departments/Sections Consulted:

- Community Services**
- Disaster Management & Public Order
- Waste & Environmental Health
- Community Facilities
- Cultural Facilities

- Planning & Infrastructure**
- X Building & Plumbing Services
- X DA Planning
- X Strategic Land Use Planning
- X Asset Design & Investigations
- X Asset Planning
- X Civil Operations
- X Environment

- Executive Office**
- Community Engagement
- Customer Service
- Executive Support
- Governance
- Human Resources

- Corporate Services**
- Finance
- ICT
- Procurement & Fleet
- Property & Facilities
- Revenue Services

Infrastructure Planning & Design**2 PARK ROAD BOARDWALK - DESIGN PRINCIPLES**

Author	Project Manager, Adam Britton & Designer - Projects, Mara Ellis Planning and Infrastructure
Index	ECM/Project T1/Noosa Heads Park Road Boardwalk Design (500526) Subject/Asset Management/Footbridge
Attachments	Nil

EXECUTIVE SUMMARY

Not applicable.

RECOMMENDATION

That Council note the report by Project Manager and Designer - Projects to the Infrastructure & Services Committee Meeting dated 21 July 2015 and;

- A. Approve the objectives for the project as set out in the report;
 - B. Note that staff will re-establish the Project Reference Group used for the previously constructed stages of the Park Road Boardwalk; and
 - C. Authorise staff to engage with the Project Reference Group to further develop concept designs and to bring those designs to a future Council meeting prior to proceeding to detailed design.
-

REPORT**1. BACKGROUND**

Previous sections of the Park Road Boardwalk from Hastings Street to Little Cove were replaced under the Sunshine Coast Regional Council. It is understood that these sections were a priority due to unstable ground conditions. The solution resulted in construction of micro piles stabilising the roadway and a cantilevered boardwalk ranging in widths from 2.5 meters to 5 metres at viewing locations. During the previous stages a Project Reference Group (PRG) comprising representatives from the community and business groups was established to help guide the project.

The remaining 400 metre (approx.) section of timber elevated boardwalk from Little Cove to the National Park is in a deteriorated condition with many footings exposed, uneven levels, and decaying timber. There are also sections where the boardwalk is adjacent to the road, that may require road stabilisation. The boardwalk structure has effectively passed its serviceable life and is due for replacement.

2. OBJECTIVES

The Park Road Boardwalk replacement is a significant and high profile capital works project and as such it has the opportunity to reflect Noosa Council values and the principles recently adopted in the "Noosa Design Principles" document.

The following broad project objectives have been drawn from these principles.

- Engage with the community through the PRG to collaboratively develop the design and planning.
- Achieve a Noosa 'Look and Feel' that reflects Noosa's values for protection of the environment and provision of quality infrastructure.
- Recognise the high usage and potential future demand on this boardwalk but not cater for maximum demand at the expense of the natural environment;
- Utilise materials and features that enhance the unique and natural experience of the site.
- Explore innovative solutions to deal with the engineering constraints such as poor geotechnical conditions.

3. INVESTIGATIONS IN PROGRESS

As part of scoping the project, extensive investigation is in progress to inform the project, this includes but is not limited to:

- Review of previous stages from Hastings Street to Little Cove;
- Review of previous community submissions;
- Undertaking a survey of the site (in process);
- Carrying out geotechnical investigations (in process);
- Carrying out flora fauna investigations; and
- Reviewing legislation and planning processes that apply.

4. NEXT TASKS

Whilst in the progress of carrying out initial investigations, staff propose to carry out the following tasks:

- 1 Establish an internal project control group;
- 2 Re-establish and engage with the Park Road Boardwalk PRG to develop the concept design, noting the previous PRG comprised representatives from the following:
 - Tourism Noosa
 - Noosa Biosphere Association
 - Noosa Parks Association
 - Friends of Noosa
 - Koala Diaries
 - Hastings St Association
 - Noosa Residents and Rate Payers Association
 - Queensland Parks and Wildlife Service
 - 2 x Residents from Little Cove;
- 3 Engage with Kabi Kabi/Gubbi Gubbi representatives, local environmental groups and the surfing community seeking input into how cultural heritage can be incorporated into the design;
- 4 Complete geotechnical investigations and survey;
- 5 Complete flora and fauna investigations; and
- 6 Engage with the Project Reference Group to further develop concept designs and bring designs back to Council for endorsement to proceed to detailed design.

Previous Council Consideration

Nil

Finance & Risk

Budget allocated in 2015/16 for design is \$200,000 with carry over funds from 2014/15 of approximately \$150,000 and is currently listed in the 2016/17 works program for construction at \$5.8M.

The summary of the main project risks include the following:

Description of risk / issue	Mitigation / Treatment
Public image risk by not developing a design that aligns with community values.	Commence engagement with stakeholder group early.
Geotechnical investigation reveals high risk and expensive solution.	Ensure accurate geotechnical investigations carried out. Project to be procured on a design and construct basis (with Principal supplied design option) to allow industry to apply most cost effective engineering solution.
Vegetation clearing required to construct project.	Arborist to assist to inform design process. Adjust design.
Project cost	Continually monitor cost estimates ensuring design aligns with Council endorsed scope.

Consultation

External Consultation - Community & Stakeholder

- National Parks and Wildlife Services
- GHD – consultation on geotechnical investigations
- TOD Consulting – early stage structural engineering
- Noosa Jetty Builders – constructability and site access requirements

Internal Consultation

Departments/Sections Consulted:

- Community Services**
- Disaster Management & Public Order
- Waste & Environmental Health
- Community Facilities
- Cultural Facilities

- Planning & Infrastructure**
- Building & Plumbing Services
- DA Planning
- Strategic Land Use Planning
- x Asset Design & Investigations
- x Asset Planning
- x Civil Operations
- x Environment

- Executive Office**
- x Community Engagement
- Customer Service
- Executive Support
- Governance
- Human Resources

- Corporate Services**
- x Finance
- ICT
- Procurement & Fleet
- Property & Facilities
- Revenue Services

3 TRAFFIC ADVISORY SPEED MANAGEMENT COMMITTEE JUNE 2015

Author	Technical Officer – Transport & Traffic, Lewis Moes Planning & Infrastructure Department
Index	ECM/Subject/Traffic Management/Speed Management Committee ECM/Subject/Traffic Management/Traffic Advisory Committee
Attachments	1. Action Matrix

EXECUTIVE SUMMARY

Not applicable.

RECOMMENDATION

That Council note the report by the Technical Officer, Transport and Traffic to the Infrastructure & Services Committee Meeting dated 21 July 2015 detailing the key outcomes of the Noosa Traffic Advisory Committee and Speed Management Committee meeting dated 18 June 2015.

REPORT

The purpose of this report is to update Council on the key outcomes of the Noosa Traffic Advisory and Speed Management Committee meeting held on 18 June 2015.

A number of issues were discussed, however a number of traffic investigations are still being undertaken by the committee before any final conclusions can be made. These are listed in the Action Matrix included at **Attachment 1**.

The key issue that was finalised at the meeting is in relation to a speed limit reduction on Eumundi Noosa Road as set out below.

1. Speed Review – Eumundi Noosa Road

The Department of Transport and Main Roads (DTMR) undertook a review of the 100km/h speed limit on Eumundi Noosa Road (generally between Emu Mountain Road and Beckmans Road) and recommended at the previous traffic advisory committee meeting that the speed be reduced to 80km/h. This review was not supported by the committee at the time and more evidence was requested in relation to the crash data and speed statistics.

Crash data was subsequently provided by DTMR to allow further assessment. At the same time Council staff undertook an investigation of the speed statistics gathered from our traffic counters. This investigation suggested that 90km/h would be appropriate as there was no evidence of speed being a contributing factor to accidents, rather road side vegetation being the primary concern, and 90km/h would better reflect existing driving speeds.

The merits of changing the speed limit to either 80km/h or 90km/h were discussed in detail at the recent meeting and the committee voted in favour of reducing the speed limit to 80km/h. This comprised 3 votes in favour (1 x DTMR Road Operations, 1 x DTMR Road Safety and 1 x QPS) to 1 vote against (Council).

DTMR will now have the speed limit reduced to 80km/h and change all necessary signage at no cost to Council.

Previous Council Consideration

Nil

Finance & Risk

There are no direct financial implications to Noosa Council from the final outcomes of the recent Noosa Traffic Advisory Committee and Speed Management Committee meeting held on 18 June.

There are however ongoing costs associated with traffic investigations in order to ensure a safe road environment for our community. In most cases safety improvements determined from these investigations will be funded from operational budgets or referred for consideration in future budget deliberations.

External Consultation - Community & Stakeholder

- Qld Department of Transport and Main Roads (Road Operations and Road Safety)
- Qld Police Service

Internal Consultation

Nil

Departments/Sections Consulted:

Community Services
 Disaster Management & Public Order
 Waste & Environmental Health
 Community Facilities
 Cultural Facilities

Planning & Infrastructure
 Building & Plumbing Services
 DA Planning
 Strategic Land Use Planning
 X Asset Design & Investigations
 Asset Planning
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Corporate Services
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 Procurement & Fleet
 Property & Facilities
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Traffic Advisory Committee (TAC) & Speed Management Committee (SMC) Action Matrix

As of 18/6/2015

No.	Meeting Date	Item No.	Issue	Actions & Notes	Who	Current Status
1.	13/2/2014	2.2	Hasting Street – Segway Use Council wishes to discourage use for pedestrian safety reasons	<ul style="list-style-type: none"> • QPS trails of Segways in Queensland has finished in all location expect Noosa • Council to follow up trail with Noosa Police 	Council (Scott)	Ongoing
2.	15/5/2014	2.13	Black Mountain Range Road - Council Speed Reviews Speed reviews generated from customer request regarding speeding and requests to lower the speed limits. Customer requests (RM2014/04481, 12366 & 00432)	<ul style="list-style-type: none"> • DTMR (Dan) has driven the road and believes the entire road needs a full speed limit review as there are areas of inconsistency • Council (Lewis) to complete a full speed limit review of Black Mountain Range Road 	Council (Lewis)	Ongoing
3.	5/3/2015	4.1	Lorikeet Dr, Peregian - Speed signage Customer request for painted 40km/h signs on the roads in Peregian Beach	<ul style="list-style-type: none"> • Council (Scott) updated committee on the outcome of the traffic counters and the committee support the current speed limit of 40km/h in place, based on the results • Committee discussed a possible traffic calming solution but was not supported by the committee 	Council (Scott)	Completed
4.	5/3/2015	4.3	Exhibition Street, Pomona Request for speed reduction from 60km/h to 50km/h	<ul style="list-style-type: none"> • The committee support the current speed limit of 60km/h • DTMR (Dan) drove the road and confirmed the current speed limit of 60km/h is appropriate 	DTMR (Dan)	Completed
5.	5/3/2015	4.5	Weyba Rd Noosaville – speed limit on market day Merits of variable speed limit signage fronting the Farmers Market on Sunday mornings 6am – 1.00pm	<ul style="list-style-type: none"> • Council (Scott & Nick) to discuss with Council planners and put the issue back to the event organisers to review and produce a traffic management plan to deal with speed, parking and pedestrian movements along Weyba Road 	Council (Scott & Nick)	Ongoing
6.	5/3/2015	4.7	Eumundi Noosa Road, Noosaville (from near the Refuse Station to Noosaville) Speed limit review on Eumundi-Noosa Rd (from near the tip to Noosaville – currently 100km/h)	<ul style="list-style-type: none"> • Committee voted on this issue of lowering the speed limit from 100km/h to 80km/h along Eumundi Noosa Road 3 votes in favour (Road Safety, Road Operations & QPS) to 1 vote against (Noosa Council) • DTMR (Dan) will be producing a work order to have the signs changed on site 	DTMR (Dan)	Complete

7.	5/3/2015	5.1	Mill Street & Summit Road, Pomona Intersection review/upgrade of the current left-in/left-out to a standard T-intersection	<ul style="list-style-type: none"> • DTMR (Dan) drove the intersection and believes there is a need to upgrade the intersection. This will be based on a priority system, as it was noted the intersection has been like that for a number of years • Council (Lewis) to complete a project initiation to upgrade the intersection for future budget considerations 	Council (Lewis)	Ongoing
8.	18/6/2015	3.2	Moorhen Place, Noosaville Customer request for the speed to be reviewed and a review of the current signage in the area to comply	<ul style="list-style-type: none"> • Council (Lewis) to produce a revised plan of the proposed 40km/h area in Doonella Estate to extend out to the intersection with Beckmans Road 	Council (Lewis)	Ongoing
9.	18/6/2015	3.4	Hill Street, Pomona Proposed development application with possible intersection redesign with Subway Avenue	<ul style="list-style-type: none"> • Council (Scott & Nick) to investigate development application and produce a plan to present to a DTMR (Dan Koch) / Council working group 	Council (Scott & Nick)	Ongoing
10.	18/6/2015	3.5	Eumundi Noosa Rd, Noosaville Customer request for a pedestrian crossing point, possibly near Bunnings	<ul style="list-style-type: none"> • Council (Scott & Nick) to tie the project into the Beckmans Road duplication discussions with DTMR 	Council (Scott & Nick)	Ongoing
11.	18/6/2015	3.6	Eenie Creek Rd/Reef St Noosaville Roundabout Customer concerned with pavement of the roundabout and wants Council to investigate crashes. Lewis to discuss with Police WebCrash details	<ul style="list-style-type: none"> • QPS (Steve) to check QPrime and their mapping system with crash details and locations to see if there is any pattern at that intersection 	QPS (Steve)	Ongoing
12.	18/6/2015	3.7	Cooroy Township Pedestrian accessibility from east to west across railway line and improved pedestrian crossing points in town	<ul style="list-style-type: none"> • Council (Scott & Nick) to tie in project with future upgrade of the intersection of Diamond & Elm Street and discussions with DTMR 	Council (Scott & Nick)	Ongoing
13.	18/6/2015	3.8	Middle Creek Rd Federal Reduction in speed limit (from 80km/h to 60km/h). This road has had several fatal accidents in the last 3 years and is a normally quiet country road but is unmarked, with blind corners	<ul style="list-style-type: none"> • Council (Lewis) to check safety reports and do a speed review as well as email QPS (Steve) to check background and follow up with Dan McNamara. DTMR (Dan) to drive the road and check conditions 	Council (Lewis) QPS (Steve) DTMR (Dan)	Ongoing

4 RESULTS OF CONSULTATION PROCESS, BLANFORDS COURT

Author	Project Officer, Beth Potter Planning & Infrastructure Department
Index	ECM/Street/Blanfords Court ECM/Subject/ Names Roads, Streets, Parks Structures
Attachments	Nil

EXECUTIVE SUMMARY

Not applicable.

RECOMMENDATION

That Council note the report by the Project Officer to the Infrastructure & Services Committee Meeting dated 21 July 2015 and resolve to retain the spelling of Blanfords Court.

REPORT

This report is to inform Council of the results of consultation undertaken regarding a proposed name change of Blanfords Court to Blandford Court to address a mis-spelling of the family name.

Letters detailing the proposal were sent to the 18 affected property owners. Six property owners contacted Council with feedback to the proposal and none were in favour of a name change.

Comments included:

- Inconvenience to property owners to change address details on numerous documents such as vehicle registration, wills etc;
- Additional costs when selling the property if it has a different name from when it was purchased;
- Inconvenience and expense in informing overseas banks, pension funds, changes to stationery;
- Costs incurred in changing legal papers.

Given that a number of property-owners object to changing the name it is considered unreasonable to place such an inconvenience on these owners to correct a mis-spelling.

Previous Council Consideration***Ordinary Meeting, 9 April, 2015, Item 7, Page 4***

That Council note the report by the Heritage Librarian to the Infrastructure & Services Committee Meeting dated 31 March 2015 and agree to:

- Recognise the Fenwick family for their contributions and longstanding connection to the Cooroy district and, more specifically, the Cooroy Mill Site by way of a placenaming;*
- Adopt Fenwick Park as the name for the park on Straker Drive Cooroy (in the Greenwood Grove estate between Stage 1 and Stage 3 of the development); and*
- Undertake a consultation process to address the mis-spelling of Blanfords Court (Greenwood Grove Estate Cooroy) to Blandford Court.*

Finance & Risk

Cost of installation of new street sign if name is changed.

Consultation

External Consultation - Community & Stakeholder

All property owners in Blanford's Court, Cooroy

Internal Consultation

Heritage Librarian, Community Services

Departments/Sections Consulted:

- Community Services**
 Disaster Management & Public Order
 Waste & Environmental Health
 Community Facilities
 Cultural Facilities

- Planning & Infrastructure**
 Building & Plumbing Services
 DA Planning
 Strategic Land Use Planning
 Asset Design & Investigations
 Asset Planning
 Civil Operations
 Environment

- Executive Office**
 Community Engagement
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- Corporate Services**
 Finance
 ICT
 Procurement & Fleet
 Property & Facilities
 Revenue Services

COMMUNITY SERVICES DEPARTMENT REPORTS**5 COMMUNITY SERVICES DEPARTMENT UPDATE - 4TH QUARTER 2014-15**

Author	Director Community Services, Alan (Fox) Rogers Community Services Department
Index	ECM/Subject/Branch Management/Community Services Section
Attachments	Nil

EXECUTIVE SUMMARY

Not applicable

RECOMMENDATION

That Council note the report by the Director Community Services to the Infrastructure & Services Committee Meeting dated 21 July 2015 providing an update on the operations of the Community Services Department for the period 1 April 2015 to 30 June 2015.

REPORT

The Community Services Department consists of the following sections and teams:

- Community Development, and Community Grants
- Community Facilities (including Noosa Community Care, The J, The Bicentennial Centre, The Noosa Aquatic Centre, and The Noosa Leisure Centre);
- Disaster Management and Public Order;
- Libraries and Galleries; and
- Waste, Environmental Health and Cemeteries.

COMMUNITY SERVICES DEPARTMENT

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Waste Management</p>	<ul style="list-style-type: none"> • Development of the 2015/2016 Waste Management Budget. • Responding to requests for information from the Community Jury. • Completed concrete crushing of a large stockpile of concrete. • Called an RFQ for the collection of hazardous chemicals collected at Waste Transfer Stations and Eumundi Rd landfill. • Improved monitoring of methane at the landfill and recapped small areas where methane is escaping from capped areas due to dry conditions. • Secured a contractor to mulch accumulation of green waste due to absence of contractor in north Queensland following tropical cyclone. • Extension of the Green waste mulching contract with ARG. • Attendance at presentation by JFE Technologies (Japan) with Unitywater - advanced waste treatment and energy recovery options. • Implemented weekly landfill audit inspections with Cleanaway. • Substantially completed capital project Sedimentation Pond upgrade and Bio Basin • Prepared Emergency Debris Storage & Disposal Sub Plan for Noosa Disaster Management Plan 	<ul style="list-style-type: none"> • Development of a draft 5 year Capital Works program. • Removal of stormwater accumulated in Cell 2.2 Eumundi Rd Landfill. • Delivery of Annual Kerbside Bulk Waste Collection Service commencing in August. • Include separate mattress collection service in annual bulk kerbside service • Reporting to Council on Recommendations of the Community Jury received 15th July 2015. • Reviewing the Provisions fund for future landfill costs with Michael Shave. • Reviewing the current waste management contract with Cleanaway and compliance conditions at landfill. • Reviewing quotations for the collection and removal of Hazardous waste. 	<ul style="list-style-type: none"> • Finalisation of the Towards Zero Waste Strategy following consideration of the Community Jury deliberations. • Finalisation of the Business Continuity Plan • Tendering the 2015/16 Capital Works Program. • Preparation of new Waste Management Contract. • Commencing development of Asset Management Plan. • Develop In-house Waste Education Campaign. • Preparing for the use of the first section of cell 2.2 at Landfill approx. Dec 2015.

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Environmental Health</p>	<ul style="list-style-type: none"> • Environmental Health Officers and Coordinator completed two day Asbestos Removal and Supervising Removal training in Brisbane • Annual licenced premise inspection program competed on schedule at end of the financial year • Approx. 500 Licence Renewal notices have been issued to licenced premises prior to June 30 deadline. 	<ul style="list-style-type: none"> • Service Review of Environmental Health, Pest Management and Cemeteries. • Commence annual inspection program of licenced premises • Recreational water monitoring • Participate in a joint project to audit school and recreational camping grounds in the prevention and management of gastroenteritis outbreaks with Sunshine Coast Public Health. Council will only be involved with Camp Grounds currently licenced by Council. • Research options for the monitoring of stormwater outlet Noosa Industrial Estate for pollutants. • Maximise the use of “Toolbox” first response system to manage designated customer requests. • Where possible manage Customer requests by phone to minimise costs and maximise customer service experience. 	<ul style="list-style-type: none"> • Undertake an audit of Child care centres food preparation and storage-handling. • Develop a regular Food safety newsletter for distribution to licenced premises • Undertake a food safety compliance project at regulated premises that have their own private water supplies. E.g. not reticulated from Unity water. • Develop meeting schedule with State Authorities –Qld Health – Safe Food – DEHP- and WH&S to foster improved working relationships.

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
Pest Management	<ul style="list-style-type: none"> • Completed the fourth quarter pest survey of rural properties. • Quad bike operator safety procedure developed by John McCarron • Rotary ditcher purchased for the reinstatement of habitat modifications when conditions permit 	<ul style="list-style-type: none"> • Implementing the first Quarter Pest Survey for 2015/16. • Revise methodology for the delivery of pest plant control program and priority areas for control. • Continue cross training of Pest and Vector team to maximise output, assist with seasonal spikes in all three areas • Obtain licence for Vector Officer to enable him to undertake gassing of fox dens. • Liaise with National Parks management to enhance wild animal control activities – possible joint programs – improved coordination. • Pest Plant Animal and Vector control Officers to undertake safe handling/operation of quad bike course. Coordinated by WH&S Officer, John McCarron. • Undertake runnelling of existing habitat modifications when tidal areas are totally dry. 	<ul style="list-style-type: none"> • Improvement in fox control on the North Shore. • Develop electronic field recording device (Tablet) to create efficiencies • Investigate the potential for the development of a feral deer tagging program with Dept. of Agriculture, Fisheries and Forestry to map deer movements in the Tinbeerwah area.
Cemeteries	<ul style="list-style-type: none"> • Small truck currently being replaced with an extra cab utility and trailer to reduce operational costs. 	<ul style="list-style-type: none"> • Prepare plaque display on level 1 to allow bereaved families to make choices • Electronically scanning cemetery burial and ashes records into ECM. 	<ul style="list-style-type: none"> • Enter all existing Cemetery plots into T1 as staff resources permit • Creation of cemetery web site.

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
Public Order	<ul style="list-style-type: none"> • The new suite of Local Laws for the Noosa Shire commenced from July 1 2015 . • The 2015 house to house dog inspection program has concluded with 1770 unregistered dogs being identified. • 90% of dogs registered are desexed. This believed to be the highest ration in the state. • Established new working relationship with Community Development Officers to achieve better outcomes in the community • Retirement of long standing Manager Ron Thomas. 	<ul style="list-style-type: none"> • Finalise Service Review • Develop partnership with RSPCA to achieve desexing and microchipping of animals at Johns Landing. • Continue random patrols to keep dog owners from going into restricted areas. • Re-establish daily patrols to identify any illegal campers and move offenders on. • Develop new contract arrangement with RSPCA. • Development of a new strategy to deal with Illegal camping by way of night time parking restrictions in high profile areas 	<ul style="list-style-type: none"> • Implement Service review outcomes • Completion of work to achieve animal compliance at Johns Landing • Reduce the number of unregistered dogs in our pound. • Continue to promote Responsible Pet ownership, including Cats, message to community • Roll out new dog off leash and dog on leash areas and educate dog owners on the rules around dogs. • Investigate the use of new mobile technologies to achieve operational efficiencies.
Disaster Management	<ul style="list-style-type: none"> • The Noosa Local Disaster Management Plan 2015/16 and Noosa Local Disaster Recovery Plan 2015/16 were adopted by Council on July 2 2015. • Transfer of disaster management responsibilities from Director Community Services to Director Planning and Infrastructure completed. • A call for new volunteers for the Local Disaster Coordination Centre resulted in 13 new volunteers • LDMG and various sub committees continue to meet regularly 	<ul style="list-style-type: none"> • Finalisation of Threat Specific sub plans in conjunction with QFES • The development of a set of Standard Operating Procedures for Council's Emergency Response Operations • Ongoing Guardian training • Next LDMG meeting September 9 2015 	<ul style="list-style-type: none"> • Annual training exercise scheduled for November 4 and 5, 2015

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Noosa Community Care</p>	<ul style="list-style-type: none"> • Tender for refurbishment works awarded • Sunshine Butterflies partnership extended for 2015/16 	<ul style="list-style-type: none"> • Recruitment of Team Leader Business Development • Commencement of refurbishment works, including temporary relocation of centre • Continue planning for funding changes as Government's implement consumer-directed care 	<ul style="list-style-type: none"> • Finalisation of rebranding roll out • Leveraging the new business development role to develop business and marketing plans • Continue update of policies and procedures manuals
<p>Noosa Leisure Centre</p>	<ul style="list-style-type: none"> • Health & Wellbeing Show held at NLC over 2 days in April – with approx. 1300 people attending the event. • Rotary Club held their first Bookfest at the NLC in May (previously held at Bicentennial). Organisers advised that the event was very successful at the new venue – and raised approx. \$25,000 for associated charities. • Completion of all 14/15 scheduled maintenance works. 	<ul style="list-style-type: none"> • Finalise arrangements for Noosa Long Week End Festival Opera and Orchestra events at NLC in July • Marketing strategy for new Kids Play Room / Birthday Parties. 	<ul style="list-style-type: none"> • Progress refurbishment of Reception area. • Explore recycling options inside NLC. • Work with NLC clubs to improve centre facilities at NLC (e.g. storage, scoreboards, etc.)
<p>Noosa Aquatic Centre</p>	<ul style="list-style-type: none"> • Achieved an ambitious revenue target • Visits in excess of 235,000 for the 14/15 financial year • Olympic Gold medallist Brittany Elmslie returned to where she learnt to swim & ring the 'Victory Bell' – a promotional initiative of the NAC 	<ul style="list-style-type: none"> • Finalise Café lease • Plan for & deliver major capital Works including retiling and repairing the 25m pool commencing 20 July 	<ul style="list-style-type: none"> • Refining the Community pools Funding program • Further explore energy saving initiatives – eg, Micro Hydro • Develop Quality Assurance Program for NAC Contractors • Condition Audit and development of an asset management plan

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>The J & Bicentennial Community Centre (BCC)</p>	<p>The J</p> <ul style="list-style-type: none"> • Ticketing Noosa International Food & Wine – Record result for The J • Facility Maintenance – current schedule complete for 2014/15 • Events statistics for the quarter • 11 ticketed events, 6 Dark days, 16,938 attendances • Draft business plan developed <p>BCC</p> <ul style="list-style-type: none"> • Noosa Gymnastics - Finalise Lease for Main Hall • Enhanced safety of amenity and surrounds, parking & access • Maintenance – schedule complete for 2014/15 	<p>The J</p> <ul style="list-style-type: none"> • Service Review- Progress outcomes /directives • Complete - Business Plan • Entrepreneurial Programming – further develop • Regular Hirers/Events – coordinate bookings/hire schedule <p>BCC</p> <ul style="list-style-type: none"> • Consolidate - Regular Venue Hirers 	<p>The J</p> <ul style="list-style-type: none"> • Progress actions from Business Plan. • Facility Maintenance schedule - further develop 2015/16 <p>BCC</p> <ul style="list-style-type: none"> • Demountable Building - Permanent tenure/lease
<p>Butter Factory</p>	<ul style="list-style-type: none"> • Pop Up exhibitions at the Butter Factory a great success. • Opening on Sundays has dramatically reduced Vandalism. • Butter Factory is now operated solely by Friends of Mill Place volunteers. The Butter Factory is opened and closed daily by Cooroy Library Staff. • Gathering data for Butter Factory Business Plan. 	<ul style="list-style-type: none"> • Finalising Butter Factory inventory. • Moving Gallery equipment back to NRG. • Continuing to develop Butter Factory Business Plan in consultation with the Lower Mill Board, U3A and the Centre for Ceramic Excellence. 	<ul style="list-style-type: none"> • Transfer of management responsibility to Lower Mill Board anticipated in the last quarter 2015.

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Regional Gallery</p>	<ul style="list-style-type: none"> • Expression of Interest process completed for <i>artists to create works for Floating Land 2015</i>: <ul style="list-style-type: none"> ○ The selection panel have commissioned nine artists: Elizabeth Poole; Kari & Ross Annels; Kris Martin; Leah Barclay; Rene Bahloo; Simon McVerry; Lyndon Davis; Lisa Brummel and Julie Wall. • Delivery of GOMA children’s program <i>Pattern Bandits</i>. • Successful delivery of <i>Tales from the Eastern Highlands</i> and <i>From Here and There</i> exhibitions. • Successful opening and exhibition presentation of national Touring exhibition <i>Indo Pop</i>. Exhibition was officially opened by Chris Saines, Director QAGOMA. • Excellent outcome from Volunteer drive, we have been able to recruit many new volunteers. • Delivery of June School Holiday programs. 	<ul style="list-style-type: none"> • Further development of the <i>Floating Land 2015</i> program which currently includes: <ul style="list-style-type: none"> ○ a seven-week retrospective exhibition at the Noosa Regional Gallery ○ nine sculptural works to be installed along the foreshores of Tewantin and Boreen Point ○ a long weekend of activities at Boreen Point ○ a forum at the J on the Future of environmental art • Preparing for important lecture, by Tarun Nagesh on 15 July in conjunction with Indo Pop exhibition • Preparation for incoming exhibitions: <i>From Sense to Sensuality</i> and <i>Wax and Wabi Sabi</i>. • Gallery staff participation in Noosa Long Weekend public programs. 	<ul style="list-style-type: none"> • <i>Floating Land 2015: Reflect & Re-imagine</i>: marketing and promotional material. Events and exhibitions. • Noosa Long Weekend Festival, Concert at Cooran Hall, proceeds from the concert will contribute towards the NRG children’s program. • Friends of the Gallery 30th anniversary. • Continue work on marketing strategy for 2016 exhibitions. • Noosa Art Award. • Finalising applications and works for SQUEEZE. (The Squeeze exhibition is held on a biennial basis and Squeeze 2015 will be the 6th biennial exhibition of visual art educators’ work from the region.)

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Libraries</p>	<ul style="list-style-type: none"> • Cooroy Library Café tender closed. Applicant selected (United Synergies). • Initial condition assessment of Noosaville and Cooroy Library completed. Report in development. • General repair and maintenance works completed at all branches (Cooroy Library – internal walkways sanded and polished and lounge seating re-covered; Noosaville Library – blinds in meeting room replaced, meeting room wall repainted; Mobile Library – bench sanded and polished). • Awarded an SLQ Technology Trendsetters Grant for <i>Robots for Everyone</i> –a coding and robotics program, centred around a fully programmable NAO humanoid robot. Total = \$18,824 • Awarded a State Library Q Anzac 100 Historypin grant to present WWI stories of the Noosa community. Total = \$10,000 • Our first fee based Book Club Winter Soiree event with author Sarah Armstrong was a great success with 50 people attending at \$8 p/p • First stand-alone pilot e-news distributed with positive outcomes – headline event booked out within 24 hours. • 1800 people visited the library and Butter Factory during the Cooroy Fusion Festival. • Successful winter school holiday program for children, young adults and families. Total attendance: approx. 350. 	<ul style="list-style-type: none"> • Finalise the Service Review of opening hours, the Mobile Library stops and staffing. • Transfer of café operations to United Synergies. • Complete Mill Place Boiler House report to seek approval to complete recommended works. • Transfer Mill Place Boiler House works responsibility to Planning & Infrastructure. • Development of 2015/16 Branch Plans. • Finalise members for the Library Strategic Plan Reference group. • Develop cleaning contract specifications and tender documents. • Continued investigation and purchase of resources needed for the outreach programs within Best Start (funded through State Library of Queensland) • Continued investigation and review of the library website. 	<ul style="list-style-type: none"> • Development of Library Strategic Plan. • Planning for Library Literary events for 2016

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Libraries (cont.)</p>	<ul style="list-style-type: none"> Contract finalised for Borrow Box -a new e-platform that will contain 300 eAudio books and 300 eBooks Our first series of iPhone and Android programs were booked out with over 80 people in attendance and positive feedback Rachel Shields and Janet McGuinness have both been awarded places in State Library of Queensland’s Library Leadership 2015 training program. 		
<p>Community Development</p>	<ul style="list-style-type: none"> Relocation of Community Development Team from Doonella House to Level 2 main building Not for Profit Community organization survey conducted with 92 responses. Information analysis being undertaken to inform development activities. Community Grants assessed (Sports Field maintenance, Community Halls and Centre’s, Operational and Project Grants). Recommendations made to Council 2 July 2015 RADF Grants assessed. Recommendations made to council June 2015. 4 x Social Plan Reference Group meetings held. 3rd edition of Not for Profit e-newsletter released to not for profit community groups in June 2015. Tenure guidelines prepared (in partnership with Property and Facilities). MCU for Tait Duke Cottage approved. Relocation delayed due to weather. 	<ul style="list-style-type: none"> Workshop with Councilors re Social Plan Employment of a new Sport and Recreation Development Officer (due to the resignation of Wendy Guthrie). Negotiate lease for Tait-Duke Cottage, identify funding and partnership opportunities with community stakeholders. Preparation of discussion paper for reduction of graffiti. Implementation of Dept. Communities Grant for Community Drought Support (\$40k). Continue payment coordination and acquittals/compliance for last Community Grants and RADF rounds Outcome Report to Arts Qld for 2014-15 RADF funding Develop a process to pay the fixed water and sewerage annual access charges for eligible not for profit organisations in the Shire. 	<ul style="list-style-type: none"> First draft of Social Plan due August 2015. Reduction in graffiti offences through partnership, education and development strategies. Negotiate expired leases on community halls, centres and sports complexes Continue to work with the State Government (Department of National Parks, Sport and Racing) to deliver events in Noosa as part of the Building Active Communities program 2nd round of Community Grants - Projects to open in August 2015 Partnership with Tourism Noosa to produce promotional material for attracting sports events to the Shire.

SECTION	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	LOOKING AHEAD
<p>Community Development (cont.)</p>	<ul style="list-style-type: none"> • Cooran Sports Ground lighting project commenced • Festive Season Grants opened utilising the new Smartygrants on line software. Applications close 31 July 2015 • RADF submission to Arts Qld for matching \$ completed – waiting on outcome • Completion of Community Development Branch Plan for 15/16 inc. Operational and Capital Works budgets • Lightning damage repairs completed at Girraween Sports Complex (insurance) • Sports events held in Noosa this quarter included: <ul style="list-style-type: none"> - FFA Cup held at Girraween Sports Complex - Under 15 Boys State Softball Championships held at Tewantin - Sunshine Coast Tour – Criterion Track, Girraween • Provided stakeholder management for Wallace Park Pathways project. • Negotiated joint partnership with Red Cross Noosa Branch and Noosa Leisure Centre for the establishment of drop-in service. • Assisted Men’s Shed Pomona to lodge MCU and seek external funding for facility development. • Participated in community consultation and Design Charette for Rufous Street Precinct. • RDA Sunshine Coast briefing on Federal Government’s National Stronger Regions Fund - for Council and Community 	<ul style="list-style-type: none"> • Assist Noosa-Cooroy Genealogical and Historical Group to finalise MCU for lodgment. • Negotiate with Council stakeholders and Noosa parkrun organisers to source funding and permission to install permanent course markers. • Establish an internal Working Group to develop policy and processes to optimise external grant opportunities. 	

Previous Council Consideration

Nil.

Finance & Risk

The interim June financial statements indicate that the Department’s budget position will be favourable with revenue slightly above budget and expenditure below budget.

Consultation

External Consultation - Community & Stakeholder

Nil

Internal Consultation

Nil

Departments/Sections Consulted:

- Community Services**
 Disaster Management & Public Order
 Waste & Environmental Health
 Community Facilities
 Cultural Facilities

- Planning & Infrastructure**
 Building & Plumbing Services
 DA Planning
 Strategic Land Use Planning
 Asset Design & Investigations
 Asset Planning
 Civil Operations
 Environment

- Executive Office**
 Community Engagement
 Customer Service
 Executive Support
 Governance
 Human Resources

- Corporate Services**
 Finance
 ICT
 Procurement & Fleet
 Property & Facilities
 Revenue Services

Community Facilities

6 NOOSA AQUATIC CENTRE (NAC) UPDATE REPORT TO 30 JUNE 2015

Author Noosa Aquatic Centre Coordinator, Stephen James
Community Services

Index ECM/ Subject/ 51.04 Sporting Facilities

Attachments Nil

EXECUTIVE SUMMARY

Not applicable

RECOMMENDATION

That Council note the report by the Noosa Aquatic Centre Coordinator to the Infrastructure & Services Committee Meeting dated 21 July 2015 providing an update on the activities of the Noosa Aquatic Centre to 30 June 2015.

REPORT

The purpose of this report is to advise Council of the Noosa Aquatic Centre’s (NAC) activities for the year ending 30 June 2015.

The NAC comprises a 50m Olympic Pool, 25m Pool, Warm Down Pool/ Learn to Swim Pool, Toddlers Wading Pool, Fitness Studio, Change Rooms and Amenities Operation. The maintenance of the Sunshine Beach Skate Park is also overseen by the NAC.

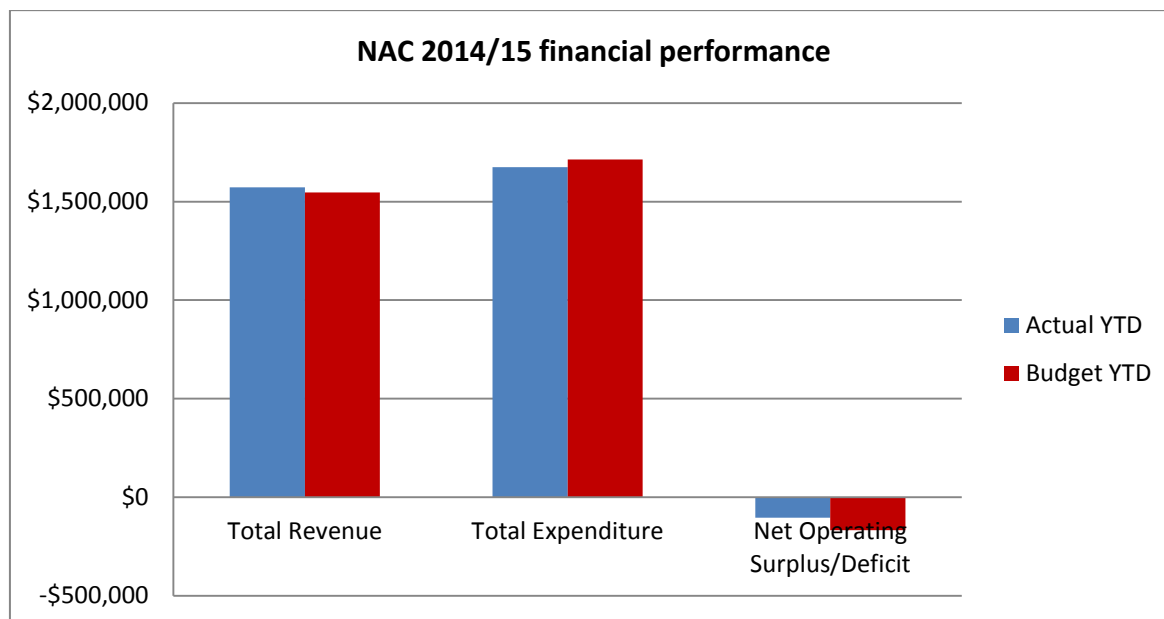
The NAC provides a broad range of aquatic and leisure programs including recreational swimming, Learn to Swim (LTS) programs, elite squad training, aqua aerobics and water polo, as well as circuit classes and general gym usage in the Fitness Studio.

1. FINANCE

The objective of all services within the Community Facilities Branch is to balance the demands of access, equity and community service obligations with sound financial management and improving revenue through innovative and entrepreneurial approaches, while at the same time seeking to minimise operational costs.

NAC 2014/15 financial performance *			
	Actual YTD	Budget YTD	Variance (YTD)
Total Revenue	\$1,571,519	\$1,546,236	\$25,283
Total Expenditure	\$1,675,002	\$1,712,871	\$37,869
Net Operating Surplus/Deficit	-\$103,483	-\$166,635	\$63,152
Depreciation	\$150,466	\$150,466	\$0
Internal Charges	\$331,615	\$330,266	-\$1,349
Total Surplus/Deficit	-\$585,564	-\$647,367	\$61,803

***Please note figures shown are June end of month figures and not final end of financial year figures as these were not available in time for this report.**



The NAC’s full year performance saw a positive variance to budget of \$61,803. Tight financial management practices as well as favourable weather conditions contributed to this result. Revenue finished \$25,283 in front of a challenging budget target, with expenses coming in at \$36,520 under budget.

Revenue benefited from a 4% increase in participants of the Learn to Swim program (LTS) with cumulative annual enrolments growing from 3,242 in 2013/14 to 3,324 this year. This coupled with improved collection of LTS fees as a result of the implementation of the direct debit payment process saw LTS revenue exceed budget by \$51,183.

General admission revenue was down on budget by \$38,825, in part due to patrons shifting their purchasing preference from visit passes to the more economical option of monthly passes as the warm summer extended longer into the year than expected.

The positive variance in expenditure is mainly attributed to a saving of \$18,299 in annual electricity costs. Ongoing tracking and profiling of electricity use will allow for greater accuracy for future budgeting cycles. The final end of year figure for expenditure will increase when wages and other operating expenses for the last 10 days of June are taken into account.

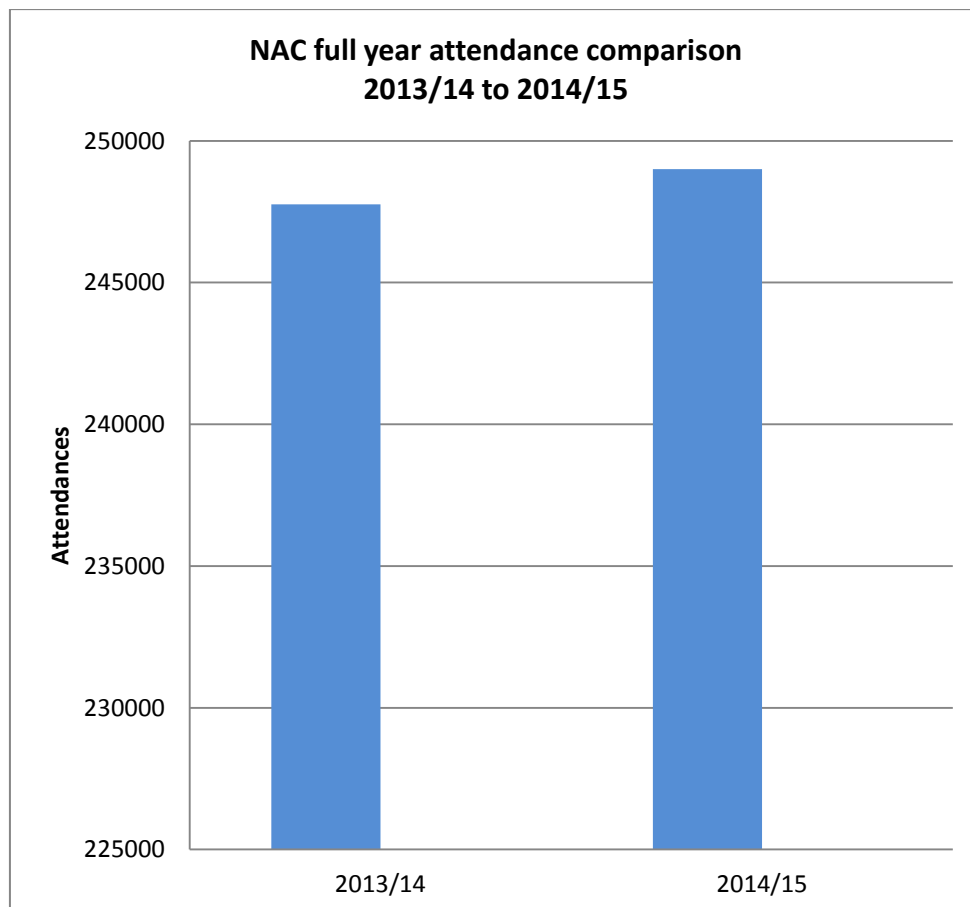
The Gym has a current membership of 142 which is on par with previous winters. A marketing campaign encouraging squad participants to utilise the gym as their swimming frequency drops off is aimed at improving this seasonal reduction. The Gym produced a favourable net result of \$87,523 however the need to update ageing equipment remains. A review of the operation of the Gym remains ongoing with the outcome being the subject of a separate report.

Group Fitness revenue exceeded budget by \$8,281, finishing the year at \$73,169. Attendance numbers for the year were up by 11% at 12,164 compared to 10,898 for 2013/14.

Retail Operations continued to perform very well with a net operating result of \$71,715. The introduction of SPEEDO products drove strong sales performance and the NAC team will continue to trial and review new retail initiatives throughout 2015/16 to aid the Centre’s financial performance.

2. CUSTOMERS

The NAC has seen a record 249,090 attendances for the year. This is an increase of 1,335 from the 247,755 visits recorded for the 2013/14 financial period. The slow start recorded in Quarter 1 has been compensated for by solid patronage over the following three quarters.



The NAC continues to have limited capacity during most weekday afternoons due to the increased popularity of water polo. While lanes are open to the public, these are generally limited to one or two during the peak times of 3.30pm – 6pm.

3. STAFFING

The NAC has a large percentage of casual staff and staff numbers have reduced significantly throughout Terms 2 and 3 of school whilst patrons move onto winter pastimes. Scheduled maintenance of the 25 metre pool and the Learn To Swim pool will further impact staffing levels during the upcoming year.

A review is underway regarding the feasibility of converting a number of key positions - which are currently filled by long term casuals into permanent positions.

4. SYSTEMS & PROCESSES

Night swim squads were successfully introduced during summer on a Tuesday and Thursday in an effort to alleviate some pressure on the availability of water space during the daytime. These have been suspended until September when the general public return to swimming more frequently. The suspended squads will be replaced by two indoor circuit classes in the Gym, commencing 9 July.

5. FUTURE DIRECTION

The review of the NAC gym operations is ongoing and will be the subject of a separate report to Council.

A hydraulics audit is scheduled for Quarter 1 2015/16. The primary focus of this audit is to determine the life expectancy of the ageing 50 meter pool filtration. It has been in use since the centre’s opening in 1999 and is displaying signs of deterioration. The outcome of this audit will determine the requirement for and urgency of any future works.

As reported previously, a section of wall tiles of the 25 metre pool have separated from the concrete shell. This will require emptying of the 25 metre pool and retiling of the affected section. The full extent of the damage will not be known until the pool is emptied and inspected. This project has been rolled over from the 2014/15 capital works program after bad weather delayed the contractor’s ability to commence the works until late July 2015.

A review of the payment structure for the Junior Squad program will be undertaken as the existing ‘two payment’ system is disliked by customers and also negatively affects the retention of participants between programs.

Previous Council Consideration

Nil.

Finance & Risk

Refer to Section 1 of this report.

Consultation

Nil

External Consultation - Community & Stakeholder

Nil

Internal Consultation

Management Accountant, Corporate Services

Departments/Sections Consulted:

Community Services
 Disaster Management & Public Order
 Waste & Environmental Health
 Community Facilities
 Cultural Facilities

Planning & Infrastructure
 Building & Plumbing Services
 DA Planning
 Strategic Land Use Planning
 Asset Design & Investigations
 Asset Planning
 Civil Operations
 Environment

Executive Office
 Community Engagement
 Customer Service
 Executive Support
 Governance
 Human Resources

Corporate Services
 x Finance
 x ICT
 Procurement & Fleet
 Property & Facilities
 Revenue Services

7 THE J AND BICENTENNIAL COMMUNITY CENTRE UPDATE REPORT TO 30 JUNE 2015

Author **The J Coordinator, Scott Braby
Community Services**

Index **ECM/ Subject/ 72.01 The J**

Attachments **Nil**

EXECUTIVE SUMMARY

Not Applicable

RECOMMENDATION

That Council note the report by The J Coordinator to the Infrastructure & Services Committee Meeting dated 21 July 2015, providing an update on the activities of The J and Bicentennial Community Centre to 30 June 2015.

REPORT

The purpose of this report is to advise Council of The J and Bicentennial Community Centre's (BCC) activities for the year ending 30 June 2015.

The J continues to operate as a versatile, multi-use community venue. It hosts a wide range of activities, performances and live entertainment. It is also home to current tenants the University of the Sunshine Coast (and TAFE) and Noosa Community Radio.

The J is the venue of choice for a number of community groups including but not limited to; Noosa Chorale, Noosa Heads Jazz Club, Noosa Music Society, Independent Retirees Association, Queensland Arts Alliance, Hillsong Church, as well as numerous school groups that conduct a range of activities such as performances and awards and presentation ceremonies.

The J is a unique facility that includes a 330 seat theatre with a new optional inclusion of 45 additional seats in the upper mezzanine section. It also offers a combination of flexible meeting spaces, conference rooms and facilities for hire which are complemented by covered outdoor areas and stylish open foyers.

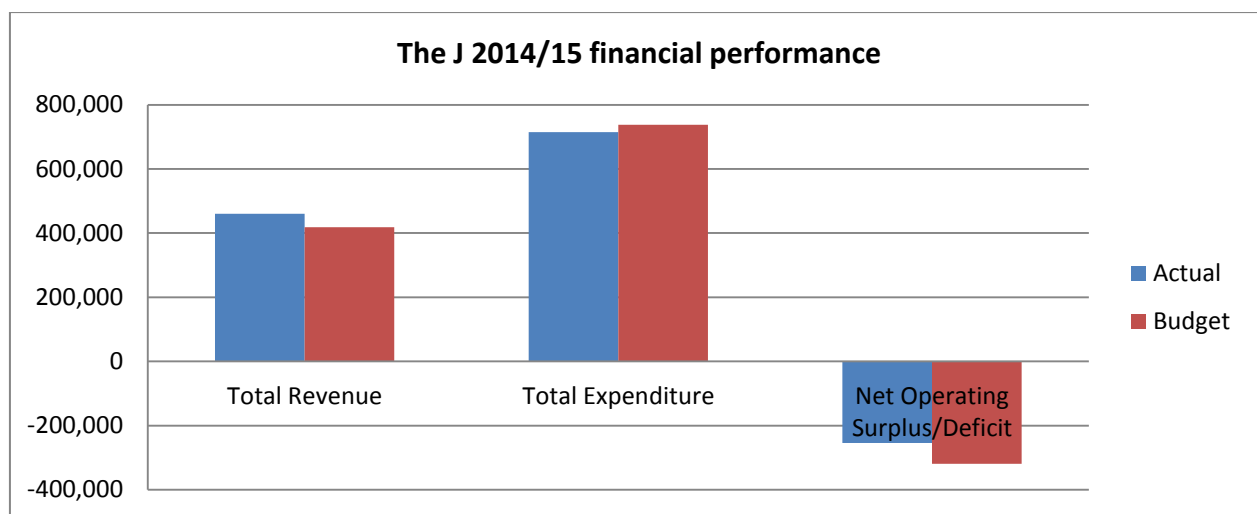
The Bicentennial Community Centre (BCC) includes the Main Hall, Annexe and Demountable buildings. The BCC is used for a variety of community, sporting and cultural activities by individual community members and organisations for activities such as classes, meetings, rehearsals and workshops. The BCC Main Hall is now the permanent home of Noosa Gymnastics. The adjacent demountable building is also home to a regular tenant with Little Seeds Theatre Group having permanent residency.

1. FINANCE

The objective of all services within the Community Facilities Branch is to balance the demands of access, equity and community service obligations with sound financial management, and improving revenue through innovative and entrepreneurial approaches, whilst minimising operational costs.

The J 2014/15 financial performance *			
	Actual YTD	Budget YTD	Variance
Total Revenue	\$460,177	\$418,572	\$41,605
Total Expenditure	\$714,320	\$737,529	\$23,209
Net Operating Surplus/Deficit	-\$254,143	-\$318,957	\$64,814
Depreciation	\$278,013	\$278,013	\$0
Internal Charges	\$200,067	\$199,385	-\$682
Total Surplus/Deficit	-\$732,223	-\$796,355	\$64,132

*Please note figures shown are June end of month figures and not final end of financial year figures as these were not available in time for this report.



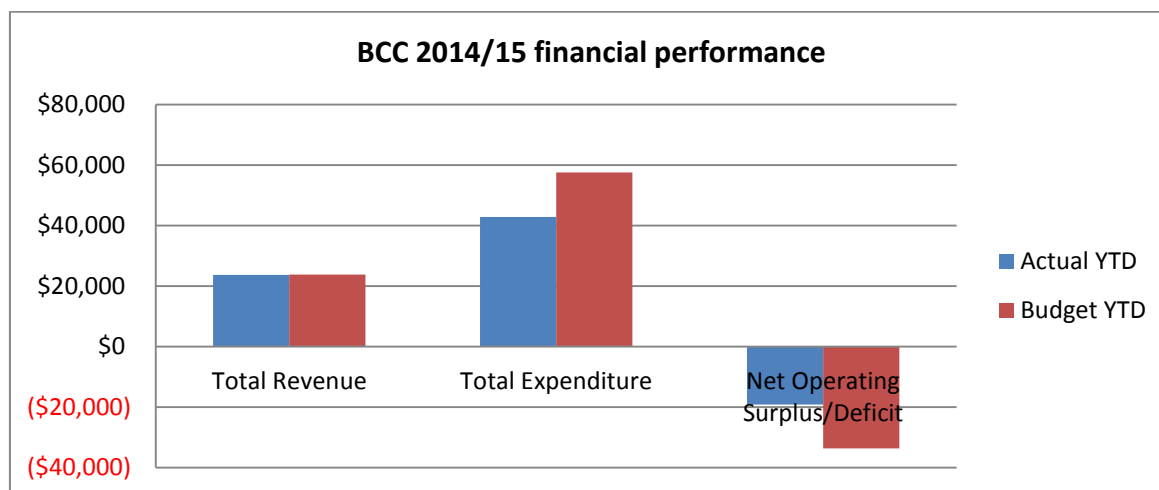
With a positive variance to budget of \$41,605 in revenue and expenditure finishing \$23,209 under budget, The J is currently \$64,814 in front of its budgeted operating position for the year, however the final end of year figure for expenditure will increase when wages and other operating expenses for the last 10 days of June are taken into account.

Greater than budgeted performance in equipment and venue hire were the main contributors to strong revenue performance, collectively finishing the year \$24,147 ahead of budget. On the expenditure side of the ledger maintenance was \$12,455 under budget, water and sewerage charges came in \$15,593 lower than budgeted and electricity charges were \$10,789 below budget. All of these areas have been revised to more accurate levels under the 2015/16 budget.

BCC

BCC 2014/15 financial performance *			
	Actual YTD	Budget YTD	Variance
Total Revenue	\$74,535	\$72,000	\$2,535
Total Expenditure	\$77,052	\$105,040	\$27,988
Net Operating Surplus/Deficit	-\$2,517	-\$33,040	\$30,523
Depreciation	\$50,866	\$50,866	\$0
Internal Charges	\$17,715	\$17,678	-\$37
Total Surplus/Deficit	-\$71,098	-\$101,584	\$30,486

*Please note figures shown are June end of month figures and not final end of financial year figures as these were not available in time for this report.



BCC revenue finished slightly ahead of budget while expenditure savings were made mostly as a result of overestimated electricity (\$8,731 under budget), sewerage and water charges (\$7,337 under budget) and reduced contract cleaning (\$7,319 under budget as a result of bringing on a new contract cleaner). Once again all of these areas have been revised to more accurate levels under the 2015/16 budget.

2. CUSTOMERS

The J

An overview of users and events accommodated at The J over the past 12 months is as follows:**Education/schools - performances and presentations**

- Noosa Christian College
- St Thomas More Primary School
- St Teresa’s Catholic College
- Good Shepherd Lutheran College
- Peregian Community College
- Coolum High School
- Fitness Rox School Aerobics
- Noosa Professional Dance Academy
- Performing Arts Factory
- Sunshine Coast Youth Theatre
- SCU
- CQU

Community groups

- Noosa Chorale
- Noosa Heads Jazz Club
- Noosa Music Society
- Noosa Chamber of Commerce
- Tewantin Noosa Lions Club
- Noosa Heads SLSC
- Sunshine Beach SLSC

Special events

- TEDx
- Noosa Long Weekend Festival
- Noosa International Food & Wine (ticketing)
- Regen- Ag
- Australian Citizenship Ceremonies

Comedy

- Melbourne International Road Show
- Sydney Comedy Festival
- Jimeoin
- Dave Hughes
- Kitty Flanagan

Live music/bands

- James Blundell
- Australian Springsteen Show
- Hat Fitz & Cara
- Open Ended Mic night (monthly event)

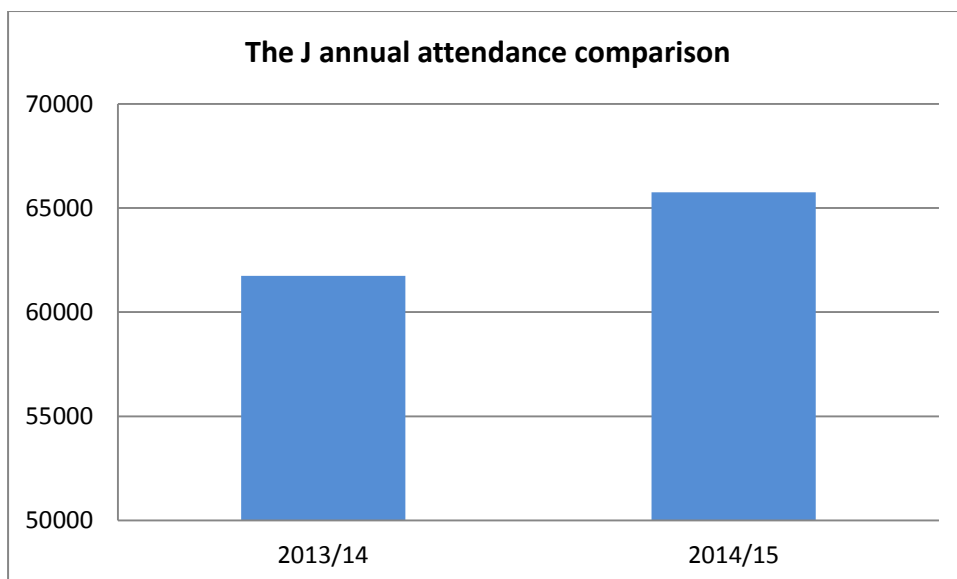
Theatre

- Sunshine Coast Youth Theatre
- Divine Miss Bette
- Jobs Right
- Pirates of Penzance

Film

- Flickerfest
- Manhattan Short Film Festival
- Last Paradise

Overall attendance at The J reached 65,752 which was an increase of 4,014 or 6.5% on 2013/14. These figures include people attending the site for venue hire bookings, performances, Xbox/Lounge use, USC, TAFE, radio station attendance and general public use.



BCC

The Main Hall lease was recently finalised with Noosa Gymnastics Club, who have since indicated they are extremely happy with their new home. The entire centre is now well utilised by a range of users, including but not limited to the following:

- Little Seeds Theatre Company
- Noosa Folk Dancers
- Zumba
- Kids Fitness
- Yoga
- Kings House Church
- GANG Ministries
- Hillsong Church

3. STAFFING

The J staff also oversee BCC's operations, therefore this component of the report is combined for both venues. Staffing levels are currently at 4.7 FTE which is considered extremely efficient when compared to like venues. Staff are multi-skilled and are required to cover a variety of duties. The team has experienced some change of late with one of the main casual employees being seconded to Branch Management for the past few months and Venue Support Officer set to leave the team on 31 July.

As a result of the permanent employee's departure, staff training has been highlighted as a need for remaining staff in order to upskill and quickly cover any knowledge gaps.

SYSTEMS & PROCESSES

Regular reviews and updating of operational systems and processes is ongoing and will continue as such as the actions from the recently developed business plan begin to be rolled out.

4. FUTURE DIRECTION

Following the recent Service Review a draft business plan has been developed for The J and a priority for over the coming months will be the completion and implementation of The J business plan in order to continue to improve operational performance.

Another priority will be to update agreements with all major user groups for 2015/16 and beyond at both The J and BCC.

Previous Council Consideration

Nil.

Finance & Risk

Refer to Section 1 of this report.

Consultation

External Consultation - Community & Stakeholder

Nil

Internal Consultation

Management Accountant, Corporate Services

Departments/Sections Consulted:

Community Services
Disaster Management & Public Order
Waste & Environmental Health
Community Facilities
Cultural Facilities

Planning & Infrastructure
Building & Plumbing Services
DA Planning
Strategic Land Use Planning
Asset Design & Investigations
Asset Planning
Civil Operations
Environment

Executive Office
Community Engagement
Customer Service
Executive Support
Governance
Human Resources

Corporate Services
x Finance
ICT
Procurement & Fleet
Property & Facilities
Revenue Services

8 NOOSA COMMUNITY CARE UPDATE REPORT TO 30 JUNE 2015

Author	Noosa Community Care Coordinator, Greg Tucker Community Services
Index	ECM/ Subject/ 1.05 Community Care Management
Attachments	Nil

EXECUTIVE SUMMARY

Not applicable

RECOMMENDATION

That Council note the report by the Noosa Community Care Coordinator to the Infrastructure & Services Committee Meeting dated 21 July 2015 providing an update on the activities of Noosa Community Care to 30 June 2015.

REPORT

The purpose of this report is to advise Council of the Noosa Community Care activities for the full year ending 30 June 2015.

The services provided under the HACC (Federal & State) funding are:

- Domestic Assistance
- Social support
- Allied Health Care
- Personal Care
- Centre Based Day Care
- In Home Respite Care
- Case Management
- Client Care Coordination
- Counselling /Support, Information & Advocacy
- Transport
- Home Maintenance
- Home Modifications

The services provided under the HAS (State) funding are:

- Information and Referrals regarding home safety and security
- Home Maintenance
- Home Modifications

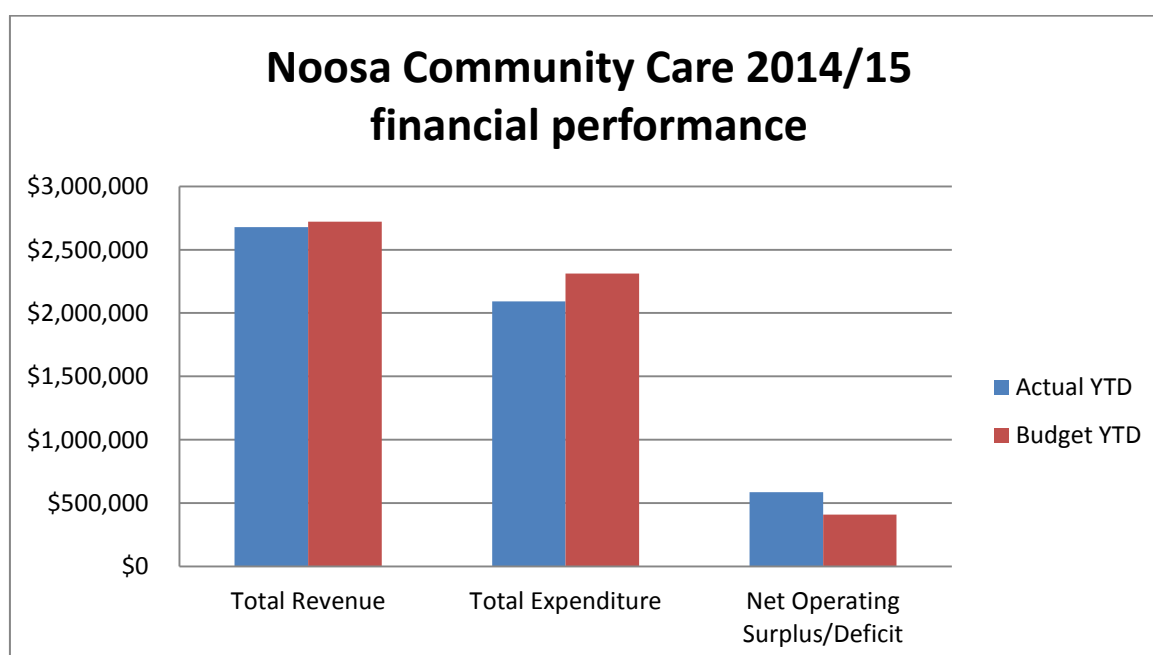
1. FINANCE

The objective of all services within the Community Facilities Branch is to balance the demands of access, equity and community service obligations with sound financial management and improving revenue through innovative and entrepreneurial approaches, whilst minimising operational costs.

Noosa Community Care operates under funding agreements with both the State and Federal Governments.

Noosa Community Care 2014/15 financial performance *			
	Actual YTD	Budget YTD	Variance (YTD)
Total Revenue	\$2,677,677	\$2,720,787	-\$43,110
Total Expenditure	\$2,092,065	\$2,312,156	\$220,091
Net Operating Surplus/Deficit	\$585,612	\$408,631	\$176,981
Depreciation	\$31,151	\$31,151	\$0
Internal Charges	\$451,542	\$451,542	\$0
Total Surplus/Deficit	\$102,919	-\$74,062	\$176,981

*Please note figures shown are June end of month figures and not final end of financial year figures as these were not available in time for this report.



The budget position sees NCC operating within the funding grants for the full year with operating surplus to go into reserves for future operation.

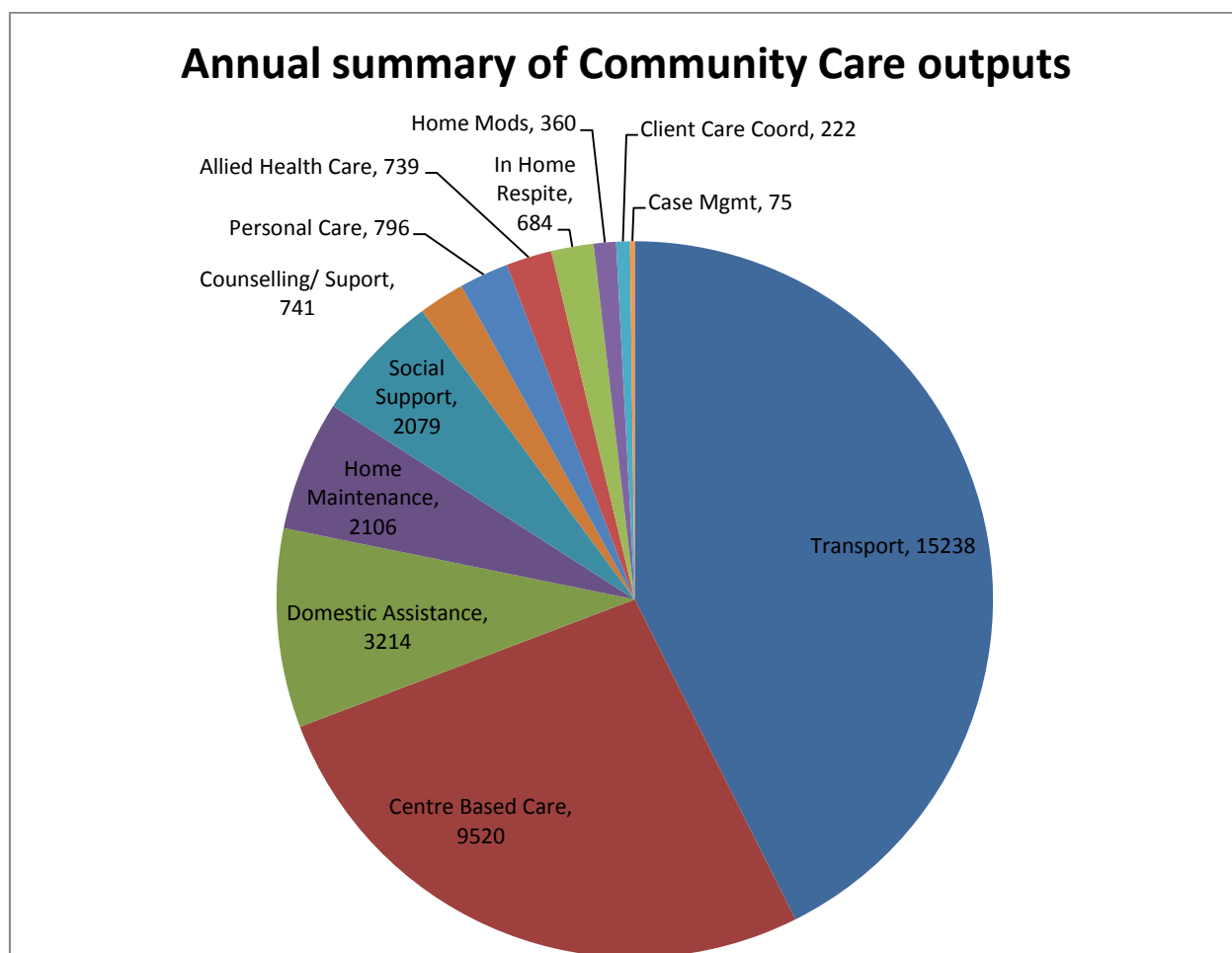
Reduced client numbers due to sickness, higher service needs and natural attrition have resulted in slightly lower revenue than budgeted.

In terms of expenditure significant savings were made in the area of staff labour while reviews and restructures took place. During this period there were a number of positions left unfilled. The permanent structure has now been finalised and the budgeted labour cost for 2015/16 has been adjusted to reflect the revised structure.

The final end of year figure for expenditure will increase when wages and other operating expenses for the last 10 days of June are taken into account.

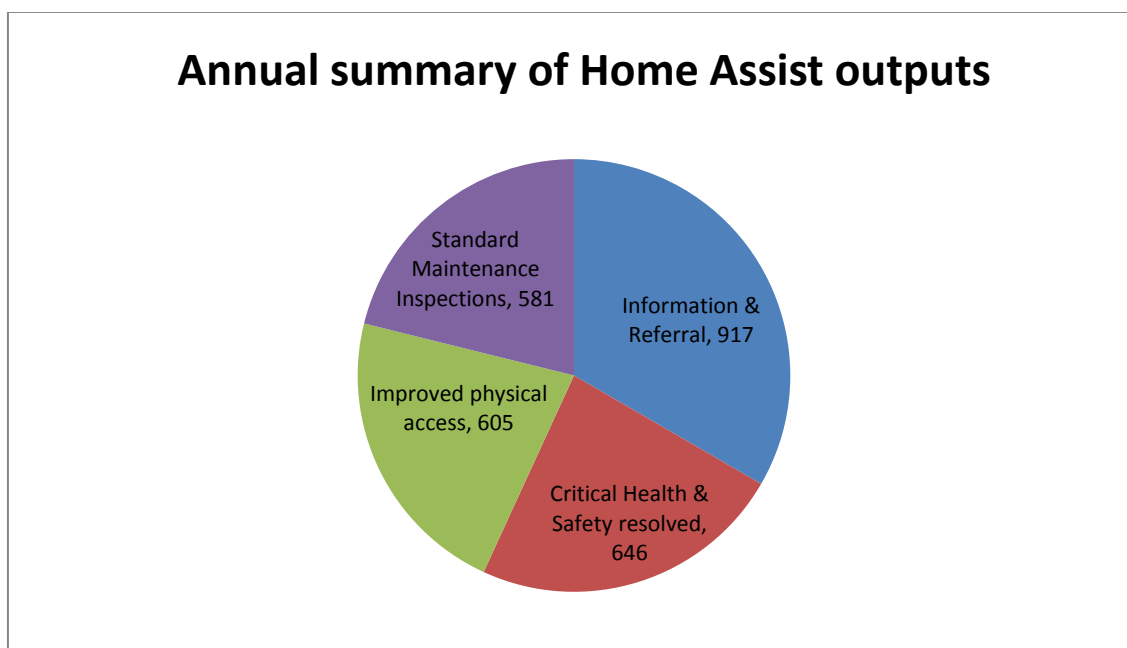
2. CUSTOMERS

Noosa Community Care					
Summary outputs for the period - July 2014 to June 2015					
Services Provided	Q1	Q2	Q3	Q4	Total
Transport	4130	3693	3781	3634	15238
Centre Based Care	2651	2404	2214	2251	9520
Domestic Assistance	810	739	774	891	3214
Home Maintenance	600	591	509	406	2106
Social Support	600	495	498	486	2079
Counselling/ Suport	212	251	143	135	741
Personal Care	171	251	191	183	796
Allied Health Care	194	217	151	177	739
In Home Respite	150	201	183	150	684
Home Mods	100	93	77	90	360
Client Care Coord	32	105	37	48	222
Case Mgmt	13	25	10	27	75



These 12 services equate to 77,728 hours of service delivery provided to clients through Noosa Community Care.

NOOSA HOME ASSIST					
Summary outputs - July 2014 to June 2015					
Services Provided	Q1	Q2	Q3	Q4	Total
Information & Referral					
Information & Referral	188	176	268	285	917
Home Maintenance					
Critical Health & Safety resolved	176	175	118	177	646
Improved physical access	140	119	169	177	605
Standard Maintenance Inspections	123	129	162	167	581



These services equate to 3945 hours of service delivery provided to clients through Noosa Home Assist Secure.

3. STAFFING

Staff position descriptions (PDs) were finalised and distributed following the approval of the Noosa Community Care organisational structure. Additional casual Community Care Assistants have been employed to fill a permanent role vacated in May.

Recruitment of the vacant Team Leader Business Development position under a 12 month arrangement is expected within the next month. This position will assist in enhancing business systems and readiness for the funding model changes commencing throughout 2015/16.

4. SYSTEMS & PROCESSES

A newly developed debtor invoice system now allows clients to pay accounts through Council’s EFTPOS terminals, providing greater flexibility for clients and Council alike.

5. FUTURE DIRECTION

- The tender for the refurbishment of the Centre has been awarded to local company Midson Constructions. Initial works have commenced with a proposed completion date of 31 August 2015.
- The refurbishment works will require the Centre’s operations to transfer from Wallace Park to the Pirates at the Noosa Sports Complex for approximately a month in August.
- The partnership arrangement with Sunshine Butterflies to provide services to people with disabilities has been extended for 2015/16
- Continue progressing NCC rebranding.
- Continue preparation and planning for funding model changes.
- Fees and charges will be reviewed in light of the Commonwealth Home Support Programme fees framework which outlines principles for providers to adopt as they move toward a nationally consistent approach over time.

Previous Council Consideration

Nil.

Finance & Risk

Refer to Section 1 of this report.

Consultation

External Consultation - Community & Stakeholder

Nil

Internal Consultation

Management Accountant, Corporate Services

Departments/Sections Consulted:

Community Services
 Disaster Management & Public Order
 Waste & Environmental Health
 Community Facilities
 Cultural Facilities

Planning & Infrastructure
 Building & Plumbing Services
 DA Planning
 Strategic Land Use Planning
 Asset Design & Investigations
 Asset Planning
 Civil Operations
 Environment

Executive Office
 Community Engagement
 Customer Service
 Executive Support
 Governance
 Human Resources

Corporate Services
 x Finance
 ICT
 Procurement & Fleet
 Property & Facilities
 Revenue Services

9 NOOSA LEISURE CENTRE (NLC) UPDATE REPORT TO 30 JUNE 2015

Author Noosa Leisure Centre Coordinator, Cathy Simon
Community Services

Index ECM/ Subject/ 51.04 Sporting Facilities

Attachments Nil

EXECUTIVE SUMMARY

Not applicable.

RECOMMENDATION

That Council note the report by the Noosa Leisure Centre Coordinator to the Infrastructure & Services Committee Meeting dated 21 July 2015 providing an update on the activities of the Noosa Leisure Centre to 30 June 2015.

REPORT

The purpose of this report is to advise Council of the Noosa Leisure Centre’s (NLC) activities for the year ending 30 June 2015.

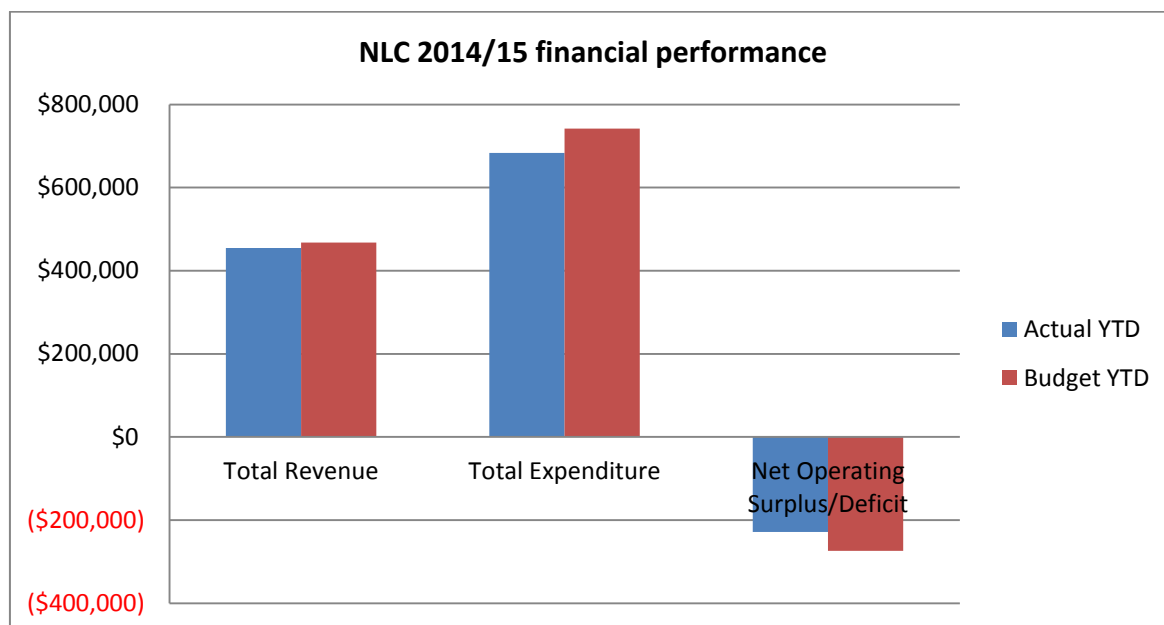
The NLC caters for Badminton, Futsal (Indoor Soccer), Netball, Basketball, Volleyball, Jump Bunch (children’s gymnastics), Group Fitness classes, Indoor Rock Climbing, corporate training inclusive of Council programs and school sessions, special events and venue hire. Meeting and conference rooms are available for meetings/training and TAFE classes, etc. The indoor rock climbing and yoga classes are managed by outsourced operators.

1. FINANCE

The objective of all services within the Community Facilities Branch is to balance the demands of access, equity and community service obligations with sound financial management, and improving revenue through innovative and entrepreneurial approaches, whilst minimising operational costs.

NLC 2014/15 financial performance *			
	Actual YTD	Budget YTD	Variance (YTD)
Total Revenue	\$455,059	\$468,013	-\$12,954
Total Expenditure	\$683,192	\$741,755	\$58,563
Net Operating Surplus/Deficit	-\$228,133	-\$273,742	\$45,609
Depreciation	\$142,828	\$142,828	\$0
Internal Charges	\$145,954	\$145,276	-\$678
Total Surplus/Deficit	-\$516,915	-\$561,846	\$44,931

*Please note figures shown are June end of month figures and not final end of financial year figures as these were not available in time for this report.



The NLC has four major operating streams, being:

- Program operations
- Group fitness program
- Café/retail operations
- General operations

Revenue shortfalls were predominately seen in the group fitness, jump bunch and birthday party programs, collectively totalling \$55,916 behind budget. However increases in venue hire bookings and centre-run programs, including volleyball and netball, helped to minimise this impact by exceeding budget by a cumulative amount of \$38,744.

Underspend associated with programing changes, together with the delay of some maintenance works which were unable to be completed prior to the end of the year, saw total expenditure savings of \$58,563. The final end of year figure for expenditure will increase when wages and other operating expenses for the last 10 days of June are taken into account.

Whilst the Group Fitness program missed revenue targets by \$18,310, the net profitability of the program remained favourable. The last two quarters showed an increase in attendance numbers compared to the same period in 2013/14 and in light of the recent major changes to this program, this is encouraging. The program will remain closely monitored throughout 2015/16 financial year in order to identify further improvements.

The Jump Bunch program suffered, following the departure of a popular instructor and was also affected by the growing popularity of the Noosa Gymnastics program which directly competes with the Jump Bunch target market. The end of year result indicates a need for further analysis of the program to determine its future at the Centre.

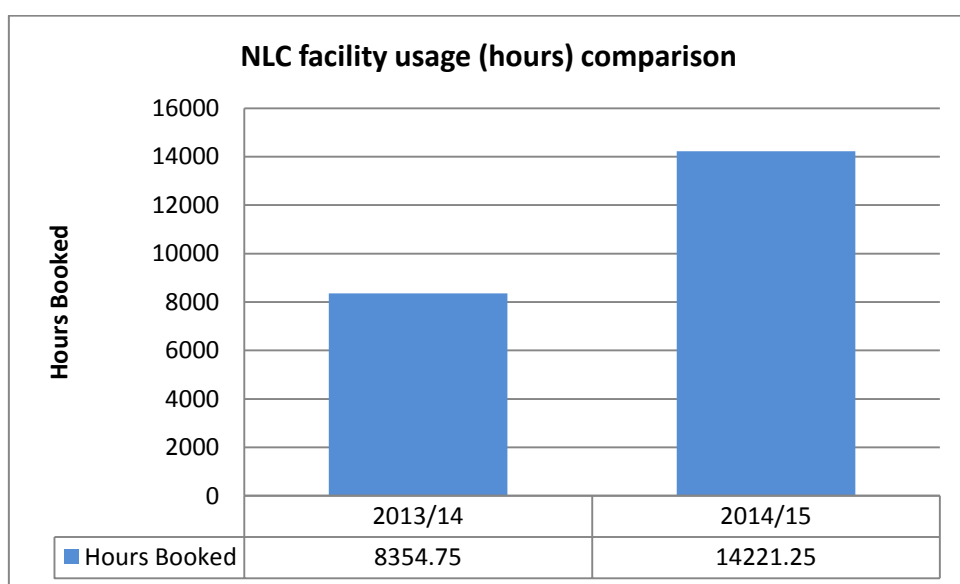
Birthday parties were unable to be initiated as hoped due to the unavailability of quality hosts. The Centre still has a strong belief in the potential for this program, particularly given the lack of party venues for the target age group in the Noosa area. Therefore the program will be pursued in 2015/16 with a comprehensive plan accompanying its roll out.

Sales of Goods & Major Services ended the year \$38,744 above budget, due mainly to increases in venue hire as a result of the following factors:

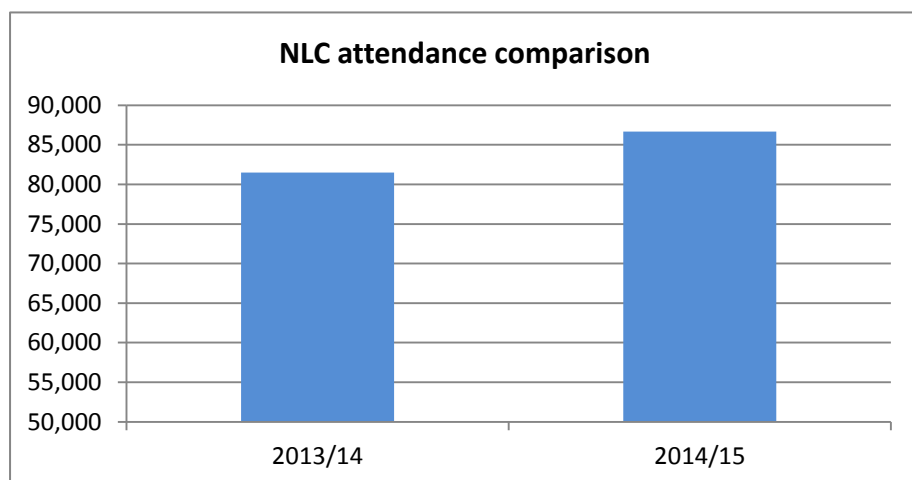
- Noosa Yoga – committed to an annual hire agreement of two rooms at NLC
- New user groups commencing in 2014/15, including the Noosa Table Tennis Club and the Mums and Bubs Markets
- Major bookings including Little Light Fair and Hillsong Church group
- Increase in regular user groups including the Noosa District Basketball Association (NDBA) and local school groups.

2. CUSTOMERS

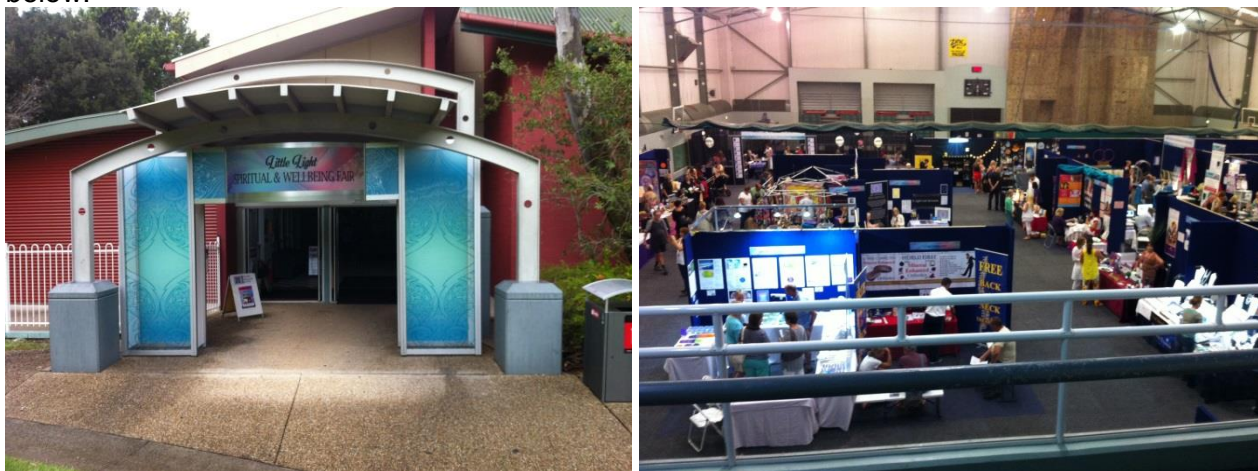
The following table shows the comparison of facility usage hours in 2013/14 against that of 2014/15.



Together with a significant increase in facility utilisation as shown above, the NLC has seen a 6.24% increase in visits to the Centre with 86,582 recorded visits in 2014/15 compared to 81,494 visits in 2013/14.



The Health & Wellbeing Festival saw approximately 1,300 people attend the Centre over two days in April. The Centre was transformed into an exhibition arena as shown in the pictures below:



Rotary Club held their first Bookfest at the NLC in May and organisers advise this was a great success and look forward to continuing this event in 15/16 at the NLC.

3. STAFFING

Staff training has been identified for key staff members to further develop necessary administration skills.

4. SYSTEMS & PROCESSES

Design for the refurbishment of the Reception area has been completed by WD Architects. The next stage of this project is to seek quotes for the completion of the works. Reception re-design will better utilise space within the centre and will also improve the process and accuracy of recording attendances to the centre.

5. FUTURE DIRECTION

- Two major event bookings will be held at the NLC in July as part of the Noosa Long Weekend Festival (NLWF). Centre staff have spent significant time and effort over the past several months planning and preparing for Opera Australia’s production of The Magic Flute on July 14 and the NLWF Orchestra’s anniversary performance, presented in association with Noosa Orchestra and Brisbane Symphony Orchestra, on 26 July.
- The Jump Bunch Room will be available for birthday parties commencing in the first quarter of 2015/16.
- The Australian Badminton Championships will be held at the Centre in October 2015.
- The NLC Coordinator will work with NLC Clubs to enhance facilities, including improvements to scoreboards and storage.
- A review of fees and charges and consideration of the current membership strategy.
- Installation of recycling bins for patrons inside the Centre.

Previous Council Consideration

Nil.

Finance & Risk

Refer to Section 1 of this report.

Consultation

External Consultation - Community & Stakeholder

Nil

Internal Consultation

Management Accountant, Corporate Services

Departments/Sections Consulted:

- Community Services**
 - Disaster Management & Public Order
 - Waste & Environmental Health
 - Community Facilities
 - Cultural Facilities

- Planning & Infrastructure**
 - Building & Plumbing Services
 - DA Planning
 - Strategic Land Use Planning
 - Asset Design & Investigations
 - Asset Planning
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 - Revenue Services