

# **AGENDA**

# Planning & Environment Committee Meeting

**Tuesday, 12 May 2020** 

commencing at 9.30am

**Council Chambers, 9 Pelican Street, Tewantin** 

Committee: Crs Brian Stockwell (Chair), Karen Finzel, Clare Stewart, Tom Wegener

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CONFIDENTIAL SESSION	_

#### REPORTS FOR NOTING BY THE COMMITTEE

1 ENVIRONMENT AND SUSTAINABLE DEVELOPMENT DEPARTMENT UPDATE - 3<sup>RD</sup> QUARTER 2019-20

Author Director Environment and Sustainable Development, Kim Rawlings

**Environment and Sustainable Development Department** 

Index ECM/ Subject/ Environment and Sustainable Development Reports

Attachments Nil

#### **EXECUTIVE SUMMARY**

Not applicable.

#### RECOMMENDATION

That Council note the report by the Director Environment and Sustainable Development to the Planning and Environment Committee Meeting dated 12 May 2020 providing an update on operations of the Environment and Sustainable Development Department for the period 1 January to 31 March 2020.

#### **REPORT**

The adopted organisation structure includes the following branches under the Environment and Sustainable Development Department:

- Environmental Services;
- Strategic Land Use Planning;
- Economic Development;
- Development Assessment; and
- Building and Plumbing

This report provides a brief summary regarding recent achievements, current priorities and future initiatives for the Environment and Sustainable Development Department.

### **ENVIRONMENT AND SUSTAINABLE DEVELOPMENT DEPARTMENT**

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
Director's office			
COVID-19 – Business Support Response	Established Business Round table representatives from all Business Associations, Tourism Noosa and Local, State and Federal Government.	Continuing to work with Business Round table.	<ul> <li>Ongoing support and communication via Business Round table.</li> <li>Review Councils Business support package.</li> </ul>
	Council's Business support package round 1 and 2 prepared and communicated to businesses.		
	Dedicated Business Support Portal – website established and regularly updated.		
Noosa Plan	Minister for Planning signed off on Councils New Noosa Plan subject to	Working with State Government to ensure conditions are met.	Adoption and initiate implementation.
	conditions.	Briefing new Council on New Noosa     Plan prior to reporting scheme to     Council for adoption.	
Tourism Noosa Collaboration	<ul> <li>Collaboration with Noosa Tourism on Kabi Kabi Indigenous Tourism Grant opportunity.</li> <li>Working together on Business Round table communications.</li> </ul>	Kabi Kabi on Indigenous Tourism opportunities.	Tourism Noosa on a range of key initiatives and opportunities.
applicant group. Provided lett support and worked with To	applicant group. Provided letter of support and worked with Tourism Noosa on Indigenous Tourism Grant	<ul> <li>Exploring the development of a Noosa Council Engagement Protocol with Kabi Kabi is ongoing.</li> <li>Engage with Kabi Kabi on cultural burn practices to share knowledge</li> </ul>	<ul> <li>engage with Kabi Kabi applicant group on a range of mutual initiatives and projects of interest.</li> <li>Collaborate with Kabi Kabi group on</li> </ul>
		with Council staff.	<ul> <li>the development of engagement protocol.</li> <li>Work with Kabi Kabi on Cultural training for Noosa staff.</li> </ul>

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
Electronic Lodgement of Building and Plumbing and Development Applications	Building and Plumbing now both enabled for online lodgements of applications.	Expand and promote electronic lodgement from pilot project with plumbing to all plumbing and building customers.	Continue to develop the system with ICT to prepare for implementation of electronic lodgement to align with implementation of New Noosa Plan.
Environmental Services			
Environment Grants	<ul> <li>Final recommendation endorsed by Council for first round of Multi-year Collaborative Grants (MEC), with 5 successful applicants.</li> <li>Worked with successful applicants regarding COVID impacts – 2 of 5 grants to start on April 1 as planned, the other three to now start on July 1.</li> </ul>	Work with delayed projects to prepare new agreements and confirm start dates.	
Noosa River Plan	Community consultation on second draft of plan undertaken December/ January.	<ul> <li>Finalising review of feedback received during second phase of public consultation.</li> <li>Brief Council on feedback and proposed next steps.</li> </ul>	Targeted consultation with groups around issues raised in consultation.
The Nature Conservancy Partnership - Bring Back The Fish	<ul> <li>The 3 year partnership agreement between NSC and TNC adopted by Council at the Ordinary Meeting, July 2019.</li> <li>TNC Project Director now started and based in Noosa.</li> </ul>	Finalisation of the Project Plan and establishment of the Technical Advisory Group.	<ul> <li>Technical Advisory Group to meet for first time.</li> <li>Report to Council on progress of partnership.</li> </ul>
Implementation of the ZEN Organisation Strategy	<ul> <li>Installation of solar systems at the NAC (77kW); Noosa River Holiday Park (50kW) and Cooroy Butter Factory (20kW) complete.</li> <li>LED light retrofit in Committee Room completed.</li> <li>LED exterior light installation at the Depot completed.</li> <li>Free community solar &amp; battery advice line in conjunction with Australian Energy Foundation</li> </ul>	<ul> <li>Community education online information sessions.</li> <li>Workshop in conjunction with waste to develop scope of works for waste strategy.</li> <li>Small site solar installation.</li> <li>The J LED lighting retrofit plan.</li> <li>Review of renewable electricity options.</li> </ul>	Community emission profile.     Initiate ZEN Strategy review.

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
Private Land Conservation Partnerships - Land for Wildlife and Voluntary Conservation Agreements.	commenced and has a good take by residents.  Procurement documentation for small site solar ready for issue.  Land for Wildlife (LFW) – 32 property revisits, 12 new properties signed up,  Rolled out LFW incentive– providing 9,275 native tubestock to 35 members, weed management training to 27 members.  2 workshops delivered to members in February (Weed management and revegetation).  Contributed newsletter article.  Participation in SEQ LFW steering committee meetings.	program, new properties, revisits and contacting owners of deregistered properties to reactivate properties that form strategic linkages in the landscape.  • Continue delivering all elements of	Continue delivering the LFW program, new properties, revisits and contacting owners of deregistered properties to reactivate properties that form strategic linkages in the landscape.
	<ul> <li>Voluntary Conservation agreements 4 new VCAs established, (one Nature Refuge and 3 split zoned).</li> <li>Reviewed and updated existing VCA agreements and Environmental management plans.</li> <li>One LFW landowner given a split zone designation over his property without a VCA, with more landowners expressing interest in this.</li> <li>Assisting Strategic Planning with biodiversity map layer.</li> <li>General enquiries from the community</li> </ul>	Update website with better info on LFW, and info on VCA program.	

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
Community Bushland Care Program	<ul> <li>Successfully delivered an information session for the Burgess Creek Restoration project. 50+ people attended which is very encouraging.</li> <li>Successfully launched a new group at Noosa Waters, Shorehaven Bushland Reserve.</li> </ul>	<ul> <li>Maintaining Bushcare work sites while volunteer activities have ceased due to COVID-19.</li> <li>Exploring ways to keep volunteers engaged during COVID-19 changes to service i.e. digital presentations, relevant interesting articles, interesting info on our Bushland reserves and what our Natural Areas team are up to.</li> <li>Continued production of promotional material (flyers etc.) for groups that are wanting to boost their numbers.</li> <li>Explore citizen science opportunities to integrate into the program.</li> </ul>	<ul> <li>Engagement of external trainers to deliver 3 workshops to registered volunteers with the aim of further enhancing knowledge and skills within the program (dependant on COVID situation).</li> <li>Annual Bushcare leaders meeting to discuss the year ahead. (dependant on COVID situation).</li> <li>Commencement of a trial Cane Toad trapping program in Castaways Creek as part of UQ's Cane Toad Challenge (dependant on COVID situation).</li> </ul>
Yurol Ringtail Project	<ul> <li>Community Engagement Plan and coordinated communications underway for Yurol-Ringtail State Forests Conservation Project in partnership with HQ Plantations (HQP) and the Department of Agriculture and Fisheries (DAF) guided by the Transition Committee.</li> <li>Community tree planting at Ringtail on 29 February, 140 volunteers planted 2000 trees.</li> </ul>	Continue to support community information, customer queries and engagement with HQP and DAF to ensure stakeholder and community awareness of harvesting underway.	Continue to support HQP/ DAF/ QPS/ Landcare with Yurol-Ringtail State Forest Conservation Project particularly in relation to customer enquiries and advise on vegetation restoration works.
Pest Management	<ul> <li>Completed 3<sup>rd</sup> quarter of Biosecurity Surveillance Program including the inspection of properties in the Kin Kin, Pinbarren, Cooran and that part of Como that is within the Noosa Council boundary.</li> <li>Annual Wild dog trapping program completed in Cootharaba, Kin Kin, Pinbarren and Federal.</li> </ul>	<ul> <li>and Kin Kin areas.</li> <li>Fox control trapping in coastal reserve areas from Sunshine Beach to Peregian coinciding with the start of the breeding season.</li> </ul>	Surveillance program.  Complete development of 2020 – 2024 Biosecurity Surveillance Program and seek Council endorsement.

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
	Property inspections for recently detected Mexican Bean Tree incursion undertaken in the Pomona area.	Complete annual Transport and Main Roads contract work for control of priority weeds on State road reserve network and control of Feral Deer.	
Noosa Bushland Reserve Strategic Plan	Completed action plan and aligned document with Environment Strategy.	Finalise draft document.	Present draft document at Councillor Workshop.
Noosa Trail Network	Collaborated with Noosa District Landcare with revegetation projects on the trail network.	Work with Noosa Tourism on Noosa Trail Master Plan and consultant to review draft.	Noosa Trail master plan complete work with Noosa Tourism on launch.
	Preparation of Invitation for Quote documents for trail maintenance contract.	Continue to collaborate with Noosa District Landcare with revegetation projects on the trail network.	
Strategic Land use Planning			
New Noosa Plan	Ministerial sign off of New Noosa     Plan subject to conditions.	Preparing support material to assist with implementation.	Report to Council on adoption of New Noosa Plan.
	Revised scheme according to conditions where relevant.	<ul> <li>Internal training.</li> <li>Report to Council for adoption.</li> <li>Gazettal.</li> <li>Engaging with State on first amendments.</li> <li>Community engagement plan for amendment processes.</li> <li>Establishing base position for ongoing monitoring processes.</li> </ul>	<ul> <li>External information and communications (once adopted) to support implementation.</li> <li>Initiate monitoring of new scheme.</li> </ul>
Coastal Hazards Adaptation Plan	<ul> <li>Submission of draft adaptation options assessment report (i.e. the sixth of eight project phases) to LGAQ and Department of Environment &amp; Science for review.</li> <li>Completion of cost-benefit analysis report for erosion adaptation options.</li> </ul>	<ul> <li>Cost-benefit analysis (CBA) of potential inundation risk responses underway.</li> <li>Additional modelling of tidal inundation frequency being completed (crucial to CBA).</li> <li>Completing final technical report.</li> </ul>	Complete draft CHAP for public consultation.     Develop engagement actions (including collateral) in light of COVID-19 constraints.

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
Whole of Shire Climate Change Adaptation Plan  Business as Usual activities	<ul> <li>Final draft of literature review.</li> <li>Identifying key sectoral experts for invitation to participate in sectoral advisory working groups.</li> <li>General advice and advocacy.</li> <li>Customer enquiries.</li> <li>Demographic update for Council.</li> <li>Contribution to development application assessments.</li> </ul>	<ul> <li>Complete baseline (i.e. Present Day) sectoral risk assessments for broader climate change plan.</li> <li>Establish sub-working groups for various infrastructure asset types.</li> <li>General advice and advocacy.</li> <li>Customer enquiries.</li> </ul>	<ul> <li>Finalise whole-of-Shire sectoral baseline risk assessment with working groups.</li> <li>Commence sectoral climate risk assessments for each time horizon.</li> <li>Re-commence climate governance roadmap development</li> <li>General advice and advocacy.</li> <li>Customer enquiries.</li> </ul>
Economic Development			
Local Economic Plan (LEP) implementation	<ul> <li>The strategic intent of the LEP and the associated 68 actions continue to be delivered by Council and its partners. Detailed actions for this quarter listed in rows below.</li> <li>A review of the LEP action plan will commence in May 2020.</li> <li>Recent focus has been on crisis response to the impact of COVID-19 pandemic on local businesses.</li> </ul>	<ul> <li>Pivoted LEP activity to respond to COVID crisis and significant negative economic impact.</li> <li>Continuation of LEP implementation with a focus on increased business communications, marketing, economic information tools and grants uptake.</li> <li>Focus on supporting the many business groups to build capacity and improving council interactions and consultation.</li> </ul>	<ul> <li>Leading and supporting the business community to re-open and to move through revival and into the thrive stage.</li> <li>Focus on supporting the exciting businesses and entities emerging from the Peregian Digital Hub and across various sectors ie. Earthtech, Provectus Algae, Firetech Connect, Helitak, Fireball International.</li> <li>Finalise concept planning for the expansion of the Digital Hub.</li> <li>Invest in the key activities of the NETA group - continuing to assess the opportunity for a Future Skills Learning Hub and roll-out of 'Noosa as an education destination'.</li> </ul>
Business Support and Development	Pre-COVID-19 (March 10) Key relationships, support and event attendance:	Continue to support all business groups including the operation of the Business Roundtable.	<ul> <li>Focus on COVID recovery support and 'The road out' strategy.</li> <li>Digital Hub tenants supported to reengage at the Hub and all Digital</li> </ul>

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BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
	CCIQ Noosa, Noosa Junction     Association, Noosaville Business     Association, Sunshine Beach     Business Association, Sunshine     Coast Business Council, Tewantin     Traders, Sunshine Coast Angels,     Pomona group promoting 'Pomona     as a motorcycle friendly town'.  Concierge service & meetings held with	<ul> <li>Providing 'concierge' services to key clients on an as needs basis.</li> <li>Digital Hub Director continues to provide mentoring services and manage the transition of potential new tenant.</li> </ul>	groups supported to 'get back up and running' (observing physical distancing).
	multiple stakeholders including:		
	CQ University, EarthTech, Provectus Algae, FireBall International, QFES Predictive Services Unit, Local Rural Firefighters PWC, Telstra, Noosa Automotive, Steiner School, Fraser Island Pearl Farm.		
	Digital Hub Director provided ongoing mentoring services to tenants and associates. Including Fireball International, Provectus Algae.		
	Regional Innovation Program (SCRIPT) continues to be delivered across the Sunshine Coast. Region wide programs include: RoboRave, The Refinery, Venture Playbook, Qld Chief Entrepreneurs forum.		
	Post COVID (after March 10)		
	Establishment of a COVID response Business Roundtable.		
	Launch of dedicated information portal.		
	Introduction of free and subsidised Professional Services Panel including BMN hotline.		
	Lead strong advocacy on behalf of local businesses into State and Federal Governments.		

BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
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Industry & Sector Development	<ul> <li>Regular Tourism Noosa and Noosa Council teams meetings.</li> <li>Finalised Noosa Trails Network report.</li> <li>Management of the Regional Tourism Bushfire Recovery Grants.</li> <li>Tech/Digital</li> <li>Half year report presented to Council in February showed the Digital Hub finished ahead of financial targets, 24% growth in membership of digital sub-sector groups, 4 new FTE positions and 5 p/t roles created from within Hub businesses.</li> <li>Firetech Connect secured \$100k Federal funding and \$50k from the State government to support the delivery of a business development program and international conference (now virtually).</li> <li>Rufous Street expansion – finalising options for next stage of the digital hub.</li> <li>Education</li> <li>NETA (Education and Training Alliance) focused on three projects: Future Skills Hub, Career Pathways and Noosa as an Education Destination</li> <li>Environment.</li> <li>Earthtech Summit.         <ul> <li>This industry led group, 'birthed' at the Hub held a youth summit on Makepeace Island for the 10 winners of a global competition to provide technology solutions to UN</li> </ul> </li> </ul>	<ul> <li>Tourism –work closely with Tourism Noosa on strategic response to business re-opening.</li> <li>Digital Hub – continue strong growth and plan for expansion.</li> <li>Education Sector – NETA focus on progressing Learning Hub proposal and providing a submission to CQ University proposal.</li> </ul>	of next stage as part of Rufous Street project.

**BRANCH ACTIVITIES CURRENT PRIORITIES** THE NEXT QUARTER RECENT ACHIEVEMENTS sustainability goals. Received over 850 entries. Food & Agriculture Finalised ongoing partnership with the Food and Agribusiness Network (FAN). Communications and Marketing Program E-newsletter to а COVID response and recovery published COVID response and recovery distribution list of 1,500+. Strong communications and messaging. communications and messaging. subscription growth and Local Economic Plan review unsubscribe rate. communication plan. Supported 'Taste of Noosa' to promote Noosa's business environment. Focused on COVID response communications. Leadership & Strategy Program Development Support and influence regional Economic team Support and expand Council's priorities through involvement with consultation with the business sector contributed to the following Council RDA, Sunshine Coast Business in relation to major strategic policy projects: Council and others. and decision making matters. o COVID response Rufous Street PCG (next stage Continue to represent economic and business interests across Council Digital Hub) activity. Federal Bushfire Funding consultation (\$1.2m fund) Signage audit engagement with business community in Cooroy **Business as Usual activities** Represent Council at a range of Client management and inward Ongoing business enquiry business and network forums. business enquiries. management. Meetings with key stakeholders internally / externally. **Development Assessment** Local Government Infrastructure Plan for Relief on payment of Infrastructure Complete and finalise LGIP as part of Implementation. New Noosa Plan. next planning scheme Charges with no interest to accrue for External information and next 12 months to respond to COVIDcommunications (once adopted) to 19. support implementation.

**BRANCH ACTIVITIES CURRENT PRIORITIES** RECENT ACHIEVEMENTS THE NEXT QUARTER • Report to Council on LGIP. Reviewed staged payment plans to assist with COVID-19. Auditing program for Advertising Devices Agreements continue to be reached • Auditing program temporarily ceased Continue auditing program for advertising devices - Noosa Civic & with a number of business owners in due to COVID-19. Hinterland area subject to COVID-19. Gympie Terrace, and Mary/ Thomas Temporary additional signage Street to address non-compliant permitted for some businesses signage. impacted by COVID-19. Developed internal processes for assessment of applications for advertising devices under the Local Law. Report to Council to adopt consolidated version of Local Laws and application fees for advertising devices. **Business as Usual activities** Monthly reporting to Treasury Qld | • Preparation for Andema trial Continued assessment State Government and Australian underway and negotiations on Tritton Development Applications lodged & Loxton, Hoffman, Gabarrin & Bureau of Statistics on development under The Noosa Plan. Stockwell appeals underway. approval information. • Trial of new request management Lunar & RACV appeals withdrawn. Preparation work for commencement system for planning enquiries/ of new Planning Scheme complaints. Council successful in Thomco application fees, staff training, appeal. process for Superseded Planning Submission made to LGAQ on Scheme applications. changes needed to address COVID-Working with Council ICT Branch in 19 impacts. developing electronic application processes and new request management system for planning enquiries/complaints. Working with individual businesses to address their circumstances and COVID-19 impacts.

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BRANCH ACTIVITIES	RECENT ACHIEVEMENTS	CURRENT PRIORITIES	THE NEXT QUARTER
Building and Plumbing			
Legislative Review	Delivery of new legislative information meetings for plumbing contractors, consultants and building certifiers.	Continue to develop and provide educational material and advice to the public and industry on legislative changes.	information sessions and industry
Business as Usual activities	<ul> <li>New 10 day time frames are challenging for plumbing approvals, continuing to undertake process improvements to achieve legislative timeframes.</li> <li>Maintaining resourcing commitments for the delivery of one stop shop building and plumbing service counter, complaint management and legislative compliance obligations in meeting set budgetary approvals.</li> <li>Maintaining legislative time frames for the delivery of Council services for field inspections and plumbing and building application management.</li> <li>Hosted meeting with the Australian Bureau of Statistics (ABS).</li> <li>Delivery of monthly reporting to Treasury Qld State Government and Australian Bureau of Statistics timeframes on track.</li> </ul>	<ul> <li>Continue to promote Council's obligation in reporting and recording legislative compliance obligations for external and internal customers.</li> <li>Develop standard compliance processes within the Branch including staff compliance training requirements.</li> </ul>	Implement agreed changes of processes to ensure Councils record management systems and the Australian Bureau of Statistics (ABS) record management systems interact in the collection of record management by both parties.
Plumbing and Building Audit, Educational Programmes and Swimming Pool Immersions	<ul> <li>Mail out to businesses within stage two of Council's Backflow prevention Device Audit Programme (briefly suspended – COVID-19).</li> <li>Continue to investigate swimming pool immersions as requested by Queensland Health.</li> </ul>	Mail outs to customers have now recommenced (after the COVID-19) and agreed audits are being prepared between customers and Council.	Stage two, of the Backflow prevention device audit programme is around 45% completed, next quarters expectation is 65% complete.(recommencement from COVID-19).      Council has developed swimming pool brochures and signage for commercial and domestic swimming pool and spa owners. Swimming pool

**CURRENT PRIORITIES BRANCH ACTIVITIES** RECENT ACHIEVEMENTS THE NEXT QUARTER and spa educational material is now Completed swimming loog educational brochures and signage available for customers. for customers. Compliance Approvals - Council and Continue to undertake desk top study Request from Community Services -Complete report of outstanding Community. Preparing Plumbing approval for Council building files (stage one) and and file management of Internal Bicentennial Hall. prepare a report of outcomes and Council Building files (stage one completed, next stage underway). actions undertaken for Director of Request from Community Services -Environment and Sustainable Completed this quarter: Prepare building approval for building Development. works (roof) at Cooroy Gymnastics 1. Building Certification for The "J". Building. 2. Building Certification additions Prepare further building and Leisure Centre. plumbing approvals for Tewantin 3. Pomona School of Acts -Pirates Football club. building approvals advice. Prepare building and plumbing approvals for Cooroy Pirates Football club. Electronic **Plumbing** Application Worked with ICT Branch for the Continue to work with Council's ICT Continue to work with ICT team to **Project** implementation of Councils electronic team for the expansion of this pilot identify strategies for the seamless Plumbing and Building application programme to encompass all Council delivery of this programme to all approval programme for customers. building and plumbing customers. customers. Delivered this pilot programme to six Further develop strategies for the Promote electronic application consultants and building certifiers. delivery of this programme to all service at next proposed consultants customers. and contractors meeting September.

Previous Council Consi	deration	
Nil.		
Finance		
Nil.		
Risks & Opportunities		
Briefings are underway fo	waiting adoption by Council before being gor new Council. Implementation support by focus for the coming quarter.	•
Consultation		
External Consultation -	Community & Stakeholder	
Nil.		
Internal Consultation		
Departments/Sections Cons	sulted:	
Chief Executive Officer Executive Officer Executive Support	Community Services  Director Community Development Community Facilities Libraries & Galleries Local Laws Waste & Environmental Health	Corporate Services  Director Financial Services ICT Procurement & Fleet Property Revenue Services
Director Community Engagement Customer Service Governance People and Culture	X Director X Building & Plumbing Services X Development Assessment X Economic Development X Environmental Services X Strategic Land Use Planning	Director Asset Management Buildings and Facilities Civil Operations Disaster Management Infrastructure Planning,

Design and Delivery