



AGENDA

Special Meeting

Wednesday 1 February 2023

commencing at 4.00pm

Council Chambers, 9 Pelican Street, Tewantin

**Crs Clare Stewart (Chair), Karen Finzel, Joe Jurisevic, Amelia Lorentson,
Brian Stockwell, Tom Wegener, Frank Wilkie**

“Noosa Shire – different by nature”

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1. ATTENDANCE & APOLOGIES**2. REPORTS****1 APPROVAL OF MAYORS ATTENDANCE AND REPRESENTATION OF COUNCIL – COUNCIL OF MAYORS SEQ, DELEGATION TO THE UNITED STATES OF AMERICA AND CANADA**

Author Chief Executive Officer, Scott Waters
CEO's Office

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Attachments

1. Councillor's Expenses Reimbursement and Provision of Facilities Policy
2. Council of Mayors SEQ, Delegation itinerary, amended for Mayor Cr Clare Stewart.

EXECUTIVE SUMMARY

Noosa Shire Council is a member of the South East Queensland Council of Mayors. In preparation for the 2032 Brisbane Olympic Games, the Council of Mayors is leading a delegation of Member Council Mayors and support staff to the United States of America and Canada. It is recommended for Council's consideration and approval that the Mayor attend and represent Noosa Shire Council as well as undertake duties as part of the Mayor's resolved additional representative position on the Brisbane 2032 Olympic Organising Committee. Please see attached the delegation itinerary, specific for Mayor Cr Clare Stewart.

RECOMMENDATION

That Council note the report by the Chief Executive Officer to the Special Meeting 1 February 2023 regarding the Mayor's Attendance and Representation of Council – Council of Mayors SEQ, delegation to the United State of America and Canada and:

- A. Approve the Mayor's attendance and representation of Noosa Shire Council at the South East Queensland Council Mayors Delegation to the United States and Canada from 2 February – 10 February 2023; and
- B. Note the itinerary for the Mayor has been amended to facilitate Council Meeting requirements and that all costs will be borne by the South East Queensland Council of Mayors with the exception of any airfare upgrades or associated change fees which will be borne personally by the Mayor.

REPORT

Noosa Shire Council has been invited to participate in the South East Queensland Council of Mayors delegation to the United States of America and Canada in February 2023. The Mayor has worked to manage commitments around this time and will be able to travel on the delegation on an amended basis. There is no cost to Council for the Mayor's attendance and participation in the delegation. Any additional costs will be borne either by the Mayor personally or by the Council of Mayors South East Queensland.

In working with the Council of Mayors South East Queensland to amend the itinerary for the Mayor, final confirmation has only recently been received. Once received Council’s policies were reviewed and the attached *Councillor’s Expenses, Reimbursement and Provision of Facilities Policy*, does require approval of the Council for representation requiring overseas travel. While the Mayor has clearly advised that there is no expectation for any reimbursement of costs relating to the Mayor’s attendance as part of the delegation and she will not be seeking any form of reimbursement from Noosa Shire Council. The Mayor is representing Noosa Shire Council and to ensure adherence to the Policy resolution of the Council is sought to approve representation.

Previous Council Consideration

Nil.

Finance

Nil cost to Council.

Risks & Opportunities

Non-Attendance at the delegation will see the Council in a position of lack of oversight of preparations for Brisbane 2032 Olympic Games as well as transport innovations that will be showcased during the delegation.

Attendance at the delegation provides the abovementioned risks to be mitigated as well as provide opportunities for the Mayor to undertake the Mayor’s role on the Olympic Organising Committee for Brisbane 2032.

Consultation

External Consultation - Community & Stakeholder

Council of Mayors South East Queensland

Internal Consultation

Previous advice to the Council

Chief Executive Officer

Executive Services

Policy – Councillors’ Expenses, Reimbursement and Provision of Facilities

Departments/Sections Consulted:

- | | | |
|---|---|---|
| <p><input checked="" type="checkbox"/> Chief Executive Officer
Executive Support</p> | <p><input type="checkbox"/> Community Services
Director
Community Development
Community Facilities
Libraries & Galleries
Local Laws
Waste & Environmental Health</p> | <p><input type="checkbox"/> Corporate Services
Director
Financial Services
Fleet
ICT
Procurement
Property
Revenue Services</p> |
| <p><input checked="" type="checkbox"/> Executive Services
x Director
Community Engagement
Customer Service
x Governance
People and Culture</p> | <p><input type="checkbox"/> Environment & Sustainable Development
Director
Building & Plumbing Services
Development Assessment
Economic Development
Environmental Services
Strategic Land Use Planning</p> | <p><input type="checkbox"/> Infrastructure Services
Director
Asset Management
Buildings and Facilities
Civil Operations
Disaster Management
Infrastructure Planning,
Design and Delivery</p> |

Council Policy	
	
COUNCILLORS' EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES	
Corporate Plan Reference:	<i>Excellence as a Council</i>
Endorsed by Council:	18 August 2022
Policy Author:	Director Executive Services

POLICY BACKGROUND

The purpose of this policy is to set the parameters to authorise payment of reasonable expenses incurred, or to be incurred, by Councillors; and provide facilities including administrative support to assist Councillors to discharge their duties and responsibilities having regard to local circumstances.

This policy aims to ensure accountability and transparency in the reimbursement of expenses incurred by the Mayor and Councillors.

This policy is aligned to the principles underpinning the *Local Government Act 2009* (the Act), that is:

- Transparent and effective processes and decision-making in the public interest;
- Good governance of, and by, local government; and
- Ethical and legal behaviour of Councillors and local government employees.

This Policy applies to the Mayor and Councillors and is made pursuant to section 250 of the *Local Government Regulation 2012*.

Definitions

Council Business shall mean official business conducted on behalf of Council, where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve Council objectives, for example, attend official Council meetings, Councillor forums and workshops, formal professional development training relevant to Councillor responsibilities, Committees/Boards as Council's official representative, and scheduled meetings relating to Council appointments.

Council Business should result in a benefit being achieved either for the local government and/or the local community, for example, this includes but is not limited to:

- Preparing, attending and participating in Council meetings, Committee meetings, workshops, strategic briefings, deputations and inspections;
- Investigating issues/complaints regarding Council services raised by residents/ ratepayers/ visitors to the Council area;
- Undertaking approved professional development opportunities;
- Attending civic functions or events;
- Attending public/community meetings, presentation dinners, annual general meetings where invited as a Councillor;
- Attending a community event (e.g. school fete, community group awards and presentations, fundraisers) where a formal invitation has been received.

Participating in a community group event or being a representative on a Board not associated with Council is not regarded as Council business.

Councillors shall mean the Mayor and Councillors unless otherwise stated.

Expense shall mean payments made by Council to reimburse Councillors for their reasonable expenses incurred or to be incurred when discharging their duties as Councillors. These payments are not regarded as remuneration. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge when on Council business.

Facility shall mean the 'tools of trade' provided by Council, required to enable Councillors to perform their duties with relative ease and at a standard appropriate to fulfil their professional role for the community.

Hospitality expense is defined in Council's Entertainment and Hospitality Expenditure Policy as reasonable costs associated with entertaining visitors (where Council has an interest in, or a specific obligation towards, facilitating the visit).

Professional Development shall mean attendance by a Councillor at an event where the Councillor expects to develop further skills and knowledge relevant to their role as a Councillor.

Representation shall mean attendance by a Councillor at various community and special interest representative group meetings and events, which are relevant to the role of Councillor.

Reasonable shall mean the application of sound judgement and consideration of what is prudent, responsible and acceptable to the community when determining levels of facilities and expenditure.

COUNCIL POLICY

1 General Entitlement

Councillors are entitled to be reimbursed reasonable expenses incurred while undertaking Council business and to be provided with appropriate facilities to assist them in undertaking their duties. A budget will be allocated each financial year for reasonable expenses to be incurred in accordance with this policy.

2 Professional Development & Representation

Councillors are encouraged to undertake relevant professional development as defined by this Policy.

Council will reimburse or be responsible for the cost of reasonable expenses incurred for:

- Mandatory professional development & representation; and/or
- Discretionary professional development & representation deemed essential for the Councillor's role.

Any professional development & representation requiring overseas travel requires a formal Council resolution.

2.1 Mandatory Professional Development & Representation

Noosa Council will reimburse or cover expenses incurred for the following activities:

- Attendance of three delegates at the LGAQ (Local Government Association Queensland) Annual Conference: The Mayor (or the Mayor's Nominee Councillor) as the primary delegate and two Councillors as secondary delegates;
- Attendance of the Mayor at the ALGA (Australian Local Government Association) Annual Conference and any other ALGA relevant conferences/seminars/workshops;
- Workshops, courses, seminars, conferences, and meetings that are important to the role of a Councillor where approval to attend is obtained via Council resolution or granted by the Mayor for Councillors other than the Mayor, or by the CEO for the Mayor.

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Council will reimburse expenses e.g. flights, motor vehicle, parking costs, accommodation, meals and associated registration fees, deemed reasonable and necessary to achieve the business of Council where:

- A Councillor is an official representative of Council; and
- The activity/event and travel has been endorsed by resolution of Council, or by the Mayor for Councillors other than the Mayor, and by the CEO for the Mayor.

2.2 Discretionary Professional Development & Representation

Each Councillor can attend, at their discretion, meetings, workshops, courses, seminars and conferences that improve their skills or which are relevant to the role of Councillor. This will generally be limited to \$2,500 per year for the quadrennial term of office. However, any amount underspent below the \$2,500 per year budget within a particular financial year will be budgeted for use during the next financial year in addition to the annual \$2,500 limit. There is no transfer permitted between Councillors and no carry forward option beyond one year.

There is no requirement for a Council resolution to approve these attendances. Council will pay for or reimburse expenses e.g. transport costs (such as flights, taxis, vehicle hire, and parking), accommodation, meals and associated registration fees, deemed reasonable and necessary.

For reimbursement, the Councillor must submit details to the Chief Executive Officer prior to attending and provide all relevant documentation within 14 days of attending the event to ensure reimbursement of expenses.

Details/Conditions for travel under Section 2

Travel

Approval for such travel as noted above is subject to the following conditions:

- Where possible all travel by Councillors will be booked and paid for by Council in advance;
- Travel is to be undertaken by the most direct route;
- Travel tickets are not transferrable;
- Requests for travel should be made in sufficient time to take advantage of discounts and gain access to the widest range of flights;
- Economy class travel is the standard, unless otherwise approved;
- Any fine issued whilst undertaking Council business is the responsibility of the Councillor incurring the fine;
- Travel insurance is provided for all Councillors on Council business.

Meals when travelling for Council business

The reimbursement of meal costs of Councillors when travelling on Council business may be made using one of the two methods below:

Method 1 - Council will reimburse the reasonable cost of meals where a Councillor:

- Incurs the cost personally; and
- Is not provided with a meal within the registration costs of the approved activity/event; and
- Produces a valid tax invoice.

Method 2 - If a Councillor is unable to produce a tax invoice and seeks reimbursement for meals while attending official Council business, he/she may claim up to the maximum meal allowance in accordance the Australian Tax Office (ATO) standards.

Expenses relating to the consumption of alcohol will not be reimbursed.

Accommodation

Councillors may need to stay away from home overnight while attending to Council business. All accommodation associated with Council business will be booked and paid for by Council.

When attending conferences, Councillors should try to take advantage of the package provided by conference organisers (if offered and applicable) and therefore stay in the recommended accommodation subject to availability. Otherwise, suitable accommodation will be sought within a reasonable distance to the venue in which the Councillor is to attend.

Overnight accommodation will be reimbursed when a Councillor is unexpectedly required to stay outside the Sunshine Coast Region and it is unreasonable to expect the Councillor to return home for the night (accommodation selected should be of a reasonable standard and appropriately priced).

3 Hospitality

Councillors may have occasion to incur hospitality expenses while conducting Council business, apart from civic receptions organised by Council. The Mayor may particularly require additional reimbursement when entertaining dignitaries outside of official events.

To allow for this expense, the following amounts can be claimed:

- Councillors up to \$500 per annum
- Mayor up to \$5,000 per annum

To claim, the Mayor or Councillor must provide a written statement of whom they entertained and an indication of the costs. Receipts should be provided. All expenses relating to this category must comply with Council's Entertainment and Hospitality Expenditure Policy.

4 Private Vehicle Usage

The use of a Councillor's private vehicle for Council business (as defined) will be reimbursed by Council.

Councillors may elect one of two options regarding this reimbursement below:

Option 1

Councillors accept an annual payment of \$5,000 as reimbursement for the use of their private vehicles on Council business.

Option 2

Councillors may make a monthly claim for reimbursement of use of their private vehicles on Council business by submitting the appropriate form detailing the relevant travel based on log book details.

The amount reimbursed will be based on the published ATO business use of motor vehicle cents per kilometre rate applicable at the time of travel.

Councillors will be provided with an appropriate log book to assist in this process.

5 Council Vehicles

5.1 Use of Council provided vehicles on Council business

Councillors will have access to a suitable Council vehicle for Council business if required. A Councillor wishing to use a Council vehicle for Council business must submit a request to the Chief Executive Officer at least two (2) days prior to use, except in exceptional circumstances as determined between the Councillor and Mayor or Chief Executive Officer. Access is subject to availability.

This is for situations where a Councillor's own vehicle isn't immediately available and they have to travel on Council business over long distances (for example, a meeting in Brisbane).

5.2 Private use of Council Vehicles

The use of Council vehicles for private use is only available in emergency situations and the cost of such usage shall be provided at the applicable ATO rate for the vehicle size.

5.3 Fuel Costs

All fuel used in a Council owned vehicle on official Council business will be provided or paid for by Council.

6 Home Office and Telecommunication needs – Consumables, Mobile Phones and Tablets

To enable Councillors to communicate effectively, Councillors will receive an allowance of \$240 per month to purchase communications devices and plans as well as printer consumables for their residences.

7 Administrative Supports and Access to Council Office Facilities

Council is responsible for the provision of appropriate administrative support and facilities to ensure all councillors are able to perform their duties and undertake council business. Administrative support and resources are provided to councillors for the sole purpose of legitimate council business and should be used responsibly and appropriately.

Councillors will be provided with the following:

- Access to suitable hot desks at the Tewartin Office and Council meeting rooms for usage as required;
- Administrative support at the Tewartin Office for council related business;
- Use of Council landline telephone and internet access at the Tewartin Office;
- Access to a printer, photocopier, paper shredder at the Tewartin Office;
- Access to a Fax and/or scanner at the Tewartin Office;
- Any other administrative necessities, which Council resolves, are necessary to meet the business of Council.

Councillors are expected to comply with the same conditions of use, guidelines and processes for business and communication tools that apply to employees.

In addition to the above, the Mayor will be provided with a separate office and an administrative officer for administrative support.

8 Safety Equipment

Council will provide to Councillors necessary safety equipment for use on official business as and when required.

9 Insurance Cover

Councillors will be covered under relevant Council insurance policies while on Council business. Specifically, insurance cover will be provided for public liability, professional indemnity, Councillors liability and personal accident, and, domestic and overseas travel.

Council will pay the excess for injury claims made by a Councillor resulting from the conduct of official Council business and on any claim made under insurance cover.

Council will cover costs incurred through injury, investigation, hearings or legal proceedings into the conduct of a Councillor where arising out of, or in connection with the Councillor's performance of their Councillor functions. Where it has been found that the Councillor breached the provisions of the *Local Government Act 2009* or other legislation, then there will be no cover provided to the Councillor and the Councillor must reimburse Council all associated costs incurred by Council.

10 Limit

Council may by resolution reduce or limit benefits receivable under this policy.

REPORTING

Pursuant to section 186 of the *Local Government Regulation 2012*, Council's Annual Report must contain the particulars of the expenses incurred by, and the facilities provided to, each Councillor during the financial year under this policy.

REVIEW OF POLICY

This policy will be reviewed when any of the following occur:

1. The related documents are amended or replaced.
2. Other circumstances as determined from time to time by a resolution of Council

Notwithstanding the above, this policy is to be reviewed within six months of each quadrennial election.

RELEVANT LEGISLATION AND COUNCIL POLICIES

Local Government Regulation 2012

Local Government Act 2009

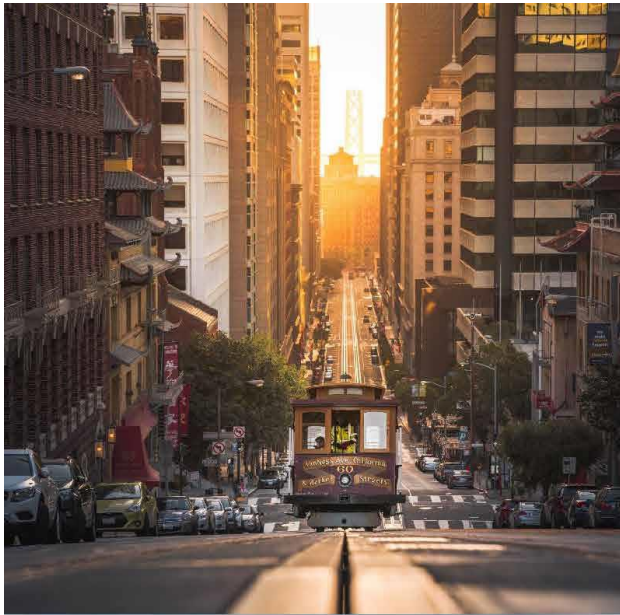
Entertainment and Hospitality Expenditure Policy

Councillor Code of Conduct

Councillors Acceptable Requests Guidelines

Version control:

Version	Reason/ Trigger	Change (Y/N)	Endorsed/ Reviewed by	Date
8.0	Amendments	Y	Council	18/08/2022
7.0	Post March 2020 Election Review	Y	Council	21/05/2020
6.0	Amendments	Y	Council	18/10/2018
5.0	Amendments	Y	Council	17/05/2018
4.0	Amendments	Y	Council	18/08/2016
3.0	Post March 2016 Election Review	Y	Council	05/04/2016
2.0	Amendments and new template	Y	Council	17/06/2014
1.0	Create new	N	Council	02/01/2014



February 2023

NORTH AMERICA MISSION

BNE-SFO-YVR-LAX

Official Meeting Program



The Council of Mayors (SEQ) was established in 2005 to represent the interests of the fastest growing region in Australia. Representing residents across South East Queensland (SEQ), member Councils work together to tackle the region's biggest challenges and leverage opportunities to ensure the region is the best possible place to live, work and play. Over the past two decades we have built a reputation of being an action-based organisation, delivering innovative and strategic outcomes for the region. Using the collective influence of member Councils, we help shape positive government policy and funding outcomes for SEQ.

We work together to explore innovative ideas and deliver solutions which protect and enhance the prosperity of SEQ. Member Councils include Brisbane City Council, Ipswich City Council, Lockyer Valley Regional Council, Logan City Council, Moreton Bay Regional Council, Noosa Shire Council, Redlands City Council, Scenic Rim Regional Council, Somerset Regional Council, Sunshine Coast Council and Toowoomba Regional Council.

MISSION THEMES

Managing population growth -

land-use planning, housing affordability and growth management

Regional connectivity -

public transport and smart digital infrastructure

Sustainability and climate resilience -

waste management, circular economy, and water security

Growing global influence, reach and reputation -

regional trade / investment promotion

FOCUS AREAS OF MISSION

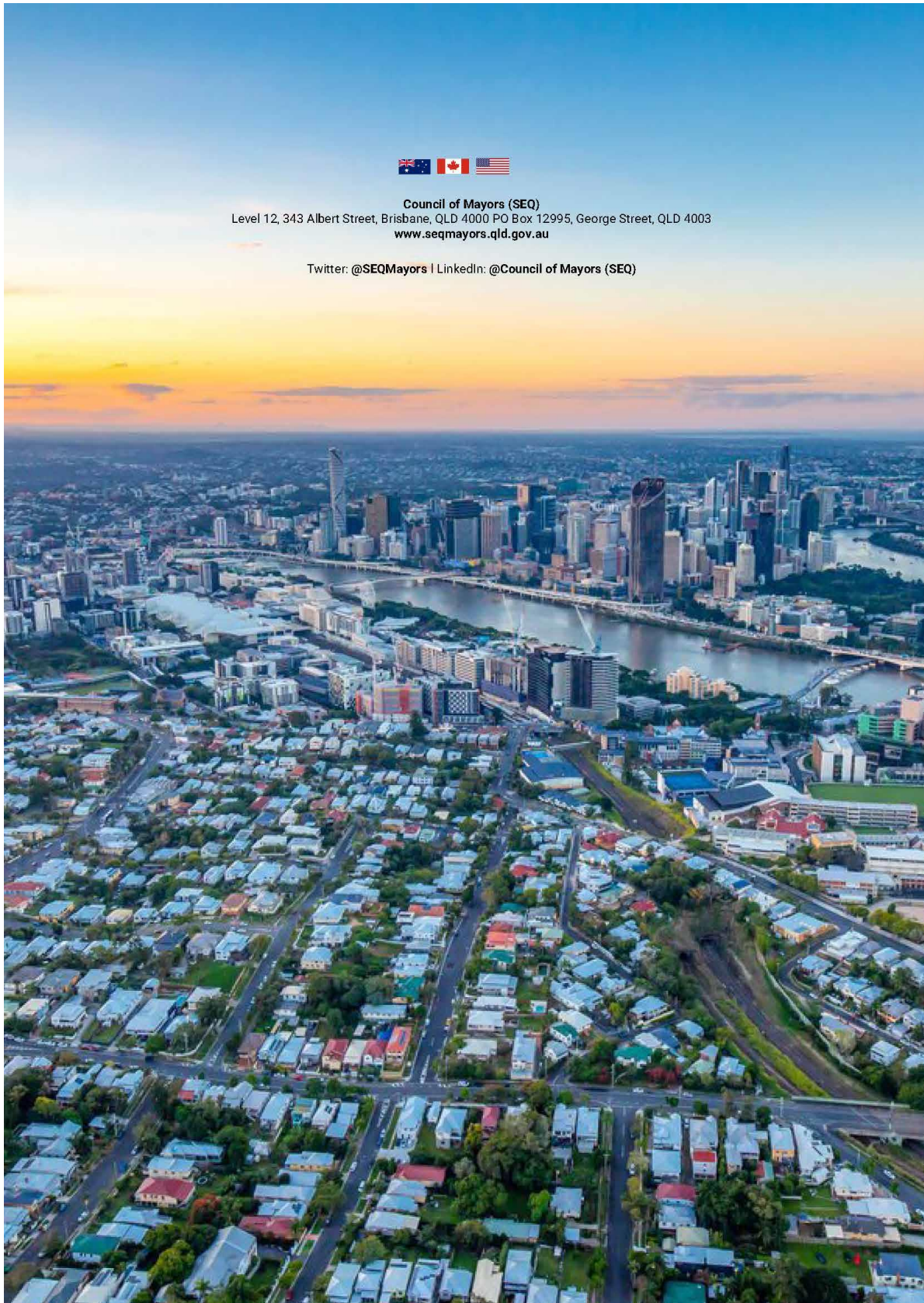
- Examine regional and coordinated approaches to growth management, housing affordability, sustainability, waste management and resource recovery (including clean-technologies and the circular economy).
- Review how local government is working to improve regional mass transport outcomes and connectivity by supporting the adoption of new smart mobility solutions, including zero emission vehicles and regional energy storage infrastructure to support regional mass movement of people and goods.
- Investigate how city-regions leverage the Olympic and Paralympic games to advance a compelling global identity and explore initiatives that promote trade and investment attraction.
- Strengthen partnerships between Metro Vancouver and Council of Mayors (SEQ) for areas of shared interests including urban growth management and housing affordability, digital connectivity, environmental waste management / clean technologies and transport infrastructure.
- Strengthen the recent partnership between COMSEQ and Wisk Aero. The delegation will visit WISK manufacturing and test facilities to review the latest advancements in AAM technology and aircraft to support the entry of AAM to SEQ.
- Engage with civic and business leaders to develop meaningful strategic relationships focused on generating strong social and economic outcomes for each region.
- Attract a delegation of North American Mayors and urban leaders to SEQ to participate in the Asia Pacific Cities Summit (APCS) & Mayors Summit (11-13 October 2023) and generate interest for a North America host city bid for 2025APCS.

OFFICIAL MEETING PROGRAM

Thursday 2 February	Travel to San Francisco
Friday 3 February	Wisk Aero - Hollister Airport Facility <ul style="list-style-type: none"> - Meet and greet – Wisk CEO - Generation 5 Flight demo (Hollister Runway) - Ground Control & Operational review
	Wisk Aero - Generation 1 through 4 Museum Walkthrough: <i>Learnings of each generation</i>
	Wisk Aero – Meet with Wisk CEO Dr. Brian Yutk
	Activities at Wisk Prototype Production Facilities: <i>Generation 6 and Design Studio Walkaround, including photographs with Generation 6 Model</i>
Saturday 4 February	Travel to Vancouver
Sunday 5 February	Metro Vancouver ‘People, Place and Partnerships’ hosted by Chair and Deputy Chair of Metro Vancouver
	Site Tour - Metro Vancouver: United Boulevard Recycling & Waste Centre
	Site Tour - Metro Vancouver: Waste to Energy Facility
	Welcome Dinner Reception hosted by Metro Vancouver Welcome - Metro Vancouver Board Chair, George Harvie
Monday 6 February	Metro Vancouver - Advancing the Regional Growth Strategy: ‘A housing affordability crisis in a growing region’
	Metro Vancouver Mayors Council on Regional Transportation: ‘The Future of Regional Mass Transport’
	Metro Vancouver - Long Term Housing Plan: ‘A 10-year vision for the region’
	Site Tour - Metro Vancouver: Richmond Olympic Oval Municipal Corporation
	Site Tour - Olympic Village by the Millennium Development Group
	Invest Vancouver Business Reception: ‘A regional approach to advancing economic prosperity at a local-level’
Tuesday 7 February	Metro Vancouver Climate Adaption and Mitigations Strategies <ul style="list-style-type: none"> - Climate 2050 - Revenue generating resource recovery. - Hydrothermal liquefaction - Heat recovery and renewable natural gas production (RNG) - Biosolids production - National Zero Waste Council (transitioning to a circular economy)
	Metro Vancouver: Building a Resilient Region <ul style="list-style-type: none"> - Investing in critical infrastructure - Collaborating with other orders of government
	Roundtable Discussion Ongoing collaboration and partnership between Metro Vancouver and SEQ

	<p>Whistler Resort Municipality Meeting: Vancouver Olympics 2010</p> <p>Transpod Briefing: Ultra-high-speed transportation technology</p> <p>Council of Mayors (SEQ) Board Meeting</p> <p>Travel to Los Angeles</p>
Wednesday 8 February	<p>Tour: Virgin Orbit production facility</p> <p>Long Beach Economic Partnership (LBEP) program: <i>'The future of Advanced Air Mobility (AAM) in Long Beach and SEQ'</i></p> <p>Meeting with Mayor of Long Beach, Rex Richardson, including a roundtable on clean, green mobility innovation (land use and infrastructure implications)</p> <p>Continuation of Long Beach Economic Partnership (LBEP) program: The future of Advanced Air Mobility (AAM) in Long Beach and SEQ'</p> <p>Visit proposed vertiport sites including Shoreline Village, Queen Mary, Spruce Goose and Cruiseline Gateway</p> <p>Reception with Ambassador Jane Duke, Australian Consul-General to Los Angeles</p> <p>Note: Mayor Clare Stewart – Noosa Council to depart Wednesday evening.</p>
Thursday 9 February	<p>Precinct Tour of Los Angeles Clean Tech Incubator (LACI)</p> <p>Roundtable briefing: Transportation Electrification Partnership (TEP) with Matt Petersen CEO, LACI</p> <p>Overview of 'Zero Emissions 2028-Roadmap 2.0' presented by Lauren Faber O'Connor, Chief Sustainability Officer, City of Los Angeles</p> <p>Industry Lunch: 'Connecting Olympic mobility 2028-32' - accelerating transportation electrification in Olympic host regions. Hosted by Tritium and St Baker Energy Innovation Fund</p> <p>International briefing from LA Rams on expansion into Australian market</p> <p>Tour of Sofi Stadium and Hollywood Park development</p> <p>Tour of LA Live Campus precinct</p>
Friday 10 February	<p>Los Angeles County Metropolitan Transportation Authority - Roundtable with Stephanie Wiggins, Chief Executive Officer, LA Metro and Chair/Vice Chair, plus members of the Metro Board of Directors.</p> <p>CEO Roundtable with Los Angeles County Metropolitan Transportation Authority: Stephanie Wiggins and Chair/Vice Chair, plus members of the Metro Board of Directors.</p> <p>Olympic City Regions – a legacy for connectivity, sustainability, and global influence, with learned lessons (London 2012 to Rio 2016) and observations for LA28 and Brisbane 2032.</p> <p>Mayor of Los Angeles, Karen Bass.</p> <p>"Partnering at a local level to compete as a united, globally competitive region": with leaders of, civic diplomacy, economic development, and global fluency facilitated by Erin Bromaghim, Deputy Mayor of International Affairs, City of Los Angeles;</p>

	<ul style="list-style-type: none"> - Stephen Cheung, Chief Operating Officer, LA County Economic Development Corp - Debbie Adler, President, and Chief Executive Officer, Global, LA - Adam Burke, President & CEO, Los Angeles Tourism & Convention Board - Kevin Keller, Deputy Mayor of Economic Development
	<p>The Olympic transport vision and legacy for LA28' Seleta Reynolds, Chief Innovation Officer Ernesto Chaves, Director, Highway Program, LA Metro, plus speakers from LA28, CalTrans, and LADOT.</p>
	<p>Summary review of three days in LA County <i>Catherine Perez, Cities Office Lead, Arup</i></p>
<p>Saturday 11 February</p>	<p>Travel</p>



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3. MEETING CLOSURE