



# **AGENDA**

## **General Committee Meeting**

**Monday, 14 September 2020**

**commencing at 10am**

**Council Chambers, 9 Pelican Street, Tewantin**

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**Committee: Crs Frank Wilkie (Chair), Karen Finzel, Joe Jurisevic, Amelia Lorentson, Clare Stewart, Brian Stockwell, Tom Wegener**

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*“Noosa Shire – different by nature”*

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**REPORTS DIRECT TO GENERAL COMMITTEE****4 PROPOSED LEASE OF COOROY DATA CENTRE AT 11A MAPLE STREET, COOROY**

**Author** Property Advisor, Denis Wallace  
Corporate Services Department

**Index** ECM/Subject: 46.01 Lease/Application/LEAS20/0003

**Attachments** Nil

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**EXECUTIVE SUMMARY**

Not applicable.

**RECOMMENDATION**

That Council note the report by the Property Advisor to the General Committee Meeting dated 14 September 2020 regarding the lease on Council's Cooroy Data Centre premises at 11A Maple Street and:

- A. Agree to enter a commercial lease of the premises to OneQode Assets Pty Ltd as generally outlined in the report; and
  - B. Agree to negotiate and enter a licence for an associated wireless internet telecommunications mast on the adjacent Cooroy Butter Factory rooftop.
- 

**REPORT**

The purpose of this report is to seek approval to enter into a new lease of Council's Cooroy Data Centre facility. The data centre was constructed by Council in 2008 with joint funding under the Federal Government's Clever Networks initiative. It is a 97m<sup>2</sup> fully enclosed building that sits on Council owned land directly to the south of the Cooroy Butter Factory. The bespoke building design includes fibre optic connections, specialised electrical, cooling and fire services. On completion of construction the facility was leased to project partner, Mach Technology, for 10 years, with that agreement ending in October 2018 and Mach electing to vacate. Site details are shown in **Figures 1 – 3** below.

Extensive lease negotiations occurred with two other parties in late 2018 and 2019 but did not proceed to a lease. The property was advertised through Council's leasing agent, Colliers, and preliminary leasing terms agreed with OneQode Assets Pty Ltd in August this year. OneQode are a fledgling Brisbane based technology company offering high-speed internet and data services. They are seeking to leverage the advantages of the Sunshine Coast's new international fibre optic cable connection and provide new services to businesses and residents.



Figure 1 – Site Location

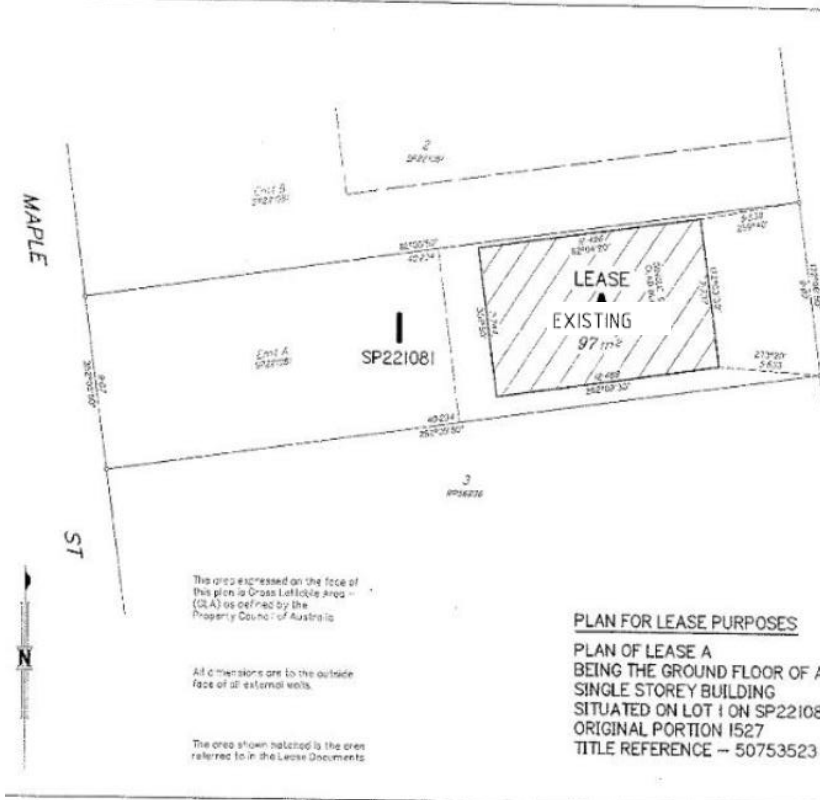


Figure 2 – Lease Area



**Figure 3** – Photo of Premises

The proposal involves a whole-of-building lease to provide the lessee with full control of the premises to establish a new data centre.

Preliminary agreement on lease terms has been reached with OneQode and a draft lease prepared. The primary lease provisions proposed are as follows:

Lease Provision	Proposal
Premises:	Part of Lot 1 SP221081 shown as Lease A on the Survey Plan
Annual Rent:	\$34,000 plus GST
Nett Lettable Area:	97m <sup>2</sup>
Indicative Commencement Date:	25 September 2020
Rent Free Period:	6 months
Initial Lease Terms:	5 years
Options to Extend:	2 x 5 years
Market Rent Reviews:	Fixed increases at 3.5% annually.
Permitted Use:	Data Centre

The agreed rent achieves a fair market value, as determined by an independent market valuation. Financial due-diligence company checks conducted by independent advisors, Illion Australia, indicate the lessee has sound financials and is unlikely to default.

OneQode proposes to undertake substantial building and services upgrades at its cost to contemporise and bring the facility up to its specification. The proposed 6 month rent free period is intended to help offset the tenant’s establishment costs.

It is recommended Council agrees to enter a lease with OneQode Assets Pty Ltd in line with the above provisions.

In line with the previous tenant’s telecommunications equipment at the site, OneQode also seeks to install a 3 metre high wireless transmission mast (for backhaul connection and wireless internet transmission) on the roof of the Cooroy Butter Factory. Consultation with Butter Factory stakeholders is underway and, subject to satisfactory negotiation of a temporary licence, property staff are also supportive of entering into a licence for that purpose. The recommendation also addresses this issue accordingly.

**Previous Council Consideration**

Nil.

**Finance**

The financial return posed by the new lease is as detailed above. Some legal and transaction costs will be incurred in the order of \$3,000. Lease revenue will be incorporated in the 2020/21 budget.

**Risks & Opportunities**

The proposed lease poses minimal risk because it seeks to re-establish a commercial tenant at this facility. Final agreement and execution of the lease is still to occur so there is still risk the lease may not eventuate.

The proposed lease presents an opportunity to improve service provision to residents and businesses via competition in the high-speed broadband market.

**Consultation**

**External Consultation**

- SPM Law Solicitors

**Internal Consultation**

- Property Manager
- Property Officer
- Libraries and Galleries Manager

Departments/Sections Consulted:

<input type="checkbox"/> <b>Chief Executive Officer</b> Executive Officer Executive Support	<input checked="" type="checkbox"/> <b>Community Services</b> Director Community Development Community Facilities X Libraries & Galleries Local Laws Waste & Environmental Health	<input checked="" type="checkbox"/> <b>Corporate Services</b> Director Financial Services ICT Procurement & Fleet x Property Revenue Services
<input type="checkbox"/> <b>Executive Services</b> Director Community Engagement Customer Service Governance People and Culture	<input type="checkbox"/> <b>Environment &amp; Sustainable Development</b> Director Building & Plumbing Services Development Assessment Economic Development Environmental Services Strategic Land Use Planning	<input type="checkbox"/> <b>Infrastructure Services</b> Director Asset Management Buildings and Facilities Civil Operations Disaster Management Infrastructure Planning, Design and Delivery

**5 NOOSA NORTH SHORE BEACH CAMPGROUND – PROPOSED INTERIM MANAGEMENT AGREEMENT**

**Author** Property Advisor Commercial Property, Robyn Mercer  
Corporate Services Department

**Index** ECM/ 8.03 Noosa Holiday Parks Admin

**Attachments** Nil

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**EXECUTIVE SUMMARY**

Not applicable.

**RECOMMENDATION**

That Council note the report by the Property Advisor Commercial Property to the General Committee Meeting dated 14 September 2020 and:

- A. Authorise the CEO to enter into an interim management agreement for the Noosa North Shore Beach Campground with 1Eight Pty Ltd for 6 months commencing 1 October 2020 with an additional 1 x 1 month extension option at Council's sole discretion; and
  - B, Apply the exception to the requirement under *Section 235 (a) of the Local Government Regulation 2012* for entering into a contract for goods and services without first inviting written quotes or tenders if satisfied that there is only 1 supplier who is reasonably available.
- 

**REPORT**

The current managers of the Noosa North Shore Beach Campground (the Campground), Beachfront Caravan Park Pty Ltd, have been managing the site since 1 August 2012. The original management agreement was for a three year term with 2 x 1 year extension options. Both one year options were accepted by Beachfront Caravan Park Pty Ltd with the second option expiring 31 July 2017.

Since 1 August 2017, due to uncertainty regarding the timing of the site redevelopment and more recently the COVID-19 pandemic, successive interim management agreements have been agreed by Council to enable business continuity and avoid operational disruption.

An Invitation to Tender for management services at the Campground was issued in March 2020, however the tender was withdrawn on 23 March 2020 due to Council's organisational response to the COVID-19 pandemic. Subsequently, in April 2020 Council approved a further extension of the current interim agreement to 30 September 2020 (with additional option periods) to secure ongoing management services and business continuity until a new public tender could be issued, after the 2020-2021 Christmas school holiday period.

On 31 August 2020, Beachfront Caravan Park Pty Ltd advised Council they would not provide management services at the Campground beyond 30 September 2020.

Considering the risks regarding the timing of this advice and the current COVID-19 operating environment, Council contacted the managers of both the Boreen Point Campground and Noosa River Holiday Park to ascertain their interest in managing the Campground under the current management agreement conditions until a new tender process is completed in 2021. Both are proven operators familiar with the Noosa Holiday Parks operating environment, booking system and the established COVID-19 safe operating protocols.

The current management agreement was provided to both parties and site inspections were also undertaken to assist both parties make an informed decision and as a result the manager of the Boreen Point Campground (1Eight Pty Ltd) expressed interest in managing the Noosa North Shore Beach Campground in accordance with the current management agreement conditions and required management period.

Accordingly, this report seeks Council approval to enter into an interim management agreement for 6 months commencing 1 October 2020 with 1Eight Pty Ltd for the Noosa North Shore Beach Campground as outlined in this report.

### **Previous Council Consideration**

#### ***Post Election Meeting Minutes, 17 April 2020, Item 3, Page 3***

*That Council note the report by the Chief Executive Officer to the Post Election Meeting dated 17 April 2020 in relation to Council's response to the Coronavirus COVID-19 Pandemic and note the decisions made by the Chief Executive Officer under delegated authority for the period 20 March 2020 – 14 April 2020.*

### **Finance**

The proposed management agreement extension at the Noosa North Shore Campground provides no foreseeable negative financial impact to Council given the proposed interim manager will manage the Campground in accordance with conditions outlined in the current management contract.

### **Risks & Opportunities**

#### Risks

Failure to approve an interim management agreement at the Noosa North Shore Campground risks a break in business continuity and effective operations during the COVID-19 recovery period.

#### Opportunities

A new interim management agreement allows campground operations to continue and will ensure revenue is maximised during the busy 2020 – 2021 Christmas school holiday period.

The extension period also allows Council sufficient time to undertake a public tender process for the provision of management services at the cessation of the 2020-2021 Christmas school holiday period.

Extension of the management agreement aligns with Theme 5 of Council's Corporate Plan – *Excellence as a Council – Maximise financial opportunities for Council land holding for the purpose of maximising non-rate revenue.*



**Consultation**

**External Consultation - Community & Stakeholder**

Beachfront Caravan Park Pty Ltd  
Dineen Tourism Management  
1Eight Pty Ltd

**Internal Consultation**

Director Corporate Services  
Procurement Services Manager  
Property Officer

Departments/Sections Consulted:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> <b>Chief Executive Officer</b><br>Executive Officer<br>Executive Support  | <input type="checkbox"/> <b>Community Services</b><br>Director<br>Community Development<br>Community Facilities<br>Libraries & Galleries<br>Local Laws<br>Waste & Environmental Health   | <input checked="" type="checkbox"/> <b>Corporate Services</b><br>X Director<br>Financial Services<br>ICT<br>X Procurement & Fleet<br>Property<br>Revenue Services   |
| <input type="checkbox"/> <b>Executive Services</b><br>Director<br>Community Engagement<br>Customer Service<br>Governance<br>People and Culture | <input type="checkbox"/> <b>Environment &amp; Sustainable Development</b><br>Director<br>Building & Plumbing Services<br>Development Assessment<br>Economic Development<br>Environmental Services<br>Strategic Land Use Planning | <input type="checkbox"/> <b>Infrastructure Services</b><br>Director<br>Asset Management<br>Buildings and Facilities<br>Civil Operations<br>Disaster Management<br>Infrastructure Planning,<br>Design and Delivery |

**6 TENDER T000017 - STREET SWEEPING SERVICES**

**Author** Works Coordinator, Edwin Hamill  
Infrastructure Services Department

**Index** ECM/ Project and Contract/T000017 Street Sweeping

**Attachments** 1. T000017 Street Sweeping – Evaluation matrix

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**EXECUTIVE SUMMARY**

Not applicable.

**RECOMMENDATION**

That Council note the report by the Works Coordinator to the General Committee Meeting dated 14 September 2020 and:

- A. Award tender T000017 Street Sweeping Services to Specialised Pavement Services Pty Ltd;
  - B. Award the contract for an initial term of two (2) years, with an option to extend for one (1) term of up to twelve (12) months. The option to extend will be at Council's own discretion and subject to the contractor's ability to meet the requirements under the contract.
- 

**REPORT**

Council has been sourcing street sweeping services from Environmental Wastewater Catchment Services trading as 'Enviro Sweep' under a specific Noosa Council Local Buy Arrangement for the past four years. This arrangement has exhausted all extensions and is due to expire on 5 October 2020.

The invitation of public tenders for T000017 Street Sweeping was advertised on VendorPanel Public Tenders and published in both Noosa Today and online with NewsCorp Australia (within the Noosa Shire region) on 23 July 2020. At tender box close on 19 August 2020 submissions were received from the following, with the three (3) conforming respondents listed in alphabetical order:

1. Environmental Wastewater Catchment Services Pty Ltd trading as Enviro Sweep
2. GGB Machinery Pty Ltd
3. Specialised Pavement Services Pty Ltd (SPS)

These tenders were assessed and rated by members of the evaluation panel in accordance with the following procurement probity plan evaluation criteria:

- Capability & Resourcing
- Contract Experience & Capacity
- Methodology
- Quality
- Health & Safety
- Environment & Sustainability
- Contribution to Local Economy
- Price

It was a mandatory requirement that all machines be fitted with GPS equipment.

This Contract stipulates a requirement to cart and dispose of all collected material from roads/streets. All waste material is to be transported and disposed of at Council stockpile sites or landfill sites. Under the current sweeping contract, the majority of sweepings are stored and processed at Council's Ringtail Quarry creating topsoil which is then used on various projects. The waste from sweeping is predominately vegetative matter and the manufactured topsoil product has been tested to ensure it does not contain contaminants. It is intended to continue this practice saving Council higher sweeping rates associated with landfill charges and only require contaminated loads e.g. with glass to be taken to landfill.

The evaluation methodology considered non-price elements (60% of the score) and a price component (40% of the score). The evaluation process for the price component was undertaken estimating the proportion of each disposal options and pricing the annual program for all three submissions.

### **Finance**

Tendered rates per km for disposal at stockpile sites have reduced by approximately 6% from the current contract.

The 2020/21 budget for street and carpark sweeping is \$370,745 and \$2,912 respectively based on sweeping a total of 11,585 km on road and 91 km for carparks.

Based on the estimated quantities it is anticipated that expenditure will fall within the current budget funding with a saving of approximately \$22,000 in the 20/21 financial year and \$30,000/annum thereafter.

### **Risks & Opportunities**

The recommended tenderer is a company with a large fleet and has committed to a dedicated near-new backup sweeper and a backup casual operator for this contract. This will minimise downtime caused by breakdowns and absences.

Their submission also included new technologies which have the potential to provide the community with better street sweeping outcomes including:

- 'Smart Sweep' - Software that uses historical data to program services to ensure streets are swept at the optimum times.
- 'LED Perimeter Zone Lighting' – LED lights a red perimeter on the surface around the sweeper indicating a no go zone for road users.
- 'Reverse Smart Radar' – Any obstacle that is within a defined parameter causes the truck to Autobrake which in turn requires the operator to inspect the rear of the truck before he can override and release the brake.
- 'Exception Reporting Program' – Allows the operator to flag and report to Council events such as overhanging trees, dumped rubbish, broken infrastructure and potholes/ road defects.

### **Consultation**

#### **External Consultation - Community & Stakeholder**

Nil

#### **Internal Consultation**

Internal consultation as marked below.

Departments/Sections Consulted:

**Chief Executive Officer**  
Executive Officer  
Executive Support

**Community Services**  
Director  
Community Development  
Community Facilities  
Libraries & Galleries  
Local Laws  
Waste & Environmental Health

**Corporate Services**  
Director  
Financial Services  
ICT  
X Procurement & Fleet  
Property  
Revenue Services

**Executive Services**  
Director  
Community Engagement  
Customer Service  
Governance  
People and Culture

**Environment & Sustainable Development**  
Director  
Building & Plumbing Services  
Development Assessment  
Economic Development  
Environmental Services  
Strategic Land Use Planning

**Infrastructure Services**  
X Director  
Asset Management  
Buildings and Facilities  
X Civil Operations  
Disaster Management  
Infrastructure Planning,  
Design and Delivery

## NOOSA SHIRE COUNCIL Weighted Attribute Evaluation Spreadsheet - Final Evaluation

Contract Title:	Street Sweeping Services
Contract No:	T000017

No.	NAME OF TENDERER (Conforming Tenders Only)	PRICE * (excl. GST)
1	Enviro Sweep	\$344,465
2	Specialised Pavement Services (SPS)	\$344,610
3	GGB Machinery Pty Ltd	\$408,730

\* Estimated annual program costs based on Council covering 99.6% disposal costs disposal costs and 0.4% disposed at landfill at contractor's expense.


**NON-CONFORMING TENDERS** Number of Tenders Evaluated =

PART A - Non price elements		1 Enviro Sweep		2 Specialised Pavement Services (SPS)		3 GGB Machinery Pty Ltd	
Evaluation Criteria	Weighting (%)	Score	Resultant score x weighting	Score	Resultant score x weighting	Score	Resultant score x weighting
Capability & Resourcing	15%	70	10.50	87	13.05	50	7.50
Contract Experience & Capacity	10%	65	6.50	70	7.00	30	3.00
Methodology	10%	70	7.00	80	8.00	40	4.00
Quality	5%	60	3.00	65	3.25	30	1.50
Health & Safety	10%	67.5	6.75	70	7.00	57.5	5.75
Environment & Sustainability	5%	60	3.00	70	3.50	30	1.50
Contribution to Local Economy	5%	34	1.70	42	2.10	22	1.10
<b>Total Technical Score</b>	<b>60%</b>	<b>38.45</b>		<b>43.90</b>		<b>24.35</b>	
<b>Normalised Technical Score (Tn)</b>		<b>52.55</b>		<b>60.00</b>		<b>33.28</b>	

PART B - Price element		1 Enviro Sweep	2 Specialised Pavement Services (SPS)	3 GGB Machinery Pty Ltd
Total Fees (Pc)	40%	\$344,465	\$344,610	\$408,730
Average Fees (Pav) \$.....	\$365,935			
Price Score		106	106	88
Normalised Price Score (Pn)		100	100	83
<b>Weighted Price Score (Pw)</b>		<b>40.00</b>	<b>39.99</b>	<b>33.36</b>

<b>Total Score of price and non price elements</b>	<b>92.55</b>	<b>99.99</b>	<b>66.64</b>
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Assessment Panel	Position Title
Contract Administrator & Assessment Panel Member 1	Coordinator Civil Operations, Infrastructure Services
Assessment Panel Member 2	Civil Works Supervisor, Infrastructure Services
Assessment Panel Member 3	Technical Officer - Asset Planning, Infrastructure Services
Assessment Panel Member 4	Workplace Health and Safety Officer, Executive Services

The Contract Administrator confirms the above scores and weightings of this evaluation	
Contract Administrator's signature:	Coordinator Civil Operations, Infrastructure Services

**7 NOOSA RIVER OYSTER ECOSYSTEM RESTORATION PROJECT – ANNUAL REPORT NO. 1 AND OUTCOMES OF INDEPENDENT REVIEW OF MONITORING AND EVALUATION PLAN**

**Author** Environmental Services Manager, Craig Doolan  
Environment & Sustainable Development Department

**Index** ECM/ Waterways Management – Noosa River

**Attachments** 1. Noosa Oyster Project: Annual Report No. 1  
2. Independent Scientific Review of Monitoring and Evaluation Plan

*(Note: Both attachments have been provided separately to this report)*

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**EXECUTIVE SUMMARY**

At the July 2019 Ordinary Meeting Noosa Council endorsed entering into an Alliance & Funding Agreement with international conservation organisation The Nature Conservancy, establishing a strategic partnership and for the purposes of undertaking oyster ecosystem restoration in the Noosa River over three years.

The Alliance and Funding Agreement provides for a series of deliverables and measurable outcomes to be achieved over the 3 years. This report provides Council with one of those key milestones, an annual report presented to Noosa Council within 90 days of the end of the financial year.

**RECOMMENDATION**

That Council note the report by the Environmental Services Manager to the General Committee Meeting dated 14 September 2020 and approve the *Noosa River Oyster Project: Annual Report No. 1* (provided as Attachment 1 to the report) as meeting the requirements of the Alliance & Funding Agreement.

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**REPORT**

The Alliance & Funding Agreement Schedule A provides a Project Description, project milestones and outcomes as well as outlining the scope of the partnership over three years. As part of the deliverables for the project, an annual project report must be provided each year that addresses, at a minimum:

- *Activities undertaken during the subject financial year, status and progress against deliverables, budget progress, income and expenditure, report against monitoring and evaluation program and measurable outcomes and outline of proposed upcoming works/activities for future period.*

Measurable Outcome 10, as part of this Agreement, states that *the annual report and, when applicable, final report, in Measurable Outcome 9 is presented to Noosa Council by TNC in conjunction with Noosa Council officers for its approval for endorsement within 90 days of the end of each financial year during the term of the Agreement, and (if acceptable) approved by Noosa Council.*

*Noosa River Oyster Project: Annual Report No 1*, attached to this report, fulfils this requirement. The report provides;

- An overview of progress on the project and key activities in the first year of the Agreement.
- Progress against all Deliverables identified in the Alliance & Funding Agreement.

- A financial summary of budget progress so far in the project, including a breakdown of expenditure by project activity.
- Details of extensive community consultation to this point of the project.
- Current work priorities and pressures.
- Priorities for the upcoming period.

The report outlines the significant progress that has been made on the project, especially in the past few months, in what has been a challenging year in terms of barriers to engagement due to COVID-19. Most importantly, it highlights the breadth and extent of consultation occurring between the Project Manager and key stakeholders in the community, and opportunities for public involvement in the project moving forward.

### **Independent Scientific review of the Monitoring and Evaluation Plan**

At Noosa Council's July Ordinary Meeting, Council approved the Project Management Plan for the project, subject to *Council appointing an independent scientific expert to provide a review of the project's Monitoring Evaluation and Reporting Plan. The review is to include an assessment of the effectiveness of the methodology, project's goals, measures, outputs and outcomes within the context of ecological restoration and the terms of the three year contract, and recommendations (if any) for improvement to be included in the Monitoring and Evaluation Plan.*

A scope of works based on the Council decision was prepared and Eberhard Consulting were engaged to undertake this review at a cost of \$5280.00.

This independent review is now complete, the review makes some suggestions for minor additions/clarifications to the monitoring and evaluation plan however provides the following summary;

*Overall, the review concludes that the MER plan is robust and comprehensive, and the proposed indicators and monitoring methods likely to be effective. The MER Plan obviously reflects TNC's experience with similar oyster restoration projects in Australia and overseas.*

The Monitoring and Evaluation Plan approved by Council at its July meeting is now being reviewed and updated to take on board the minor suggested additions. The full report is in Attachment 2 for information. Council officers will work with TNC to review and implement all the recommendations of the review.

### **Noosa River Stakeholder Group**

At Noosa Council's July Ordinary Meeting, Council also decided to *Establish a Noosa River Stakeholder Reference Group to provide strategic input, local knowledge and expertise into River Management initiatives, initially providing input into this Shellfish Restoration project and more broadly into finalisation and implementation of the Noosa River Plan, and to Delegate to the CEO to determine the Terms of Reference and undertake a process to establish the Noosa River Stakeholder Reference Group together with the appropriate role for Councillor representation on that Group.*

Terms of Reference are being developed and will be finalised as soon as possible.

### **Previous Council Consideration**

Previous Council reports have set out quite a lot of detail on this project and for ease of reference, links to those previous reports are provided here:

- General Committee Agenda, 15 July 2019 - <https://www.noosa.qld.gov.au/downloads/file/641/2019-07-15-general-committee-agenda-pdf>

- General Committee Agenda, 14 January 2019 - <https://www.noosa.qld.gov.au/downloads/file/566/2019-01-14-general-committee-meeting-agenda-pdf>

**Ordinary Meeting Minutes, 16 July 2020, Item 2, Page 7**

That Council note the report by the Environmental Services Manager to the Planning & Environment Committee meeting dated 7 July 2020 and:

- A. Approve the Project Management Plan (provided as Attachment 1 to the report) as meeting the requirements of the Project Implementation Plan outlined in the Alliance & Funding Agreement subject to Council appointing an independent scientific expert to provide a review of the project's Monitoring Evaluation and Reporting Plan. The review is to include an assessment of the effectiveness of the methodology, project's goals, measures, outputs and outcomes within the context of ecological restoration and the terms of the three year contract, and recommendations (if any) for improvement to be included in the Monitoring and Evaluation Plan; and
- B. Note the Terms of Reference of the Noosa River Oyster Restoration Project Technical Advisory Group (provided as Attachment 2 to the report); and
- C. Establish a Noosa River Stakeholder Reference Group to provide strategic input, local knowledge and expertise into River Management initiatives, initially providing input into this Shellfish Restoration project and more broadly into finalisation and implementation of the Noosa River Plan, and
- D. Delegate to the CEO to determine the Terms of Reference and undertake a process to establish the Noosa River Stakeholder Reference Group together with the appropriate role for Councillor representation on that Group.

**Ordinary Meeting Minutes, 18 July 2019, Item 8, Page 18**

That Council note the report by the Director, Environment & Sustainable Development Department to the General Committee Meeting dated 15 July 2019 and:

- A. Approve the Alliance and Funding Agreement with The Nature Conservancy provided as Attachment 1 to the report; and
- B. Authorise the CEO to make minor amendments to finalise the document and to sign and execute the Alliance and Funding Agreement with The Nature Conservancy.

**Finance**

Noosa Council has already paid the first instalment of the Alliance & Funding Agreement AUD\$179,237 upon the execution of the agreement.

The second payment of AUD\$200,000 is due upon demonstrated achievement of measurable outcomes 1, 2, 3, 4, 5, 8 and 13(a) of the Alliance & Funding Agreement.

The achievement of Measureable Outcome 10, as provided in this report, which is that *the annual report and, when applicable, final report, in Measurable Outcome 9 is presented to Noosa Council by TNC in conjunction with Noosa Council officers for its approval for endorsement within 90 days of the end of each financial year during the term of the Agreement, and (if acceptable) approved by Noosa Council* is not a requirement of the second payment, but is for the third and fourth payments related to the project.



**Risks & Opportunities**

COVID-19 has created some specific challenges for the project, especially around meaningful engagement with the community and starting citizen science opportunities. The ‘Shuck don’t Chuck’ program has been enthusiastically received by some local businesses when original discussions were had with them in November 2019. After being put on hold, these conversations are now being revisited to see what capacity businesses have to be involved. Other arrangements are also in place to ensure the consistent supply of shell needed for the project.

**Consultation**

**External Consultation - Community & Stakeholder**

Significant external consultation with local community stakeholders, businesses, State Government Departments, research institutions and Council officers has occurred over the past couple of months in the lead up to the development of this annual report. These are specifically identified in *Attachment 1 Noosa Oyster Project: Annual Report No. 1* to this report.

**Internal Consultation**

Departments/Sections Consulted:

<input type="checkbox"/> <b>Chief Executive Officer</b> Executive Officer Executive Support	<input type="checkbox"/> <b>Community Services</b> Director Community Development Community Facilities Libraries & Galleries Local Laws Waste & Environmental Health	<input type="checkbox"/> <b>Corporate Services</b> Director Financial Services ICT Procurement & Fleet Property Revenue Services
<input type="checkbox"/> <b>Executive Services</b> Director Community Engagement Customer Service Governance People and Culture	<input checked="" type="checkbox"/> <b>Environment &amp; Sustainable Development</b> x Director Building & Plumbing Services Development Assessment Economic Development Environmental Services Strategic Land Use Planning	<input type="checkbox"/> <b>Infrastructure Services</b> Director Asset Management Buildings and Facilities Civil Operations Disaster Management Infrastructure Planning, Design and Delivery

**8 USE OF LIONS PARK NOOSA HEADS FOR CAR PARKING**

**Author** Project Manager Transport Innovation, Adam Britton  
Infrastructure Services Department

**Index** ECM/ Subject/ Go Noosa  
Property/ 133789 – Lions Park  
Project/ NTST Car parking management

**Attachments** Nil

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**EXECUTIVE SUMMARY**

Not applicable.

**RECOMMENDATION**

That Council note the report by the Project Manager Transport Innovation to the General Committee Meeting dated 14 September 2020 and:

- A. Approve the use of the Noosa Heads Lions Park Reserve for paid car parking over 2020/21 Christmas holiday period from 14 December 2020 to 27 January 2021 with delegation to the CEO to reduce the days subject to weather and advice from the Council COVID Safe team;
  - B. Approve the use of the Noosa Heads Lions Park Reserve for paid car parking over 2021 Easter holiday period from 2 April 2021 to 18 April 2021 with delegation to the CEO to reduce the days subject to weather and advice from the Council COVID Safe team; and
  - C. Consult with the community on the use of the Noosa Heads Lions Park Reserve for paid car parking on long weekends and all school holidays only during the period of the COVID pandemic.
- 

**REPORT**

The purpose of this report is to clarify the current and future use of the Noosa Heads Lions Park, Lot 117 on SP108103, Reserve for Recreation purposes (the Reserve) for paid parking on weekends and all school holidays.

A more detailed report will be provided to a future round of Council meetings outlining the proposed strategies for managing traffic congestion during the upcoming Christmas and Easter holiday periods.

This report is being provided in advance of that timing due to the need to clarify whether or not paid parking should be allowed in the Noosa Heads Lions Park and if so, for what periods.

**1. Background**

The Noosa Heads Lions Park (the Lions Park) was set aside as a reserve for recreation on 7 August 1982 following a land reclamation scheme. It is an area of approximately 1 hectare and is reserve owned by the State Government Department of Natural Resources Mines and Energy (DNRME) with Noosa Council as public trustee in control of the site. The Lions Park is one of the Shire's premier recreation assets, is highly valued by residents, tourists and families and provides an attractive and vegetated entry statement into the Hastings Street precinct symbolic of Noosa's environmental stewardship.

Soon after the Lions Park was established it became the venue for the Noosa Triathlon and today hosts events such as the Noosa Food and Wine Festival, Runaway Noosa Marathon and Noosa Car Show. For over twenty years, the reserve has also been used for overflow paid car parking over the Christmas and Easter school holidays.

Paid parking has been managed by the Tewantin-Noosa Lions Club through its volunteer members on behalf of Council with the revenue shared equally between the Tewantin-Noosa Lions Club for their charitable works and the remaining revenue to Council to fund park refurbishment and traffic management costs.

The reserve previously accommodated approximately 250 vehicles however in recent years, the car parking capacity was reduced to 150 vehicles based on an arborist report citing a significant impact to the melaleuca trees due to vehicles parking under the trees. The park area also incurs damage to the subsurface drainage as a result of vehicles parking on the grass area.

Prior to COVID it was envisaged that through increased use of alternative modes of travel into Hastings Street precinct as a result of the Go Noosa program, the use of the park reserve for paid parking would be phased out and the reserve would remain in use at Christmas and Easter for its primary purpose i.e. a public park for use by the community. However, COVID is likely to reduce the expected number of people accessing the Noosa Heads area through public transport as part of Council’s free bus program at Christmas and Easter. It is probable that in the short term that the private vehicle may be the preferred mode of choice in lieu of free buses that normally attract significant patronage. This is expected to delay the recommendation to completely phase out the use of Lions Park for Christmas and Easter.

When the pandemic situation stabilises, the longer term use of Lions Park for car parking can be reassessed.

Whilst the use of Lions Park as a car park has been a regular occurrence over the last 20 years there have been requests to increase its use as a carpark during COVID from trader associations such as the Hastings Street Association and Tourism Noosa.

**2. Council Policies and Strategies**

There are a number of overarching policies and strategies that identify the conflict of using Lions Park as a car park, refer summary of key items below.

Document	Key Principles
Noosa Design Principles	<ul style="list-style-type: none"> <li>• Open space will remain a priority even though the demand for car parking seems limitless (Principle 9, Sensitive Growth and Development)</li> <li>• Improve access for pedestrians, cyclists and public transport before using public space for car parking (Principle 8, Our Local Character)</li> <li>• Design a transport network that does not attempt to cater for all peak traffic and parking loads but provides for a high level of service during non-peak periods. (Principle 2, Walking, Riding and Driving).</li> <li>• Avoid sacrificing public open space for car parking (Principle 7, Walking, Riding and Driving).</li> </ul>
Noosa Transport Strategy 2017-2027	<ul style="list-style-type: none"> <li>• Focus on moving people and goods rather than on moving cars</li> <li>• Provide infrastructure and services that are designed to give priority to pedestrians, cyclists, scooters and public transport over private cars</li> </ul>

Document	Key Principles
	<ul style="list-style-type: none"> <li>• Address peak time traffic congestion by reducing traffic rather than increasing road capacity</li> <li>• Design, encourage and facilitate transport options that reduce the emissions produced by our community.</li> </ul>
Events Policy	<ul style="list-style-type: none"> <li>• The day-to-day recreational use of community land by residents and visitors will generally take precedence over events.</li> <li>• Events must not adversely impact on the environment, public infrastructure or other community assets.</li> <li>• Events in locations susceptible to bad weather must provide detailed contingency plans and meet the cost of any repair and reinstatement of community assets</li> <li>• Given the limited available community event space in Noosa's high use precincts, Council encourages the identification of alternative locations for staging events.</li> </ul>

### 3. DNRME Correspondence

Prior to the implementation of the 2019 'Go Noosa' Easter Peak Period Traffic Management Plan, DNRME (the Department of Natural Resources, Mines and Energy) advised Council by email that they were not supportive of Lions Park being used for car parking after the Easter holidays. In August 2019, Council staff requested further consideration from DNRME to allow paid parking for the 2019 Christmas holiday period to which DNRME formally responded in writing that the Department maintained the position that they were not supportive of the Reserve being used for parking, especially during peak holiday periods. This information was communicated to the Transport Steering Group members and TransLink. On receipt of this advice, staff sought to increase park and ride capacity through use of the Noosa AFL grounds as this location can accommodate approximately 500 vehicles and is serviced by the free 065 Go Noosa Free Loop bus.

During October 2019, the Hastings Street Association lobbied DNRME regarding the change and sought to allow car parking to continue. Subsequent to this, DNRME formally advised Council in writing that the Department now offered no objection to Council, as trustee, making appropriate arrangements for the Reserve to be used for parking during Christmas 2019 and Easter 2020. The Council decided on 21 November 2019 to agree to the Lions Park being used for commercial car parking but only for the 2019/2020 Christmas holidays and the 2020 Easter holidays (in practice, the Easter holiday period was not used for car parking due to the COVID shut down period).

There has been increased pressure from key groups including the Hastings Street Association and Tourism Noosa to open the reserve to car parking on more school holidays and potentially long weekends in response to pressures to increase car parking to facilitate the expected drive market as a result of COVID.

In June 2020, Noosa Council's Property Manager submitted a proposal to DNRME requesting use of the reserve for car parking on long weekends.

DNRME have advised the following:

*DNRME have previously provided support to the council, as trustee, for the use of the Lions Park during peak holiday periods and for major tourism events to assist with the parking issues around Hasting Street and Noosa Heads.*

*It is noted that there appears to be sufficient parking allocated for users of the recreation reserve and the request for additional parking is not for users of the reserve.*

*The request to use the reserve for additional parking is likely to restrict the use of the reserve for its dedicated purpose, if parking is allocated on the grassed area of the reserve.*

*DNRME's preliminary view is should council as trustee determine the communities use of the reserve for recreation purposes is no longer required and the land is required for parking purposes, the department is happy to work with the council to obtain a suitable outcome.*

*As the proposed use as a car park is inconsistent with the current purpose of the reserve, DNRME considers public consultation should be undertaken by the council, to determine the land is no longer required for its dedicated purpose.*

In summary, regardless of Council internal processes to determine a position, community consultation will be required to determine if the reserve, which is currently for recreational purposes, is no longer required for recreational purposes and should be used for car parking on long weekends and all school holidays.



Image 1: Noosa Heads Lions Park

### **Previous Council Consideration**

#### ***Ordinary Meeting Minutes, 21 November 2019, Item 4, Page 14***

*That Council note the report by the Director Infrastructure Services to the Services & Organisation Committee Meeting dated 12 November 2019, and:*

- A. Approve the use of the Noosa Heads Lions Park for paid parking as part of Go Noosa Christmas 2019/20 (14 - 15 December 2019, 21 - 22 December 2019, 26 December 2019 – 12 January 2020, 18 - 19 January 2020, and 25 – 26 - 27 January 2020) and Easter 2020 (4 - 5 April 2020, 10 - 13 April 2020 (Easter long week-end) and 18 - 19 April 2020).; and*
- B. Approve 50% of the car parking revenue to go to the Tewantin-Noosa Lions Club and the remaining revenue to go towards Go Noosa initiatives.*

## Finance

The below table details the estimated costs and revenue through the use of Lions Park for paid car parking for the recommended dates;

Proposal	Estimate	Comments
<b>Christmas Holiday period</b> <b>Operational dates:</b> Sat 12 and Sun 13 December Sat 19 and Sun 20 December Sat 26 December to Sun 17 January 2021 Sat 23 January to Tues 26 January	(\$2,750) \$102,920 <b>Revenue Share</b> Council \$51,460 Lions Club \$51,460	Park restoration allowance  Total revenue based on previous average of 166 cars/day @ \$20/day for 31 days.
<b>Easter Holiday period</b> <b>Operational dates:</b> Sat 27 March 2021 to Sun 18 April 2021	(\$2,750) \$76,360 <b>Revenue Share</b> Council \$38,180 Lions Club \$38,180	Park restoration allowance  Total revenue based on previous average of 166 cars/day @ \$20/day for 23 days
<b>Total Council net revenue estimate</b>	<b>\$84,140</b>	
<b>Total Lions Club net revenue estimate</b>	<b>\$89,640</b>	

## Risks & Opportunities

Council needs to balance the needs of the broader Noosa community to access public parkland against the request for paid parking to be allowed on this reserve to support the business community in the Hastings Street precinct.

Further, more use of the site for car parking could increase the potential damage to turf and infrastructure although this risk can be minimised by ensuring that no car parking is allowed if there are any rain events.

Allowing the area to be used for car parking recognises the special circumstances that are currently in place as a result of the COVID pandemic with less visitors and residents likely to use public transport which would normally be available as a result of the free bus program.

Operationally, the Tewantin-Noosa Lions Club is generally an aged volunteer based organisation with approximately 20 to 30 members that facilitate the paid parking with 6 volunteers required each day the parking is in use. Whilst the Lions Club is obliging to assist with all requests to open the park for paid parking, consideration is to be given to the demands on the volunteers should Council seek to extend the paid parking period particularly given increased risks from COVID and the management of COVID safe practices.

## Consultation

### External Consultation - Community & Stakeholder

- Transport Strategy Steering Group
- Tewantin-Noosa Lions Club.

**Internal Consultation**

- Property
- Parks
- Infrastructure Services

Departments/Sections Consulted:

<input checked="" type="checkbox"/> <b>Chief Executive Officer</b> x Executive Officer Executive Support	<input type="checkbox"/> <b>Community Services</b> Director Community Development Community Facilities Libraries & Galleries Local Laws Waste & Environmental Health	<input type="checkbox"/> <b>Corporate Services</b> Director Financial Services ICT Procurement & Fleet Property Revenue Services
<input type="checkbox"/> <b>Executive Services</b> Director Community Engagement Customer Service Governance People and Culture	<input type="checkbox"/> <b>Environment &amp; Sustainable Development</b> Director Building & Plumbing Services Development Assessment Economic Development Environmental Services Strategic Land Use Planning	<input checked="" type="checkbox"/> <b>Infrastructure Services</b> x Director Asset Management Buildings and Facilities Civil Operations Disaster Management x Infrastructure Planning, Design and Delivery

**9 FINANCIAL PERFORMANCE REPORT – AUGUST 2020**

**Author**                    **Manager Financial Services, Trent Grauf**  
**Corporate Services Department**

**Index**                    **ECM/ Subject/ 22.09 – Monthly Financial Performance Report**

- Attachments**
- 1. Statement of Income and Expenditure (Profit & Loss and Capital)**
  - 2. Statement of Financial Position**
  - 3. Statement of Cash Flows**
  - 4. Summary of Materials and Services Expenditure**

**EXECUTIVE SUMMARY**

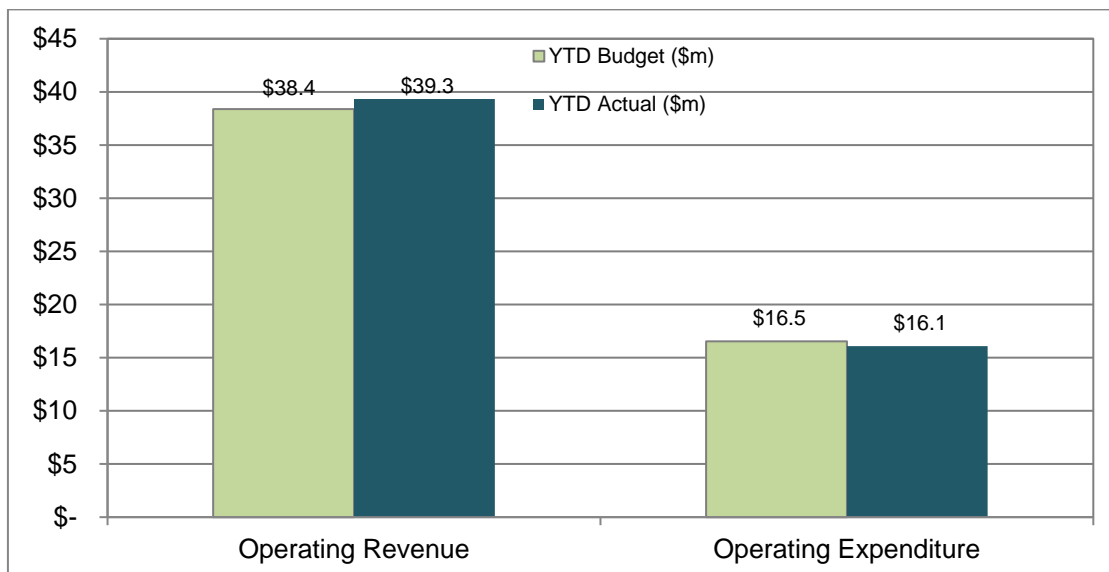
Performance against current budget for the month of August 2020 aligns with YTD budget at this early stage of the new financial year. The current budget now includes the recent budget review 1 adjustments for any operational and capital commitments carried over from 2019/20.

<b>YTD Financial Performance Summary</b>					
	<b>Budget \$m</b>	<b>Actual \$m</b>	<b>Variance \$m</b>	<b>Variance %</b>	<b>Status</b>
<b>Operating Revenue</b>	<b>\$38.4</b>	<b>\$39.3</b>	<b>\$0.9</b>	<b>2.5%</b>	<b>On Track</b>
<b>Operating Expense</b>	<b>\$16.5</b>	<b>\$16.1</b>	<b>\$0.4</b>	<b>2.7%</b>	<b>On Track</b>
<b>Operating Position</b>	<b>\$21.8</b>	<b>\$23.2</b>	<b>\$1.4</b>	<b>6.4%</b>	
<b>Capital Revenue</b>	<b>\$1.3</b>	<b>\$1.3</b>	<b>\$0.0</b>	<b>1.7%</b>	<b>On Track</b>
<b>Capital Expenditure*</b>	<b>\$2.9</b>	<b>\$2.9</b>	<b>(\$0.0)</b>	<b>(0.5%)</b>	<b>On Track</b>

\* Reflects constructed assets and intangibles only (excludes contributed)

Financial statements including Statement of Income & Expenditure, Statement of Financial Position (balance sheet), and Statement of Cash Flows are included as attachments for information for Council.

**Figure 1: Actual Performance Compared to Budget**





Council's performance against key measures of financial sustainability have been calculated as at August 2020. These indicators enable the reader to assess Council's success in managing its budget, cash and debt as well as undertaking sustainable asset management. The table below contains a snapshot of a number of key measures, with full detail included in the report.

YTD Measures of Financial Sustainability				
	Target	Current Budget	Actual YTD	
Operating Surplus Ratio	0-10%	-2.3%	59.1%	On Track
Net Financial Liabilities Ratio	<60%	-6.3%	-48.7%	On Track
Cash Cover Ratio	3 months	6.6 months	11.4 months	On Track
Asset Sustainability Ratio	> 90%	101.5%	13.3%	On Track

## RECOMMENDATION

That Council note the report by the Manager Financial Services to the General Committee Meeting dated 14 September 2020 outlining August 2020 year to date financial performance against budget, including performance against key financial sustainability indicators.

## REPORT

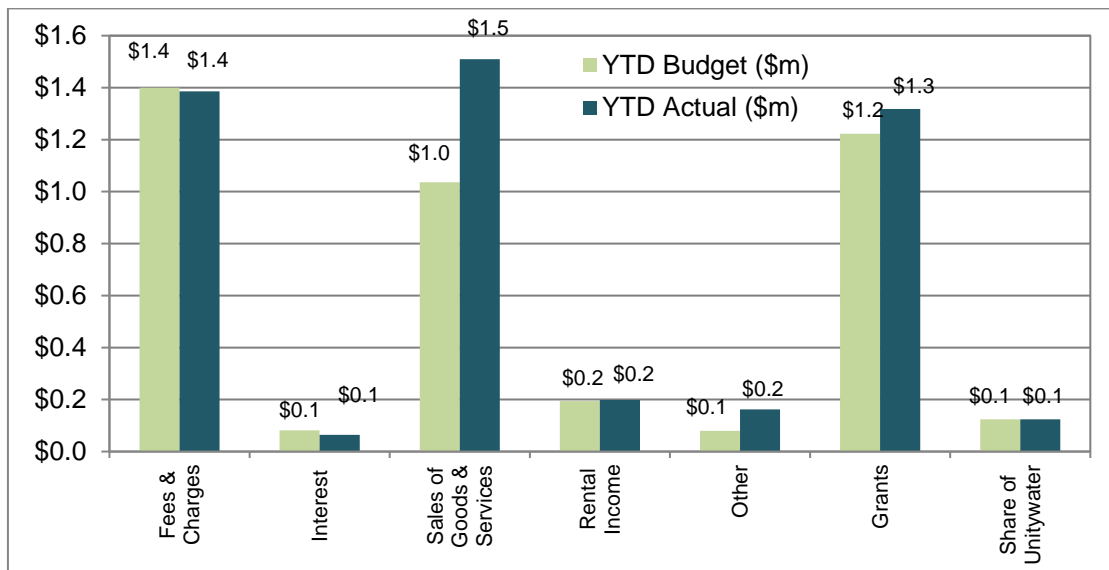
### Operating Revenue (YTD Benchmark 16.7%)

Council has received 41% (\$39.3 million) of its operating revenue budget (\$96.6 million). Commentary on each revenue category is provided below.

Category	Summary	Comments
<b>Rates and Levies</b>	\$34.6 million (51%) of the annual budget of \$68.4 million has been earned	<ul style="list-style-type: none"> <li>Waste utility charges \$290k above YTD budget (53% or \$6.5 million of \$6.2 million budget earned), due to recovery of commercial collection services previously impacted by the COVID-19 pandemic</li> </ul>
<b>Fees and Charges</b>	\$1.4 million (21%) of the \$6.6 million annual budget has been earned	<ul style="list-style-type: none"> <li>Plumbing application fees \$37k above YTD budget (25% or \$255k of \$1.0 million budget earned)</li> <li>Development assessment fees \$37k below YTD budget (14% or \$223k of \$1.6 million budget earned)</li> </ul>
<b>Sale of Goods and Services</b>	\$1.5 million (21%) of the \$7.3 million budget has been received	<ul style="list-style-type: none"> <li>Holiday Park sales \$254k above YTD budget (32% or \$528k of \$1.6 million budget earned) – Parks have reopened earlier than budgeted following COVID-19 pandemic related closures. Positive revenue variances will be offset by additional variable operating costs</li> <li>Community Facilities (NAC, NLC and The J) \$271k above YTD budget (19% or \$278k of \$1.5 million budget earned) – Facilities have reopened earlier than budgeted following COVID-19 pandemic related closures. Positive revenue variances will be offset by additional variable operating costs</li> <li>Waste management sale of recoverable materials \$58k below YTD budget (17% or \$673k of \$4.0 million budget earned)</li> </ul>

Category	Summary	Comments
<b>Interest Received</b>	\$64k (7%) of the \$870k annual budget has been earned	<ul style="list-style-type: none"> <li>Recent downward movements in interest rates will impact on Council's interest revenue on cash invested, and will need to be monitored</li> </ul>
<b>Unitywater Dividend and Tax</b>	On track	Nil
<b>Other Revenue</b>	\$361k (18%) of the \$2.0 million budget has been earned	<ul style="list-style-type: none"> <li>Recoupment of Unitywater charges from lessees \$55k above YTD budget - offset by additional utility charge expenses</li> </ul>
<b>Operating Grants, Subsidies</b>	\$1.3 million (23%) of the \$5.8 million budget has been received	<ul style="list-style-type: none"> <li>Operating grants are in line with budget expectations at this stage</li> <li>50% (\$1.2 million) of the financial assistance grant was again prepaid in May 2020 and may impact on Council's 2020/21 final operating position if the prepayment approach is discontinued by the Australian government</li> </ul>
<b>Unitywater Distributions</b>	On track	<ul style="list-style-type: none"> <li>Unitywater distributions are fixed each year so little budget variance risk</li> <li>Unitywater have advised that distributions will not change due to any COVID-19 impacts on its financial position</li> </ul>

Figure 2: Operating Revenue Position by Type (Excluding Rates)

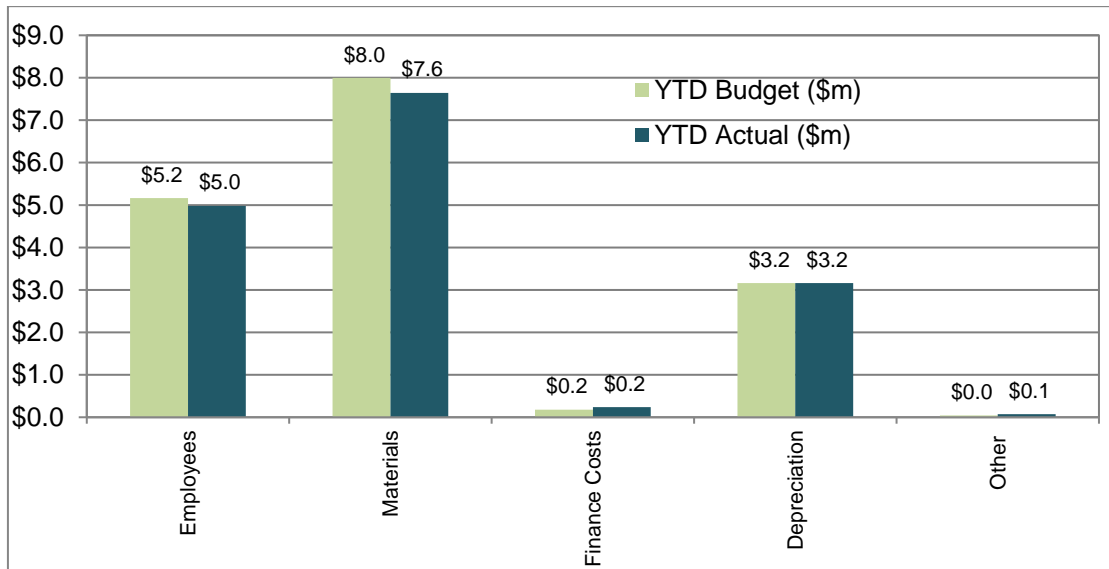


**Operating Expenditure (YTD Benchmark 16.7%)**

Actual operating expenditure is currently 16% (\$16.1 million) of full year budget (\$98.8 million). Detailed commentary for each expenditure category is provided below.

Category	Summary	Comments
<b>Employee Costs</b>	\$4.9 million (14%) of the annual budget of \$34.8 million has been expended	<ul style="list-style-type: none"> <li>Under expenditure for permanent staff salaries and wages (\$585k) partially offset by additional spend on casual staff and external labour hire (\$167k).</li> </ul>
<b>Materials and Services</b>	\$7.6 million (18%) of the \$43.3 million annual budget has been expended.	<ul style="list-style-type: none"> <li>Waste Management costs for landfill operation and waste collection \$88k below YTD budget (15% or \$1.4 million of \$9.8 million budget spent)</li> <li>Parks and gardens \$77k below YTD budget (12% or \$277k of \$2.5 million budget spent) – timing of mowing services, arborist works and park maintenance</li> <li>Holiday parks \$43k above YTD budget (22% or \$189k of \$861k budget spent) – operating costs from parks reopening earlier than budgeted following COVID-19 pandemic related closures. Offset by additional revenues.</li> </ul>
<b>Finance Costs</b>	On track	Nil
<b>Depreciation</b>	On track	Nil
<b>Other Expenses</b>	On track	Nil

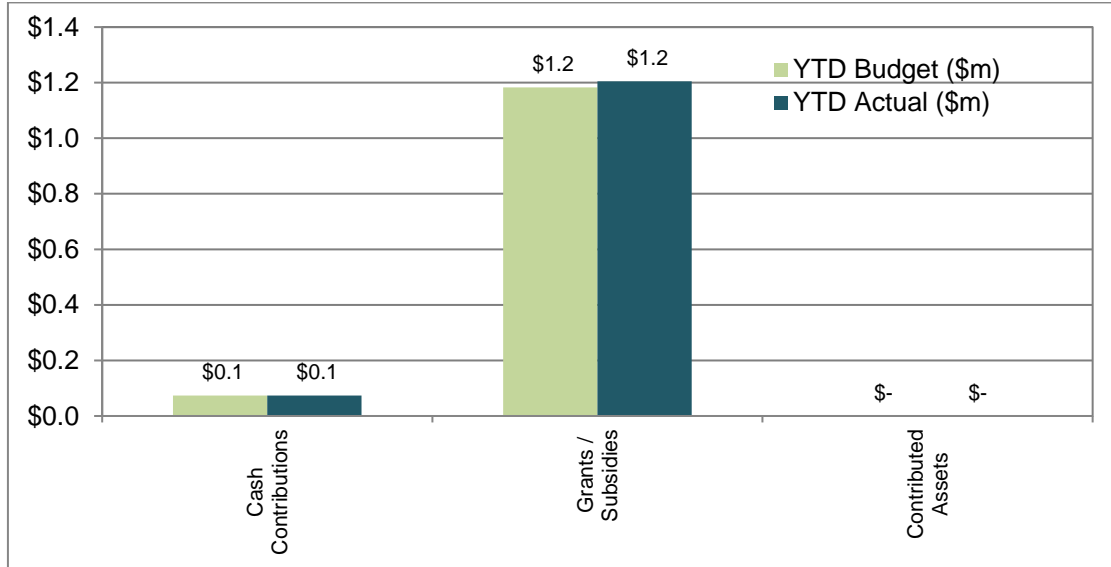
**Figure 3: Operating Expenditure Position by Type**



**Capital Revenue**

YTD capital revenue of \$1.3 million received comprises cash contributions from developers (\$74k) and capital grants (\$1.2 million). Note that the timing of capital grant receipts are generally dependent on the timing of grant conditions and also capital delivery performance, and that the timing of the receipt of developer contributions (both cash and contributed) is unpredictable.

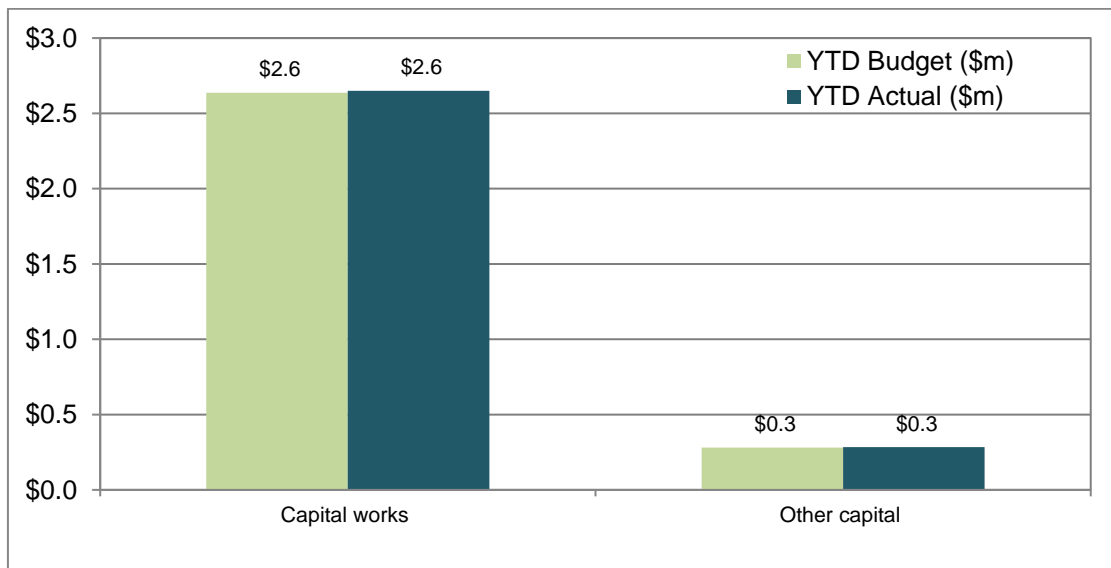
**Figure 4: Capital Revenue by Type**



**Capital Program**

Actual capital expenditure (excluding commitments) is \$2.9 million (YTD budget \$2.9 million). Detailed discussion of progress in the delivery of the capital works program is provided through a separate report by the Asset Planning Manager.

**Figure 5: Capital Program Delivery Performance**

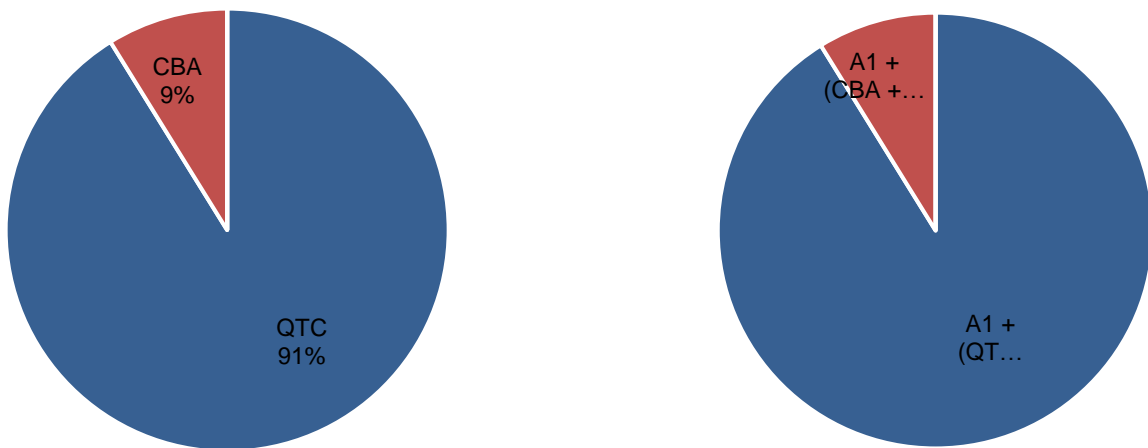


**Cash Management and Investment Performance**

Total cash on hand at the end of August was \$74 million. Included in this balance are funds held in trust and for restricted purposes (e.g. unexpended levy and grant funds), prepaid grants including the financial assistance grant and other capital works grants, July rates payments continuing to flow in, and unspent monies committed for funding capital projects which are underway and carrying over from 2019/20 into the 2020/21 financial year.

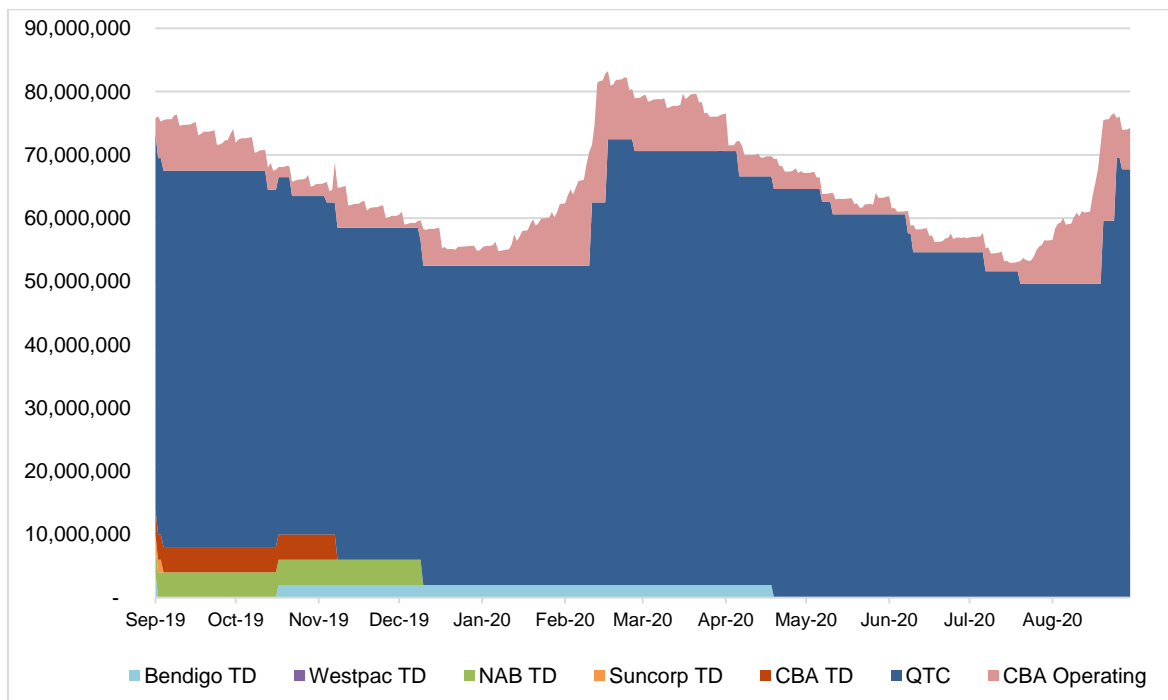
The following pie charts present the mix of cash held at August 2020 by agency (graph on the left) and by credit risk rating (graph on the right). All funds have been invested in accordance with the Investment Policy and in consideration of the principles of ethical investment, preservation of capital, return on investment and counterparty thresholds.

**Figure 6: Closing Cash Held by Agency and Credit Rating**



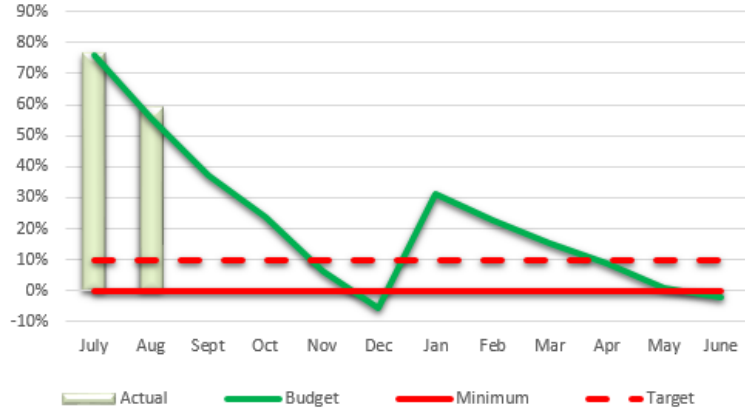
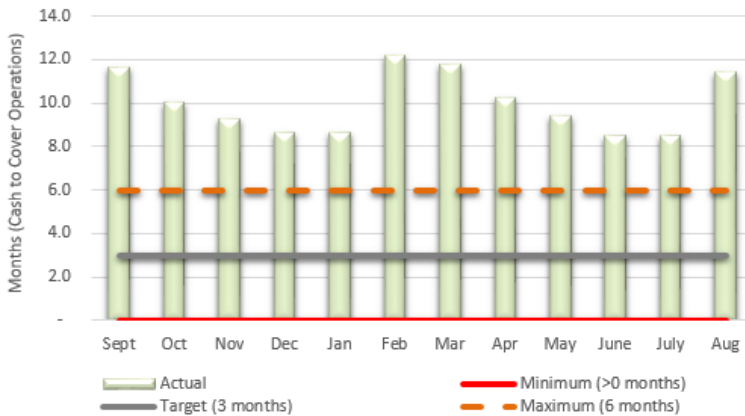
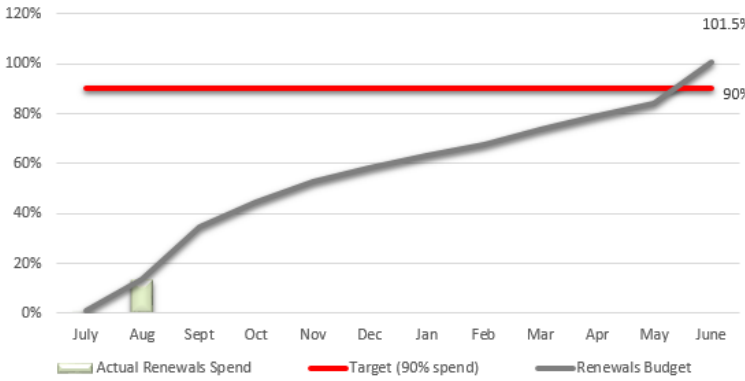
The following chart monitors the year-to-date trend on total cash and the agencies invested. The bi-annual issue of rates and levies occurred in July, which has increased cash balances during August and will continue to do so through to September with the extended 60-day payment terms adopted for the 2020/21 budget. During August, \$20 million from rates payment was deposited into QTC cash deposits in line with Council’s Investment of Surplus Funds Policy.

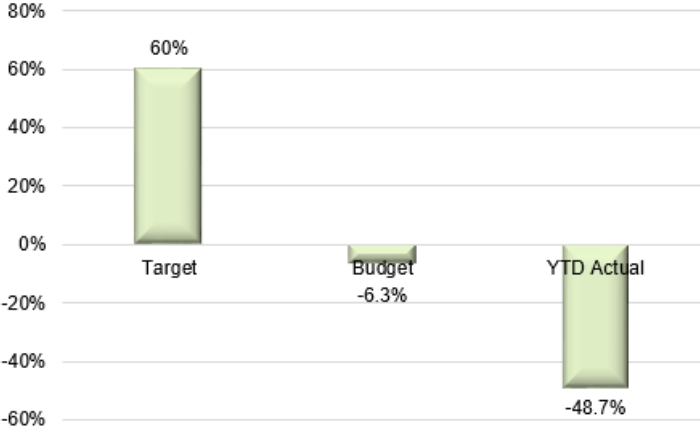
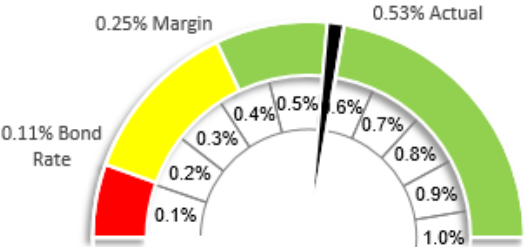
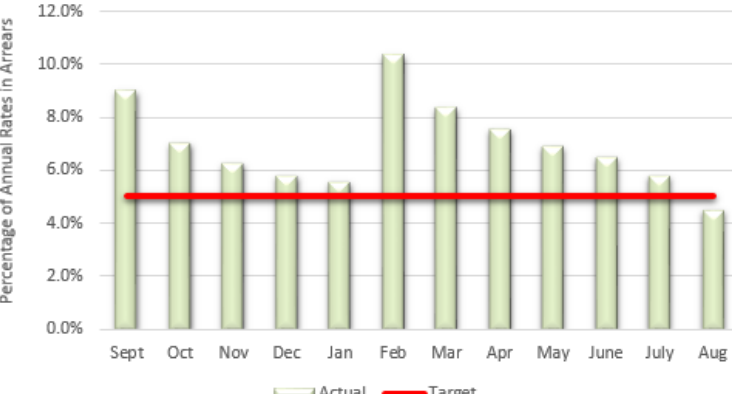
**Figure 7: 12 Month Trend of Cash Invested by Agency**



**Measures of Financial Sustainability**

The following table incorporates a set of financial sustainability indicators to further assist in managing Council financial performance. There are no current emerging risks regarding performance noting the financial year has only just commenced.

Category	Comments
<p><b>Operating Surplus Ratio</b></p> 	<ul style="list-style-type: none"> <li><b>Intent:</b> Identifies the extent to which revenues cover operational expenses, to ensure community equity is not degraded</li> <li><b>Target:</b> 0 – 10%</li> <li><b>Result:</b> 59%</li> <li><b>Comment:</b> The high ratio reflects the levying of rates in July, which will degrade as expenditure occurs on operations through to the next rate run in January 2021</li> </ul>
<p><b>Cash Expense Cover</b></p> 	<ul style="list-style-type: none"> <li><b>Intent:</b> Indicates how long Council can continue paying its day-to-day expenses from cash at bank without needing additional cash flows</li> <li><b>Target:</b> &gt; 3 months</li> <li><b>Result:</b> 11.4 months</li> <li><b>Comment:</b> Whilst current cash cover remains above target, business as usual expenditure and any negative COVID-19 pandemic financial impacts through to 30 June 2021 will degrade Council's cash holdings.</li> </ul>
<p><b>Asset Sustainability Ratio</b></p> 	<ul style="list-style-type: none"> <li><b>Intent:</b> Measures the extent to which assets are being replaced as their condition degrades to ensure service potential is maintained</li> <li><b>Target:</b> 90% of depreciation budget spent on renewals annually</li> <li><b>Result:</b> In line with budget</li> <li><b>Comment:</b> The capital program has only just commenced. It is expected that the ratio will progressively increase each month as expenditure on renewals occurs.</li> </ul>

Category	Comments																																							
<p><b>Net Financial Liabilities Ratio</b></p>  <table border="1"> <caption>Net Financial Liabilities Ratio Data</caption> <thead> <tr> <th>Category</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Target</td> <td>60%</td> </tr> <tr> <td>Budget</td> <td>-6.3%</td> </tr> <tr> <td>YTD Actual</td> <td>-48.7%</td> </tr> </tbody> </table>	Category	Value	Target	60%	Budget	-6.3%	YTD Actual	-48.7%	<ul style="list-style-type: none"> <li>• <b>Intent:</b> Outlines the level that net Council debt can be serviced by operating revenues. A ratio below zero implies that liabilities are less than cash (and other current assets) and there is adequate borrowing capacity available if needed.</li> <li>• <b>Target:</b> less than 60%</li> <li>• <b>Result:</b> -48.7%</li> <li>• <b>Comment:</b> Council has low debt levels and strong cash holdings. The July rates revenue and prepayment of the financial assistance grant also inflates the YTD actual outcome</li> </ul>																															
Category	Value																																							
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<p><b>Investment Return</b></p>  <table border="1"> <caption>Investment Return Data</caption> <thead> <tr> <th>Category</th> <th>Value</th> </tr> </thead> <tbody> <tr> <td>Margin</td> <td>0.25%</td> </tr> <tr> <td>Actual</td> <td>0.53%</td> </tr> <tr> <td>Bond Rate</td> <td>0.11%</td> </tr> </tbody> </table>	Category	Value	Margin	0.25%	Actual	0.53%	Bond Rate	0.11%	<ul style="list-style-type: none"> <li>• <b>Intent:</b> Ensure appropriate return on investment yield for cash at bank.</li> <li>• <b>Target:</b> 0.25% above current Bloomberg commonwealth 10 year bond rate yield (0.11%)</li> <li>• <b>Result:</b> 0.53%</li> <li>• <b>Comment:</b> Regardless of the current levels of low long term bond and interest rates (due to current economic conditions), Council's investment return still remains above target</li> </ul>																															
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Actual	0.53%																																							
Bond Rate	0.11%																																							
<p><b>Rates in Arrears</b></p>  <table border="1"> <caption>Rates in Arrears Data</caption> <thead> <tr> <th>Month</th> <th>Actual (%)</th> <th>Target (%)</th> </tr> </thead> <tbody> <tr><td>Sept</td><td>9.0</td><td>4.5</td></tr> <tr><td>Oct</td><td>7.0</td><td>4.5</td></tr> <tr><td>Nov</td><td>6.0</td><td>4.5</td></tr> <tr><td>Dec</td><td>5.5</td><td>4.5</td></tr> <tr><td>Jan</td><td>5.5</td><td>4.5</td></tr> <tr><td>Feb</td><td>10.0</td><td>4.5</td></tr> <tr><td>Mar</td><td>8.0</td><td>4.5</td></tr> <tr><td>Apr</td><td>7.5</td><td>4.5</td></tr> <tr><td>May</td><td>6.5</td><td>4.5</td></tr> <tr><td>June</td><td>6.0</td><td>4.5</td></tr> <tr><td>July</td><td>5.5</td><td>4.5</td></tr> <tr><td>Aug</td><td>4.5</td><td>4.5</td></tr> </tbody> </table>	Month	Actual (%)	Target (%)	Sept	9.0	4.5	Oct	7.0	4.5	Nov	6.0	4.5	Dec	5.5	4.5	Jan	5.5	4.5	Feb	10.0	4.5	Mar	8.0	4.5	Apr	7.5	4.5	May	6.5	4.5	June	6.0	4.5	July	5.5	4.5	Aug	4.5	4.5	<ul style="list-style-type: none"> <li>• <b>Intent:</b> Ensuring that the amount of unpaid rates remains sustainable and does not negatively impact cash flows</li> <li>• <b>Target:</b> 5% industry benchmark</li> <li>• <b>Result:</b> 4.5%</li> <li>• <b>Comment:</b> Regardless of being at the low point in the cycle (with July rates becoming due in September with the extended 60-day payment terms), the rate arrears ratio may increase as the economic impacts of the pandemic are realised over the next 12-24 months.</li> </ul>
Month	Actual (%)	Target (%)																																						
Sept	9.0	4.5																																						
Oct	7.0	4.5																																						
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May	6.5	4.5																																						
June	6.0	4.5																																						
July	5.5	4.5																																						
Aug	4.5	4.5																																						

**Previous Council Consideration**

Nil.

**Finance**

As above.

**Risks & Opportunities**

Council's risk register includes a number of risks that could impact on ongoing financial sustainability. Effective budget management and reporting is an important risk mitigation tool.

**Consultation**

**External Consultation - Community & Stakeholder**

Nil.

**Internal Consultation**

All areas of Council are consulted as part of the regular monitoring of budget performance.

Departments/Sections Consulted:

<p><input checked="" type="checkbox"/> <b>Chief Executive Officer</b>                  Executive Officer                  Executive Support</p>	<p><input checked="" type="checkbox"/> <b>Community Services</b>                  Director                  Community Development                  Community Facilities                  Libraries &amp; Galleries                  Local Laws                  Waste &amp; Environmental Health</p>	<p><input checked="" type="checkbox"/> <b>Corporate Services</b>                  X Director                  X Financial Services                  ICT                  Procurement &amp; Fleet                  Property                  Revenue Services</p>
<p><input checked="" type="checkbox"/> <b>Executive Services</b>                  Director                  Community Engagement                  Customer Service                  Governance                  People and Culture</p>	<p><input checked="" type="checkbox"/> <b>Environment &amp; Sustainable Development</b>                  Director                  Building &amp; Plumbing Services                  Development Assessment                  Economic Development                  Environmental Services                  Strategic Land Use Planning</p>	<p><input checked="" type="checkbox"/> <b>Infrastructure Services</b>                  Director                  Asset Management                  Buildings and Facilities                  Civil Operations                  Disaster Management                  Infrastructure Planning,                  Design and Delivery</p>



**Statement of Income and Expenditure**

For the Year Ended 30 June 2021

As at 31 August 2020

	Current Budget 2021 (\$'000)	Current Budget YTD (\$'000)	Actual YTD (\$'000)	Variance YTD (\$'000)	Annual Budget %
<b>Profit and Loss Statement</b>					
<b>Revenue</b>					
<b>Recurrent Revenue</b>					
Rates, levies and charges	68,388	34,248	34,574	326	51%
Fees and charges	6,640	1,400	1,385	(14)	21%
Interest received	870	81	64	(17)	7%
Sale of Goods and major services	7,281	1,036	1,509	473	21%
Sale of contract and recoverable works	23	-	0	0	1%
Rental & lease income	1,197	194	199	5	17%
Other income	771	80	162	82	21%
Grants, subsidies, contributions and donations	5,757	1,222	1,318	95	23%
Unitywater Distributions	5,650	124	124	-	2%
	<u>96,575</u>	<u>38,385</u>	<u>39,335</u>	<u>950</u>	<u>41%</u>
<b>Expenses</b>					
<b>Recurrent Expenses</b>					
Employee benefits	34,806	5,166	4,980	(186)	14%
Materials and services	43,293	7,996	7,644	(352)	18%
Finance costs	1,538	179	239	59	16%
Depreciation	18,963	3,161	3,161	-	17%
Other expenses	189	41	71	30	38%
	<u>98,789</u>	<u>16,542</u>	<u>16,094</u>	<u>(448)</u>	<u>16%</u>
<b>Operating Result</b>	<b>(2,213)</b>	<b>21,843</b>	<b>23,241</b>	<b>1,398</b>	

**Summary of Capital Revenue and Expenditure**

**Capital Funding**

Capital cash contributions and infrastructure charges	1,521	74	74	-	5%
Contributed assets	2,000	-	-	-	0%
Capital grants and subsidies	11,340	1,183	1,205	22	11%
Cash / revenue	19,001	3,543	3,531	(12)	19%
New loan borrowings	3,420	-	-	-	0%
Other capital revenue	-	-	-	-	0%
<b>Total Capital Revenue</b>	<b>37,282</b>	<b>4,800</b>	<b>4,809</b>	<b>10</b>	

**Capital Expenditure**

Contributed assets	2,000	-	-	-	0%
Capital works - constructed assets	28,692	2,637	2,650	12	9%
Capital works - other capital	4,176	281	284	2	7%
Loan redemption	2,414	1,881	1,881	0	78%
Other capital expenses	-	-	(5)	(5)	0%
<b>Total Capital Expenditure</b>	<b>37,282</b>	<b>4,800</b>	<b>4,809</b>	<b>10</b>	

	Consolidated			
	Note	2021 Year End Forecast \$	2021 YTD \$	2020 \$
<b>Current Assets</b>				
Cash and cash equivalents		43,016	74,290	57,023
Trade and other receivables		9,085	13,500	5,440
Inventories		198	180	181
Contract Assets		-	27	27
Other current assets		2,466	3,866	4,732
		<u>54,765</u>	<u>91,863</u>	<u>67,403</u>
Non Current Assets held for sale		-	-	-
<b>Total Current Assets</b>		<u>54,765</u>	<u>91,863</u>	<u>67,403</u>
<b>Non Current Assets</b>				
Trade and other receivables		49,718	49,593	49,593
Other non current Assets		-	-	-
Investments		83,342	88,040	88,040
Investment property		3,300	3,000	3,000
Property, plant and equipment		948,640	907,193	907,520
Right of Use Assets		-	161	161
Intangible assets		7,773	7,735	7,635
<b>Total Non Current Assets</b>		<u>1,092,773</u>	<u>1,055,720</u>	<u>1,055,948</u>
<b>Total Assets</b>		<u>1,147,538</u>	<u>1,147,583</u>	<u>1,123,351</u>
<b>Current Liabilities</b>				
Trade and other payables		6,419	12,675	10,642
Contract Liabilities		-	2,377	2,377
Borrowings		3,116	1,342	3,023
Lease Liabilities		-	54	54
Provisions		4,630	3,634	4,630
Other		2,778	1,139	786
<b>Total Current Liabilities</b>		<u>16,942</u>	<u>21,220</u>	<u>21,512</u>
<b>Non Current Liabilities</b>				
Borrowings		19,637	18,493	18,493
Lease Liabilities		-	110	110
Provisions		12,054	15,307	15,307
<b>Total Non Current Liabilities</b>		<u>31,691</u>	<u>33,910</u>	<u>33,910</u>
<b>Total Liabilities</b>		<u>48,633</u>	<u>55,130</u>	<u>55,422</u>
<b>Net Community Assets</b>		<u>1,098,905</u>	<u>1,092,454</u>	<u>1,067,929</u>
<b>Community Equity</b>				
Asset Revaluation Surplus		85,293	64,690	64,690
Retained Surplus / (Deficiency)		-	-	-
Shire Capital		1,013,612	996,953	992,255
Current Year Net Earnings		-	30,811	10,985
<b>Total Community Equity</b>		<u>1,098,905</u>	<u>1,092,454</u>	<u>1,067,929</u>

# Noosa Council

## ATTACHMENT 3

### Statement of Cash Flows

For the Year Ended 30 June 2021

As at 31 August 2020

	Current Budget 2021 (\$'000)	Actual YTD 2021 (\$'000)	Actual Full Year 2020 (\$'000)
<b>Cash flows from operating activities</b>			
<b>Cash Flows from Operating Activities</b>			
Receipts from Customers	83,309	30,859	91,168
Payments to Suppliers and Employees	(77,358)	(11,762)	(82,671)
	5,951	19,097	8,498
<b>Receipts:</b>			
Investment and Interest Revenue Received	3,470	64	3,937
Rental Income	1,199	199	1,003
Non Capital Grants and Contributions	5,752	1,318	5,315
Income Tax Equivalent Received	1,200	124	1,857
Income from Equity Investments	1,850	-	1,396
<b>Payments:</b>			
Borrowing Costs	-	-	-
Interest Expense	(1,126)	(5)	(143)
<b>Net Cash Inflow/(Outflow) from Operating Activities</b>	<b>18,296</b>	<b>20,797</b>	<b>21,861</b>
<b>Cash Flows from Investing Activities</b>			
<b>Receipts:</b>			
Proceeds of Sale of Property, Plant and Equipment	-	-	284
Grants, Subsidies, Contributions and Donations	12,861	1,278	8,640
<b>Payments:</b>			
Payments of Property, Plant and Equipment	(31,419)	(2,698)	(24,208)
Payments for Intangible Assets	(1,449)	(228)	(1,710)
Net Movement in Loans and Advances	-	-	125
<b>Net Cash Inflow/(Outflow) from Investing Activities</b>	<b>(20,007)</b>	<b>(1,648)</b>	<b>(16,869)</b>
<b>Cash Flows from Financing Activities</b>			
<b>Receipts:</b>			
Proceeds from Borrowings	3,420	-	-
<b>Payments:</b>			
Repayment of Borrowings	(2,636)	(1,881)	(3,950)
<b>Net Cash Inflow/(Outflow) from Financing Activities</b>	<b>784</b>	<b>(1,881)</b>	<b>(3,950)</b>
<b>Net Increase/(Decrease) in Cash and Cash Equivalents held</b>	<b>(927)</b>	<b>17,267</b>	<b>1,042</b>
Cash and Cash Equivalents at the beginning of the reporting period	43,942	57,023	55,981
<b>Cash and Cash Equivalents at the end of the reporting period</b>	<b>43,015</b>	<b>74,290</b>	<b>57,023</b>

### Summary of Key Materials and Services Expenditure

For the Year Ended 30 June 2021

As at 31 August 2020

	Current Budget 2021 (\$'000)	Current Budget YTD (\$'000)	Actual YTD (\$'000)	Variance YTD (\$'000)	Annual Budget %
<b>Materials and services</b>					
Advertising and Marketing	187	20	11	(9)	6%
Administration Supplies and Consumables	683	119	99	(19)	15%
Audit Expenditure	160	2	-	(2)	0%
Communications and IT	678	111	92	(20)	13%
Commission Paid	605	102	152	50	25%
Consultancy Services	928	110	122	12	13%
Contract Services	20,798	2,875	2,656	(220)	13%
Contributions, Donations, Sponsorship and Prizes	3,387	1,489	1,476	(13)	44%
Electricity	1,639	266	301	36	18%
Internal Fleet Costs and External Plant Hire	1,615	359	342	(16)	21%
Grants Paid to Community Organisations	1,547	341	335	(6)	22%
Insurance	625	591	570	(21)	91%
Legal Expenses	1,105	172	197	25	18%
Operating Leases and Rentals	256	55	53	(2)	21%
Software and Maintenance	2,003	332	324	(9)	16%
Subscriptions and Registrations	263	156	176	21	67%
Waste Levy Payments	1,185	191	206	15	17%
Water and Sewerage Charges	1,091	170	116	(54)	11%
All Other Materials and Services	4,538	536	416	(120)	9%
	<u>43,293</u>	<u>7,996</u>	<u>7,644</u>	<u>(352)</u>	<u>18%</u>